

# Illinois Community College Board

## 433<sup>rd</sup> Meeting Agenda and Materials

November 30, 2018

Harry L. Crisp II Community College Center  
Second Floor Conference Room  
401 East Capitol Avenue  
Springfield, IL



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Agenda  
433<sup>rd</sup> Meeting of the  
Illinois Community College Board

Harry L. Crisp II Community College Center  
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Springfield, IL

November 30, 2018

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17.1	Employment/Appointment Matters	—
18.	Adjournment	—

Illinois Community College Board

**APPROVAL OF THE FISCAL YEAR 2019 BOARD GOALS**

During the August 28, 2018 Board Retreat, the Board members reaffirmed the Board Goals set in place in 2017. Goal #3 was revised.

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Fiscal Year 2019 ICCB Board Goals:

1. Goal 1: Smooth the transition for all students into and through postsecondary education.
2. Modified Goal 2: Contribute to the economic development of Illinois by providing robust workforce training, increasing credential attainment, closing the skills gap through talent pipeline management, and addressing the future needs of the workforce.
3. Modified Goal 3: Engage with all stakeholders to align policies to improve outcomes and increase access to public information on system effectiveness

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**ACADEMIC, WORKFORCE, AND STUDENT SUPPORT COMMITTEE AGENDA**

The committee did not meet.

Illinois Community College Board

**RECOMMENDATIONS OF THE ILLINOIS COMMUNITY COLLEGE CHIEF ACADEMIC OFFICERS & ILLINOIS COMMUNITY COLLEGE CHIEF STUDENT SERVICES OFFICERS ON PLACEMENT METHODS AND SCORES**

On June 1, 2018, the Illinois Council of Community College Presidents approved a common placement framework for the 48 Illinois Community Colleges, an effort that was led by the Chief Academic Officers and Chief Student Service Officers, as well as endorsed by the Illinois Math Association of Community Colleges.

The document recommends that colleges use multiple measures for placement and suggests a list of valid measures to choose from, including the scores on those measures. The recommendation charges the ICCB with doing further research about the validity of those measures and with putting together a working group to go over implementation issues. The recommendation demonstrates that the Illinois Community College system is aware of disparities in placement across the state and is actively collaborating to correct those disparities.

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby endorses the Recommendations of the Illinois Community College Chief Academic Officers & Illinois Community College Chief Student Services Officers on Placement Methods and Scores.

Illinois Community College Board

**FINANCE, OPERATIONS, & EXTERNAL AFFAIRS COMMITTEE**

An oral report will be given during the Board meeting on the discussions that took place at the committee meeting. The discussion items are outlined below:

- Financial Statements: Fiscal Year 2019
  - a. State General Funds
  - b. Special State Funds
  - c. Federal Funds
  - d. Bond Financed Funds
  
- Timeliness of State Payments
  
- Fiscal Year 2020 Capital Budget
  
- Approval of Trustee Training Providers
  
- Administrative Rules
  - Community College Employment Contracts
  - January 2019 Regulatory Agenda
  
- Employee Guidebook Modifications
  
- Spring 2019 Legislative Proposals

Illinois Community College Board

**NEW UNITS OF INSTRUCTION**

***Permanent Program Approval***

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

**RECOMMENDED ACTION:**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

Lake Land College

- Construction Management Certificate (36 credit hours)
- Horticulture Management Certificate (37.5 credit hours)

John Wood Community College

- HVAC & Refrigeration Service Technician Certificate (31 credit hours)

**BACKGROUND**

**Lake Land College**

**Construction Management Certificate (36 credit hours)**

**Program Purpose:** This program will prepare individuals who have completed the Illinois Department of Corrections (IDOC) Construction Occupations I Certificate for entry-level employment, and with additional business and leadership skills necessary for higher-level positions in the field.

**Catalog Description:** The Construction Management certificate is designed for participants who have completed the Construction Occupations I certificate. Emphasis is placed on applying business skills in the horticulture industry. Students will acquire skills to advance in the field.

**Curricular Information:** The curriculum includes 6.5 credit hours of required general education coursework and 29.5 credit hours of required career and technical education coursework. Career and technical education coursework includes instruction in introductory construction occupations, blueprint reading, basic carpentry, construction estimating, construction safety, construction contracting, construction leadership skills, and construction project management. The assessment of student learning will occur through evaluation of the student’s performance on a comprehensive horticulture project and accumulated grade point average.

**Accrediting Information:** N/A.

**Justification for Credit hours required:** The proposed certificate is a standardized statewide curriculum of the Illinois Department of Corrections. The curriculum includes both the entry-level fundamentals and advanced horticulture coursework, and an additional occupational mathematics course (3.5 credit hours) considered necessary for these students to acquire the business skills needed for employment in higher-level positions.

**Supporting Labor Market Data (including employer partners):** The Illinois Department of Employment Security (IDES) anticipates growth in the employment of all construction occupations by 7.8% statewide through the year 2026. This includes employment of workers in carpentry, general construction labor, and construction equipment operators. The College will be offering this program through the IDOC Murphysboro Life Skill Re-entry Center, which targets those offenders with 1-4 years until release who have a higher potential for recidivating. IDOC believes offering these unique training opportunities to this population of offenders will reduce recidivism and increase their success rates after release.

*Table 1: Employer Partners*

<b>Employer</b>	<b>Location</b>
Illinois Department of Corrections	Springfield, IL

*Table 2: Projected Enrollments*

<b>Construction Management Certificate</b>	<b>First Year</b>	<b>Second Year</b>	<b>Third Year</b>
Full-Time Enrollments:	15	35	35
Part-Time Enrollments:	-	-	-
Completions:	10	30	30

**Note on Enrollment:** Initial maximum enrollment will be 15 students. This population will turn over at least once during the first year. Enrollment in IDOC programs is not based on a typical semester, rather on student’s circumstances and release dates. As vacancies in classes occur, new students will be enrolled. Students then work continuously through the courses until they complete the program. The existing

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Construction Occupations I Certificate takes an average of 2.5 to 3 months to complete. Students enrolling in the proposed Construction Management Certificate will spend an additional 2.5 to 3 months to complete that coursework. These enrollment projections are based on existing students in the current Certificate and those expected to transfer into the Murphysboro Life Skill Re-entry Center in the next year.

**Financial / Budgetary Information:** The program will require one (1) new full-time faculty the first year. Qualified faculty will hold at least one year of related occupational experience in construction management or contracting and some teaching experience. All IDOC facilities are adequate to support the program. New costs associated with the program will be for faculty, initial equipment purchases and commodities.

*Table 3: Financial Information*

	<b>First Year</b>	<b>Second Year</b>	<b>Third Year</b>
Faculty Costs	\$68,000	\$68,000	\$68,000
Administrator Costs	0	0	0
Other Personnel costs	0	0	0
Equipment Costs	\$7,500	0	0
Library/LRC Costs	0	0	0
Facility Costs	0	0	0
Other (building materials)	\$5,500	\$5,500	\$5,500
<b>TOTAL NEW COSTS</b>	<b>\$81,000</b>	<b>\$73,500</b>	<b>\$73,500</b>

*Table 4: Faculty Requirements*

	<b>First Year</b>		<b>Second Year</b>		<b>Third Year</b>	
	<b>Full-time</b>	<b>Part-time</b>	<b>Full-Time</b>	<b>Part-time</b>	<b>Full-Time</b>	<b>Part-time</b>
New Faculty	1	0	0	0	0	0
Existing Faculty	0	0	1	0	1	0

**Lake Land College**

**Horticulture Management Certificate (37.5 credit hours)**

**Program Purpose:** This program will prepare individuals who have completed the Illinois Department of Corrections (IDOC) Fundamentals of Horticulture Certificate for entry-level employment, and with additional business and leadership skills necessary for higher-level positions in the field.

**Catalog Description:** The Horticulture Management certificate is designed for participants who have completed the Fundamentals of Horticulture certificate. Emphasis is placed on applying business skills in the horticulture industry. Students will acquire skills to advance in the field.

**Curricular Information:** The curriculum includes 6.5 credit hours of required general education coursework and 31 credit hours of required career and technical education coursework. Career and technical education coursework includes instruction in introductory horticulture science, soil, media and fertility, integrated pest management, horticulture management, horticulture estimating, horticulture marketing, and horticulture business record keeping. Assessment of student learning will be achieved through evaluation of the student's performance on a comprehensive horticulture project and accumulated grade point average.

**Accrediting Information:** N/A.

**Justification for Credit hours required:** The proposed certificate is a standardized statewide curriculum of the Illinois Department of Corrections. The curriculum includes both the entry-level fundamentals and advanced horticulture coursework, and an additional occupational mathematics course (3.5 credit hours) considered necessary for these students to acquire the business skills needed for employment in higher-level positions.

**Supporting Labor Market Data (including employer partners):** According to the Illinois Department of Employment Security (IDES), growth in the employment of “grounds maintenance workers” is expected to increase by 5.2% statewide through the year 2026. This includes employment of landscaping & horticulture technicians, pesticide technicians, and horticulture equipment operators. The College will be offering this program through the IDOC Murphysboro Life Skill Re-entry Center, which targets those offenders with 1-4 years until release who have a higher potential for recidivating. IDOC believes offering these unique training opportunities to this population of offenders will reduce recidivism and increase their success rates after release.

*Table 1: Employer Partners*

Employer	Location
Illinois Department of Corrections	Springfield, IL

*Table 2: Projected Enrollments*

Horticulture Management Certificate	First Year	Second Year	Third Year
Full-Time Enrollments:	15	35	35
Part-Time Enrollments:	-	-	-
Completions:	10	30	30

**Note on Enrollment:** Initial maximum enrollment will be 15 students. This population will turn over at least once during the first year. Enrollment in IDOC programs is not based on a typical semester, rather on student’s circumstances and release dates. As vacancies in classes occur, new students will be enrolled. Students then work continuously through the courses until they complete the program. The existing Fundamentals of Horticulture Certificate takes an average of 2.5 to 3 months to complete. Students enrolling in the proposed Horticulture Management Certificate will spend an additional 2.5 to 3 months to complete that coursework. These enrollment projections are based on existing students in the current Certificate and those expected to transfer into the Murphysboro Life Skill Re-entry Center in the next year.

**Financial / Budgetary Information:** The program will require one (1) new full-time faculty the first year. Qualified faculty will hold at least one year of related occupational experience in horticulture management, their Illinois General Standards Pesticide Applicator’s License, and some teaching experience. All IDOC facilities are adequate to support the program. New costs associated with the program will be for faculty, initial equipment purchases and commodities.

*Table 3: Financial Information*

	First Year	Second Year	Third Year
Faculty Costs	\$68,000	\$68,000	\$68,000
Administrator Costs	0	0	0
Other Personnel costs	0	0	0
Equipment Costs	\$35,000	0	0
Library/LRC Costs	0	0	0

Facility Costs	0	0	0
Other (commodities)	\$3,500	\$3,500	\$3,500
<b>TOTAL NEW COSTS</b>	<b>\$106,500</b>	<b>\$71,500</b>	<b>\$71,500</b>

*Table 4: Faculty Requirements*

	<u>First Year</u>		<u>Second Year</u>		<u>Third Year</u>	
	<u>Full-time</u>	<u>Part-time</u>	<u>Full-Time</u>	<u>Part-time</u>	<u>Full-Time</u>	<u>Part-time</u>
New Faculty	1	0	0	0	0	0
Existing Faculty	0	0	1	0	1	0

**John Wood Community College**

**HVAC & Refrigeration Service Technician Certificate (31 credit hours)**

**Program Purpose:** This program will prepare individuals for entry-level employment or advancement as heating, ventilation, air conditioning & refrigeration service technicians in a variety of residential or commercial service provider settings.

**Catalog Description:** The HVAC & Refrigeration Technician Certificate is designed to offer students practical education and training in the field of HVAC/R. Emphasis is placed on the technical knowledge in diagnostics, installation, repair and maintenance of HVAC/R equipment. During the program, students will have the opportunity to earn nationally recognized credentials in EPA standards. HVAC/R service technicians repair and maintain residential/commercial systems that heat/cool houses, business, hospitals and more. After completing the certificate, the graduate will be ready to enter the workforce with the knowledge and practical application to be a successful technician.

**Curricular Information:** The curriculum includes four (4) credit hours of required general education coursework and 27 credit hours of required career and technical education coursework. Career and technical education coursework includes instruction in heating principles, heating and cooling controls, commercial air conditioning systems, refrigeration fundamentals, industrial wiring, industrial motors and controls, pumps/piping, fluid power/pneumatics, mechanical systems, and a required work-based learning experience that takes place during the first semester of the student’s coursework and during the summer after their second semester of coursework. The program was developed according to North American Technician Excellence (NATE) standards and will prepare students for the required EPA 608: Universal Refrigerant License/Certification through the Illinois Environmental Protection Agency (IEPA). Optional industrial certification is available through NATE, although not required for entry-level employment. Assessment of student learning will be achieved through evaluation of the student’s performance during the work-based learning components of the curriculum by program faculty and worksite supervisors.

**Accrediting Information:** N/A.

**Justification for Credit hours required:** The proposed certificate must meet requirements for industry credentialing through course content that exceeds 30 credit hours. The Program Advisory Committee included an additional work-based learning experience for one (1) credit hour that occurs during the first semester of coursework that helps better prepare students for working in this field.

**Supporting Labor Market Data (including employer partners):** According to the Illinois Department of Employment Security (IDES), growth in the employment of “HVAC/R mechanics, installers &

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repairers” is expected to increase by 12.8% statewide through the year 2026. Locally, the college has strong support from district employers for offering this training program.

*Table 1: Employer Partners*

<b>Employer</b>	<b>Location</b>
Keck Heating & Air Conditioning, Inc.	Quincy, IL
Klinger & Associates, PC	Quincy, IL
Air Specialist Heating & Air Conditioning, Inc.	Quincy, IL
T.F. Ehrhardt company	Quincy, IL
Aire Serv of Quincy	Quincy, IL
Blessing Hospital-Maintenance Dept.	Quincy, IL

*Table 2: Projected Enrollments*

<b>HVAC/R Service Tech Certificate</b>	<b>First Year</b>	<b>Second Year</b>	<b>Third Year</b>
Full-Time Enrollments:	15	20	25
Part-Time Enrollments:	-	-	-
Completions:	10	18	23

**Financial / Budgetary Information:** The program will require one (1) new full-time and two ( ) existing part-time faculty the first year. The college is budgeting for one (1) additional part-time faculty during the second year. Qualified faculty will preferably hold an Associate’s degree in HVAC/R technology and/or NATE certification, EPA 608 certification (required) and HVAC Excellence Certificate, three years of related occupational experience and one-year teaching experience. All facilities are adequately in place to support the program, with a few minor updates to existing facilities planned during year one. Funds for new equipment, both Perkins and institutional, are also budgeted for during the first year of implementation. Otherwise, student tuition and fees will support the program.

*Table 3: Financial Information*

	<b>First Year</b>	<b>Second Year</b>	<b>Third Year</b>
Faculty Costs	\$52,000	\$53,000	\$54,000
Administrator Costs	0	0	0
Other Personnel costs (course developer)	\$9,000	0	0
Equipment Costs	\$50,000	0	0
Library/LRC Costs	0	0	0
Facility Costs (minor upgrades to existing facilities)	\$30,000	0	0
Other (specify)	0	0	0
<b>TOTAL NEW COSTS</b>	<b>\$141,000</b>	<b>\$53,000</b>	<b>\$54,000</b>

*Table 4: Faculty Requirements*

	<b>First Year</b>		<b>Second Year</b>		<b>Third Year</b>	
	<b>Full-time</b>	<b>Part-time</b>	<b>Full-Time</b>	<b>Part-time</b>	<b>Full-Time</b>	<b>Part-time</b>
New Faculty	1	0	0	1	0	0
Existing Faculty	0	2	1	2	1	3

Agenda Item #7.2  
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Illinois Community College Board

**NEW UNITS OF INSTRUCTION**

***Permanent Program Approval***

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

**RECOMMENDED ACTION:**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

Wabash Valley College

➤ Physical Therapy Assistant A.A.S. degree (71 credit hours)

**BACKGROUND**

**Wabash Valley College**

**Physical Therapy Assistant A.A.S. degree (71 credit hours)**

**Program Purpose:** The program will prepare graduates for entry-level employment, National credentialing and State licensure as a Physical Therapy Assistant.

**Catalog Description:** The Physical Therapy Assistant AAS focuses on the theory and hands-on applications required to gain entry-level employment opportunities in the Physical Therapy Assistant (PTA) fields of study.

**Curricular Information:** The degree program requires 17 credit hours of general education coursework and 54 credit hours of required career and technical education coursework, which includes work-based learning. Career and technical coursework includes instruction in patient care skills and intervention, musculoskeletal rehabilitation, functional anatomy and biomechanics, multiple systems rehabilitation, neuromuscular rehabilitation, PTA pathophysiology, PTA clinical experience, PTA field experience, and career preparation for the PTA student.

The curriculum was developed according to standards that will prepare students for National certification and State licensure. The Commission on Accreditation for Physical Therapy Education (CAPTE) sets forth curricular standards for PTA programs. Students who complete the program will be prepared for the National Physical Therapy exam (NPTE) through the Federation of State Boards of Physical Therapy. Assessment of student learning will be achieved through evaluation of the student’s performance during their work-based clinical practical experience and achievement on a NPTE practice exam.

**Justification for Credit hours required for the degree:** Content and subsequent credit hours required in the proposed curriculum meet requirements for program accreditation and student certification/licensure. The curriculum was developed in compliance with the Illinois Physical Therapy Act to include a minimum of 29 credit hours in specific life sciences and 680 contact hours of clinical education. The proposed program falls within the range of credit hours for like programs being offering at other Illinois Community Colleges. General education credit hours exceed the 15 credit hours minimum required by ICCB Administrative Rules as a result of a five (5) credit hour chemistry course.

**Accrediting Information:** Program accreditation is required for graduates of educational programs to be eligible for National certification and State licensure. The Commission on Accreditation for Physical Therapy Education (CAPTE) accredits PTA programs. The college plans to seek accreditation once the program has been approved by both ICCB and IBHE. No students can be enrolled until after the program is approved by all State Boards, a full-time program director is hired, and CAPTE begins its review process.

**Supporting Labor Market Data (including employer partners):** According to the Illinois Department of Employment Security (IDES), overall growth in employment of “physical therapy assistants” and “physical therapy aides” is expected to increase by between 18-20% statewide through 2026.

*Table 1: Employer Partners*

<b>Employers</b>	<b>Location</b>
Wabash General Hospital	Mt. Carmel, IL
Deaconess Hospital-Gibson Central	Princeton, IN
Mt. Carmel High School	Mt. Carmel, IL
Area Economic Alliance	Mt. Carmel, IL

*Table 2: Projected Enrollments*

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<b>Physical Therapy Assistant</b>			
<b>AAS</b>	<b>First Year</b>	<b>Second Year</b>	<b>Third Year</b>
Full-Time Enrollments:	24	48	50
Part-Time Enrollments:	0	0	0
Completions:	0	24	24

**Financial / Budgetary Information:** One (1) new full-time, one (1) new part-time faculty, and one (1) existing full-time faculty will be necessary to implement the program. Full-time faculty qualifications are a Master’s degree in Physical Therapy, licensure as a Physical Therapist or PTA, three years of related work experience, and two years teaching experience. Part-time faculty qualifications are at least an Associate’s degree in Physical Therapy Assisting, PTA licensure, one year related work experience, and one-year teaching experience. All facilities are adequately in place to support the program. Some funds are budgeted to provide equipment and supplies specific to the PTA program. Otherwise, student tuition and fees will support the program.

*Table 3: Financial Information*

	<b>First Year</b>	<b>Second Year</b>	<b>Third Year</b>
Faculty Costs	\$85,000	\$164,925	\$170,027
Administrator Costs	0	0	0
Other Personnel Costs (Admin Support)	\$32,000	\$32,800	\$33,664
Equipment Costs	\$11,200	\$11,224	\$1,248
Library/LRC Costs	0	0	0
Facility Costs*	0	0	0
Other (travel)	\$300	\$300	\$450
<b>TOTAL NEW COSTS</b>	<b>\$128,500</b>	<b>\$209,249</b>	<b>\$205,389</b>

*Table 4: Faculty Requirements*

	<b>First Year</b>		<b>Second Year</b>		<b>Third Year</b>	
	<b>Full-Time</b>	<b>Part-time</b>	<b>Full-Time</b>	<b>Part-time</b>	<b>Full-Time</b>	<b>Part-time</b>
New Faculty	1	1	0	0	0	1
Existing Faculty	1	0	2	1	2	2

Illinois Community College Board

**ILLINOIS COMMUNITY COLLEGE BOARD RECOGNITION OF COMMUNITY COLLEGES**

The Illinois Community College Board has statutory authority to “recognize” community colleges for their compliance with state statutes and standards. Based on a five-year cycle, ICCB staff conducts recognition evaluations to assure that colleges are in compliance with the standards. Standards identified for focused review during Fiscal Years 2012 through 2016 include the following categories: Instruction, Student Services, Academic Support, Finance, Facilities, and Accountability. These same standards are used by each district in a self-evaluation that is submitted to ICCB prior to the staff evaluation.

During Fiscal Year 2018, Illinois Eastern Community Colleges (Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College) underwent an in-depth recognition evaluation. The college submitted a thorough self-evaluation; ICCB staff conducted internal evaluations of all required college documents and college finance site visits were conducted. This agenda item not only presents the staff recommendations for the colleges that completed the evaluations, but gives background on the recognition evaluation and approval process for the Board’s information.

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following district:

Illinois Eastern Community Colleges

Item #9.1  
November 30, 2018

UNAPPROVED

Minutes of the 430<sup>th</sup>  
Meeting of the  
Illinois Community College Board

Wyndham Springfield City Centre  
Prairie Room  
700 East Adams Street  
Springfield, IL

June 1, 2018

### **RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the June 1, 2018 meeting as recorded.

### **Item #1 – Roll Call and Declaration of Quorum**

Chair Lopez called the Board meeting to order at 9:01 a.m. and asked Ann Knoedler to call roll. The following Board members were present at this time: Jim Ayers, Terry Bruce, Suzanne Morris, Guy Alongi, Teresa Garate, Doug Mraz, Dustin Heurman and student Board member Oscar Sanchez. A quorum was declared. Board members Nick Kachiroubas, John Bambanek, Ann Kalayil and were absent.

### **Item #2 – Announcements and Remarks by Dr. Laz Lopez, Board Chair**

Chair Lopez was happy to report a State budget was passed in time for the June Board meeting for the first in years. Dr. Lopez recognized and thanked the legislative leaders for making that happen. It is the right step in putting the State on the correct economic track.

### **Item #3 - Board Member Comments**

Sue Morris commented on how MAP funds have decreased 13% for the community college students within the last four years. Often the neediest students do not receive these funds. Ms. Morris requested the ICCB staff present to the Board on MAP funding.

#### **Item #3.1 – Public Agenda Report**

Teresa Garate stated the final report is not completed yet and suggested the ICCB vote on endorsing the Public Agenda report at the next Board meeting in order for the staff and Board members to have plenty of time to review it.

### **Item #4 - Nomination of Vice Chair**

Dustin Heurman made a motion to nominate and re-elect Terry Bruce for the position of Vice Chair of the Illinois Community College Board, which was seconded by Doug Mraz.

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A roll call vote was taken with the following results:

Guy Alongi	Yea	Dustin Heuerman	Yea
Jim Ayres	Yea	Doug Mraz	Yea
Terry Bruce	Abstain	Sue Morris	Yea
Teresa Garate	Yea	Oscar Sanchez	Yea
		Laz Lopez	Yea

The motion was approved. Terry Bruce abstained.

**Item #5 - Executive Director Report**

Dr. Karen Anderson stated in addition to all the general and legislative business ICCB staff typically attend to, staff have also been engaged in a number of other initiatives:

- funded and/or participated in p-20 faculty and administrator training:
  - Windmills training - for special populations
  - Academic Advisors training - on dealing with transition issues
  - Autism training - again, focusing on transitions
- Nontraditional students are still one of the main concerns. Please visit the ICCB website for stories of these students, such as, Wanda Bradford, a graduate of Spoon River College who received her associate degree 40 years after graduating from high school.
- Staff have also submitted a recommendation to the Governor's Cabinet on Children and Youth for a representative from our system to serve on the Governor's Cabinet on Children and Youth Commission. Tessa Philpot, a student from Lakeland College, would represent postsecondary students at rural institutions. ICCB Student Board member Oscar Sanchez will be the alternate, representing an urban postsecondary experience.

ICCB has hired a few new staff:

- Fred Stanley joined the ICCB in April 1, 2018 as Associate Directors for Career and Technical Education.
- Mary Werries joined the ICCB in April 1, 2018 as the Associate Directors for Career and Technical Education.
- Emily Buhnerkempe started on April 1, 2017 as the Director of Academic Affairs.

Dr. Anderson is finishing up her tenure this summer as the Chair of the National State Directors of Community Colleges. A lot was learned from other states, including the impact of free college promise programs, efforts at consolidations, and budget woes. Most state systems are planning for flat funding; a few are getting increases, but not many. A few states are getting budget cuts. Most states are looking at tax cuts, and some of the more robust states are looking at flat funding so that they can make tax cuts.

Dr. Anderson gave a huge thank you to the staff for their monumental effort during this legislative session. This was one of the most intense sessions ICCB has had in a long time.

**Item #5.1 - Illinois Community College Board Goals Update**

Goal One — smooth the transition for all student into and through postsecondary education

Although there will always be work to be done in this area, staff have accomplished a lot, especially in the areas of remedial reform and adult education.

*Transitional Math*

- Engaged all 39 community colleges in discussions about the implementation of transitional math.
- Engaged 271 high schools with the community colleges.
- Submitted Transitional Math and High School Equivalency as Governor's Cabinet for Children and Youth project.
- Put transitional math competencies on the agenda.

*Co-requisite remediation*

- Held two co-requisite trainings in March with a third scheduled for September 24th, in partnership with NIU and Women Employed.
- Approved the first co-requisite courses through the IAI GECC Communications and Mathematics panels this spring.
- Worked on scaling up co-requisite courses on all community college campuses. Many have already started the process for fall implementation.

*Proposed Placement Policies*

- Presented a placement framework at the January Joint Meeting of the College Presidents, the CAOs and the CSSSOs. The Presidents' Council will vote on this framework today (June 1). The framework relies on a multiple measures approach to college placement and provides for a system wide consistent approach to placement.

*Transfer*

- Assisted with the development and implementation of the new iTransfer public website, which has a student focus. There are currently 11,261 courses in the General Education Core Curriculum (GECC) with 6,940 currently remaining active in the IAI database. There are 13,719 courses in the majors with 2,352 currently remaining active.

*Supporting Veterans*

- Developed a training with IDVA for all veteran coordinators on July 9<sup>th</sup>. This training will cover policies and procedures, benefits, and resources for veterans.
- Presented at the Annual MCMC Conference on behalf of the state and at the 4<sup>th</sup> Annual Student Veterans Leadership Day.
- Worked with WIU, Kaskaskia College, and Kankakee Community College on their Criminal Justice articulation work.

**Career & Technical Education**

*Dual Credit Enhancement*

- Continued funding for dual credit enhancement in the community college system.
- Awarded funding to 12 colleges through the Dual Credit Enhancement Grant to support the development, enhanced delivery, and articulation of local dual credit programs and to expand student access to higher education while maintaining high academic standards.

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- Increased dual credit through the community college system by 7.6% from the previous academic year.

*Adult Education*

- Developed a Strategic Plan for Adult Education that is inclusive of four main goals.
  - Improve Outcomes by Scaling Effective Models and Strategies
  - Increase Postsecondary Transitions and Credential Attainment
  - Strengthen College and Career Readiness
  - Develop Life Long Career Pathways Systems and Integrate Enabling Technologies
- Provided Training to Programs to enhance their knowledge of Career Pathway and Transitions to Postsecondary Education.
- Developed Curriculum Alignment Training to Enhance the Readiness of Students to enter Education and Training.
- Developed Alternative Methods of Credentialing to accelerate the process for entry into postsecondary education and employment.

*Delivery Models / ILCCO*

- Began development of a new strategic plan for Illinois Community Colleges Online (ILCCO), which included a new financial model to address course sharing costs.
- Offered the Growing Online Learning Conference for faculty on effective assessment of online students.
- Added four new member institutions.

Goal Two: contribute to the economic development of Illinois by providing robust workforce training, increasing credential attainment, and closing the skills gap through talent pipeline management.

*Adult Education and Workforce*

- Contributed to the development and implementation of the Workforce Innovation Opportunity Act (WIOA) Unified Plan and the State Workforce Board Strategic Plan.
- Aligned all of the strategic plans to ensure a collaborative approach to workforce.
- Surveyed colleges to determine best practices in the system as identified in the Workforce Education Strategic Plan.

These achievements represent a lot of time, effort, collaboration and significant accomplishment in aligning these disparate systems. Some of the student stories on the ICCB website demonstrate similar collaborations between mothers and daughters (Rend Lake College) and husbands and wives (Joliet Junior College) where they “discovered college” while trying to figure out how to achieve their career goals.

Goal Three: engage with all stakeholders to align board policies to improve student outcomes and increased access to public information on system effectiveness.

ICCB hopes to be working with the IL Council of Community College Presidents (ICCCP) and the IL Community College System Foundation to coordinate a system agreement with the Education Advisory Board (EAB) to provide on-demand research resources to our system that will allow ICCB to better highlight student outcomes, economic impact, and system effectiveness.

Matt Berry will discuss in more detail the ICCB's achievements and progress in this goal later in the meeting, especially the progress in rulemaking, legislation, and public relations.

### **Item #6 - Acknowledgements**

#### **Item #6 - Mr. Jake Rendleman, Former Board Member, Illinois Community College Board**

Dr. Anderson expressed appreciation for Mr. Rendleman's dedication during his term as a former Board member, who recently resigned from the Board. Mr. Rendleman was the first college trustee representative placed on the Board and was a very knowledgeable and reliable member for 12 years. Mr. Rendleman expressed his gratitude to the ICCB staff and stated the new trustee, Mr. Jim Ayres, is a very experienced and fitting replacement.

#### **Item #6 - Mr. Guy Alongi, Former Chair, Illinois Community College Board**

Dr. Anderson expressed appreciation for Mr. Alongi's dedication during his term as a former Chair and Board member, who will be resigning from the Board after this meeting. Mr. Alongi brought much needed leadership and a better rapport between the staff and Board. Mr. Alongi thanked the ICCB members and especially the staff for all their hard work.

#### **Item #6 - Mr. Jim Endress, President, Illinois Community College Trustees Association**

Dr. Anderson noted that Mr. Endress was not present at this time.

#### **Item #6 - Dr. John Avendano, President, Illinois Council of Community College Presidents**

Dr. Anderson noted that Dr. Avendano was not present at this time due to a death in the family. Dr. Anderson expressed appreciation for Dr. Avendano's efforts this past year.

### **Item #7 - Committee Reports**

#### **Item #7.1 - Academic, Workforce, and Student Support**

Dustin Heurman stated the committee met on Thursday, May 31 at 5:00 p.m. and the following items were discussed:

##### **➤ Proposed Placement Policies**

- At the January Joint Meeting of the College Presidents, the CAOs and the CSSSOs, the Presidents were presented with a placement framework that relied on a multiple measures approach to college placement.
- This framework was put together by a group of CAOs, at the request of the ICCB staff.
- This framework was developed in response to and anticipation of other conversations going on around the state that are focused on college and career readiness, including through the ESSA (K-12) law, the WIOA law, and through the P-20 Council.
- This framework was voted on and adopted by the CAOs and the CSSSOs, but since then some dissension has surfaced and staff are working through those issues with the two groups now.
- The goal is to have this set of recommendations voted on at the June meeting of the college presidents.

##### **➤ State Authorization for Distance Learning**

- Rules changes for state authorization through the U.S. Department of Education go into effect July 1, 2018. The rules clarify the expectations of institutions. Institutions have the responsibility to provide appropriate consumer information to distance education students from other states.

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The rules require institutions to make specific public and individual disclosures regarding:

- States they are authorized to offer distance education in
- The process for submitting consumer complaints in those states
- Any adverse actions against the college by regulatory bodies
- Whether programs leading to professional licensure meet requirements in the distance education student’s state of residence.

➤ **Update on Strategic Plan Subcommittee**

- The Adult Education Strategic Plan, developed by a task force of stakeholders, was submitted to the Governor and General Assembly on January 31, 2018. The final plan is included in the board packet as Information Item 12.3 - Final Adult Education Strategic Plan Report.
- Next Steps in the development process included the convening of a Strategic Action Subcommittee to develop action steps under each goal and objective. The first meeting of the 50 member subcommittee was held on March 1, 2018 in Bloomington, Illinois. The subcommittee will continue to meet as goal teams with the last convening of the entire group on April 3, 2018.

**Item #7.1a – High School Equivalency Transcript Review Fee**

Dustin Heurman made a motion, which was seconded by Suzanne Morris, to approve the following motion:

The Illinois Community College Board hereby approves the establishment of a \$20.00 fee for transcript review and evaluation under the High School Equivalency Alternative Methods of Credentialing.

A roll call vote was taken with the following results:

Guy Alongi	Yea	Doug Mraz	Yea
Jim Ayers	Yea	Suzanne Morris	Yea
Terry Bruce	Yea	Oscar Lopez	Yea
Teresa Garate	Yea	Laz Lopez	Yea
Dustin Heurman	Yea		

The motion was approved. This will be a flat fee throughout the state.

**Item #7.2 - Finance, Operations, and External Affairs**

Terry Bruce stated the committee, which met this morning at 8:00 a.m. in the hotel, will report out during item #9.1 later in the meeting.

\* \* \* \* \*

Dr. Brian Durham was asked to present at the ICCCP meeting, so the Board moved item #10 up on the agenda.

\* \* \* \* \*

**Item #10 – New Units of Instruction**

**Item #10.1 – Illinois Valley Community College and John Wood Community College, College of Lake County**

Guy Alongi made a motion, which was seconded by Dustin Heuerman, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

Illinois Valley Community College

- Infant/Toddler Gateways Credential Level 3 Certificate (33 credit hours)

John Wood Community College

- Certified Medical Assistant Certificate (37 credit hours)

College of Lake County

- Automation, Robotics and Mechatronics A.A.S. degree (63 credit hours)
- Computer Information Technology A.A.S. degree (60 credit hours)

A roll call vote was taken with the following results:

Guy Alongi	Yea	Doug Mraz	Yea
Jim Ayers	Yea	Suzanne Morris	Yea
Terry Bruce	Yea	Oscar Lopez	Yea
Teresa Garate	Yea	Laz Lopez	Yea
Dustin Heuerman	Yea		

The motion was approved.

**Item #10.2 – Illinois Eastern Community Colleges: Olney Central College**

Dustin Heuerman made a motion, which was seconded by Doug Mraz, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

Illinois Eastern Community Colleges: Olney Central College

- Health Information Technology A.A.S. degree (60 credit hours)

A roll call vote was taken with the following results:

Guy Alongi	Yea	Doug Mraz	Yea
Jim Ayers	Yea	Suzanne Morris	Yea
Terry Bruce	Abstain	Oscar Lopez	Yea
Teresa Garate	Yea	Laz Lopez	Yea
Dustin Heuerman	Yea		

The motion was approved. Terry Bruce abstained.

**Item #10.3 – Lake Land College**

Doug Mraz made a motion, which was seconded by Terry Bruce, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

**Lake Land College**

- Production Technician A.A.S. degree (60 credit hours)
- Plastics Manufacturing A.A.S. degree (60 credit hours)
- Plastics Manufacturing Technician Certificate (30 credit hours)

A roll call vote was taken with the following results:

Guy Alongi	Yea	Doug Mraz	Yea
Jim Ayers	Yea	Suzanne Morris	Yea
Terry Bruce	Yea	Oscar Lopez	Yea
Teresa Garate	Yea	Laz Lopez	Yea
Dustin Heuerman	Abstain		

The motion was approved. Dustin Heuerman abstained.

\* \* \* \* \*

The Board took a break at 10:00 a.m.

The Board returned from break at 10:10 a.m.

\* \* \* \* \*

**Item #8 - Advisory Organizations**

**Item #8.1 - Student Advisory Council (SAC)**

Student Board member, Oscar Sanchez, reported the Council last met on April 11 at the Phi Theta Kappa Awards Banquet and on April 12 at Student Advocacy Day, both in Springfield. The main focus was MAP funding and awarding a Bachelor Degree of Nursing (BSN) through community colleges. The next meeting is being held today.

**Item #8.2 - Adult Education and Family Literacy Council**

Elizabeth Hobson was not present.

**Item #8.3 - Illinois Council of Community College Presidents (ICCCP)**

Dr. John Avendano was not present.

**Item #8.4 - Illinois Community College Trustees Association (ICCTA)**

Dr. Anderson took this time to recognize Mr. Jim Endress for his work as the president of ICCTA. Mr. Endress stated he appreciated the close working relationship between the ICCTA and ICCB. Mike Monaghan stated the ICCB members are welcome to attend the 2:00 pm seminar by SURS on retirement and legislation.

## **Item #9 – Focus on Board Goals**

### **Item #9.1 - Spring Legislative Session Summary**

Matt Berry began by stating ICCB staff, at the direction of the Board, has taken time this year reviewing and updating the administrative rules. This coincides with Board Goal #3. The Illinois General Assembly created the Joint Committee on Administrative Rules (JCAR) in 1977. It is a bipartisan legislative oversight committee, and it has been delegated the responsibility to ensure that legislation enacted is appropriately implemented through administrative law. The Board and all state agencies have the authority to draft rules, publish them for public comment, and file them with JCAR for adoption. The compilation of all rules is known as the Illinois Administrative Code.

Mr. Berry distributed a legislative spreadsheet packet. It included all the bills that ICCB was tracking. Some passed, some failed, and he also included a list of bills that are still considered active. He brought attention to some that the ICCB is specifically interested in. One of the ICCB's legislative initiatives, updating the Public Community College Act, was successful, and the 200 page bill was passed by the General Assembly. The other main focus this past fiscal year was the Higher Education Working Group that the Illinois General Assembly formed on November 8, 2017. It is comprised of 12 legislators, three of whom were chosen by each caucus leader. One of its goals was to hear what specific initiatives higher education agencies were implementing to improve the affordability, efficiency and effectiveness of the colleges. During the legislative session, the Group introduced legislation aimed at changing policy and practice to meet their goals. Mr. Berry gave a summary of the bills that were being supported by the Group.

Mr. Bruce serves as the Chair of the Finance, Operations, & External Affairs Committee meeting. He and Ellen Andres discussed the following in detail:

- Financial Statements: Fiscal Year 2018: State General Funds, Special State Funds, Federal Funds, Bond Financed Funds.
- Timeliness of State Payments: The fiscal year 2017 payments are complete. Fiscal year 2018 are up to date, but they are expected to slow down in the third and fourth quarter of the fiscal year.
- Fiscal Year 2019 Board Office Budget: The following will be voted on within the consent agenda - Authorization for Interagency Contracts/Agreements, Authorization to Transfer Funds Among Line Items, and Authorization for Contracts for Office Operations.
- Fiscal Year 2019 Community College System Budget: The community college system and the public universities all received a two percent increase for the system.
- Pension reforms: Thrown into the last minute budget negotiations was a bill to decrease the amount of salary increases allowed in the four final years of an employee's service. HB3342 changes the increase over the last four years of service to three percent instead of six percent beginning July 1, 2018. If a SURS employer chooses to give an increase over three percent during the last four years of employment, a penalty will be calculated and given to the employer for payment when the employee retires. There were other non-financial pension changes in the bill.

## **Item #11 - Adoption of Minutes**

### **Item #11.1 - Minutes of the March 16, 2018 Board Meeting**

Jim Ayers made a motion, which was seconded by Suzanne Morris, to approve the following motion:

The Illinois Community College Board hereby approves the Board minutes of the March 16, 2018 meeting as recorded.

A roll call vote was taken with the following results:

Guy Alongi	Yea	Doug Mraz	Yea
Jim Ayers	Yea	Suzanne Morris	Yea
Terry Bruce	Yea	Oscar Lopez	Yea
Teresa Garate	Yea	Laz Lopez	Yea
Dustin Heuerman	Abstain		

The motion was approved. Dustin Heuerman abstained.

**Item #12 – Consent Agenda**

Doug Mraz made a motion, which was seconded by Teresa Garate, to approve the following motions:

**Item 12.1 - Calendar Year 2019 Board Meeting Dates and Locations**

The Illinois Community College Board hereby approves the Calendar Year 2019 Board Meeting Dates and Locations listed below:

**Calendar Year 2019 Board Meeting Dates and Locations**

**January 18**

9:00 a.m. – Harry L. Crisp II Community College Center, Springfield

**March 15**

9:00 a.m. – East St. Louis Higher Education Center, East St. Louis

**June 7\***

9:00 a.m. – TBD

**July**

Subject to Call

**August**

Board Retreat – TBD

**September 20**

9:00 a.m. – Harold Washington College, Chicago

**December 6**

9:00 a.m. – Harry L. Crisp II Community College Center, Springfield

\*June Board meeting is held in conjunction with the ICCTA and Presidents' Council meetings.

**Item #12.2 - Authorization to Enter into Interagency Contracts and/or Agreements**

The Illinois Community College Board hereby authorizes its Executive Director, in concurrence with the ICCB Chair, to enter into interagency contracts/agreements, as needed for fiscal year 2019.

**Item #12.3 - Authorization to Transfer Funds Among Line Items**

The Illinois Community College Board hereby authorizes its Executive Director to transfer funds among fiscal year 2019 appropriated operating line items, as needed.

**Item #12.4 - Authorization to Enter into Contracts for Office Operations**

The Illinois Community College Board approves the following Fiscal Year 2019 contractual agreements:

<b><u>Funding Source</u></b>	<b><u>Contractor</u></b>	<b><u>Estimated Amount*</u></b>	<b><u>Contract Period</u></b>	<b><u>Description</u></b>
All funds /allocated	IL Community College System Foundation	\$558,434	7/1/18 - 6/30/19	Rental of Office Space
GRF	Sorling, Northrup, Hanna, Cullen & Cochran Ltd.	\$190/hr	7/1/2018 - 6/30/19	Legal, as needed (not used in FY17 or FY18)
GED/GRF	Turn-Key Solutions International, Inc.	\$161,000	7/1/18 - 6/30/19	Sole Source Provider: High School Equivalency Testing data submission to feds

\*Amounts are estimated based on the Fiscal Year 2018 appropriation or obligations. Amounts may vary from the estimate. Any contract that exceeds 10 percent of the estimate will be brought back to the Board for approval.

A roll call vote was taken with the following results:

Guy Alongi	Yea	Doug Mraz	Yea
Jim Ayers	Yea	Suzanne Morris	Yea
Terry Bruce	Yea	Oscar Lopez	Yea
Teresa Garate	Yea	Laz Lopez	Yea
Dustin Heurman	Yea		

The motion was approved.

**Item #13 - Information Items**

There was no discussion.

**Item #13.1 - Fiscal Year 2018 Financial Statements**

**Item #13.2 - Fiscal Year 2018 Spring Enrollment Report**

**Item #13.3 - Academic Year 2017 Dual Credit Report**

**Item #13.4 - Final Adult Education Strategic Plan**

**Item #13.5 - Transitional Math Competencies**

**Item #14 - Other Business**

There was no other business.

**Item #15 - Public Comment**

There was no public comment

**Item#16-Executive Session**

**Item #16.1 - Employment/Appointment Matters**

Suzanne Morris made a motion, which was seconded by Doug Mraz, to approve the following motion:

I move to enter Executive Session for the purpose of **Employment/Appointment Matters** which qualify as acceptable exceptions under Section 2(c) of the Open Meetings Act to hold a closed session.

A roll call vote was taken with the following results:

Guy Alongi	Yea	Doug Mraz	Yea
Jim Ayers	Yea	Suzanne Morris	Yea
Terry Bruce	Yea	Oscar Lopez	Yea
Teresa Garate	Yea	Laz Lopez	Yea
Dustin Heurman	Yea		

The motion was approved. The Board entered into executive session at 11:05 am. Ann Knoedler and Karen Anderson were asked to stay in the meeting.

\* \* \* \* \*

Terry Bruce made a motion, which was seconded by Teresa Garate, to reconvene Public Session at 11:24 a.m.

A roll call vote was taken with the following results:

Guy Alongi	Yea	Doug Mraz	Yea
Jim Ayers	Yea	Suzanne Morris	Yea
Terry Bruce	Yea	Oscar Lopez	Yea
Teresa Garate	Yea	Laz Lopez	Yea
Dustin Heurman	Yea		

The motion was approved.

**Item #17 - Executive Session Recommendations**

**Item #17.1 - Employment/Appointment Matters**

Terry Bruce made a motion, which was seconded by Dustin Heurman, to approve the following motion:

The Illinois Community College Board will consider cost of living increases for staff based on the current Employment Cost Index by the US Bureau of Labor Statistics on an annual basis to recruit and maintain a quality workforce.

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The Illinois Community College Board hereby authorizes the Executive Director to increase staff salaries and adjust ranges, as necessary, on July 1 for FY 2019 by the current Employment Cost Index reported by the US Bureau of Labor Statistics. This increase will not be lower than one percent (1%) or greater than three percent (3%), pending budget authority.

A roll call vote was taken with the following results:

Guy Alongi	Yea	Doug Mraz	Yea
Jim Ayers	Yea	Suzanne Morris	Yea
Terry Bruce	Yea	Oscar Lopez	Yea
Teresa Garate	Yea	Laz Lopez	Yea
Dustin Heuerman	Yea		

The motion was approved.

**Item #18 - Adjournment**

Terry Bruce made a motion, which was seconded by Dustin Heuerman, to adjourn the Board meeting at 11:26 a.m.

A roll call vote was taken with the following results:

Guy Alongi	Yea	Doug Mraz	Yea
Jim Ayers	Yea	Suzanne Morris	Yea
Terry Bruce	Yea	Oscar Lopez	Yea
Teresa Garate	Yea	Laz Lopez	Yea
Dustin Heuerman	Yea		

The motion was approved.

UNAPPROVED

Minutes of the Retreat of the  
Illinois Community College Board

Via Videoconference

James R. Thompson Center  
Room2-025  
100 W. Randolph Street  
Chicago, IL

IDOT - Region 4 - District 7  
Room 206  
400 West Wabash Avenue  
Effingham, IL 62401

IL Community College Board  
Second Floor Conference Room  
401 East Capitol Avenue  
Springfield, IL

August 28, 2018

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the minutes of the August 28, 2018 Board retreat as recorded.

**Item #1 – Roll Call and Declaration of Quorum**

Chair Laz Lopez called the Board retreat to order at 10:10 a.m. and asked Ann Knoedler to call roll. Board members present: Laz Lopez, Suzanne Morris, Doug Mraz, Paige Ponder and student Board member Oscar Sanchez and ICCB staff members Karen Anderson and Brian Durham at the JRTC location. Terry Bruce and Dustin Heuerman and CCB staff members Matt Berry and Ellen Andres at the Effingham location. Teresa Garate and ICCB staff members Ann Knoedler, Nathan Wilson, Jen Foster, and Jeff Newell at the Springfield location. Board members Nick Kachiroubas and Jim Ayres were absent.

\* \* \* \* \*

**Attendance by Means other than Physical Presence**

Chair Lopez stated that Board member **John Bambenek** is unable to attend today’s meeting due to a work conflict. According to Section 7 of the Open Meetings Act, **John Bambenek** may participate in today’s meeting via conference call and the Board needs a motion to allow his attendance.

Suzanne Morris made a motion, which was seconded by Doug Mraz, to allow Board member **John Bambenek** to participate in today’s Board meeting via conference call.

A roll call vote was taken with the following results:

Terry Bruce	Yea	Suzanne Morris	Yea
Teresa Garate	Yea	Paige Ponder	Yea
Dustin Heuerman	Yea	Oscar Sanchez	Yea
Doug Mraz	Yea	Laz Lopez	Yea

Agenda Item #9.3  
November 30, 2018

The motion was approved. John Bambenek stated, for the record, he is located at his place of employment in Champaign.

\* \* \* \* \*

**Item #2 –Reaffirm Goals**

The Board and staff briefly discussed the future direction of the Board Goals. Dr. Anderson stated the current goals are very well aligned with other state initiatives and collaborates with the Governor’s Office and with the Governor's Cabinet on Children and Youth.

**Item #2a - Goal 1: Smooth the transition for all students into and through Postsecondary Education**

Dual Credit Guidelines:

- Senate Bill 2838 was passed unanimously, and signed last week;
- Effective date Jan 19, 2019
- Dual Credit Mandate
- Dual credit right of first refusal
- Professional qualifications
- Better integration
- 180 days to negotiate agreement
- Local agreements
- 4-year sunset
- 3 year
- Higher Learning Commission issues

CO-requisite:

- All colleges thru BTG
- Complete College America – priority for them, but fading
- Plan to continue to expand the four suites of reform
  - TM
  - Co requisite Instruction in Math and English – 30 colleges, though that number has degraded during the budget impasse
  - Placement
  - Math pathways
- Want all 48 colleges working on all of these. Lots of effort on TM, but more effort coming up on the others—placement workgroup, co-requisite expansion,

GECC

- GECC – transfer discussion; GECC credential
  - Goal 1 is about HS to college and college to 4 year, and college to work

Transitional English

- Ramp up based on the current model.
- Funding will be an issue

Other areas that cross goal areas

- Speaking of Ratcheting it up -- 12 million-dollar Apprenticeship Program—Bridge, IET,
- Competency-Based
- Perkins Reauthorization and WIOA reauthorization

**Item #2b - Modified Goal 2: Contribute to the economic development of Illinois by providing robust workforce training, increasing credential attainment, closing the skills gap through talent pipeline management, and addressing the future needs of the workforce.**

- Concentrate on the implementation of Adult Education Strategic Plan
  - Work with CTE and Workforce partners
  - Review of enrollment
  - College and Career Readiness
- Make sure there is alignment with WIOA and Workforce Strategic Plan
- Prepare for future of work
  - Expanding career pathways

**Item #2c – Modified Goal 3: Engage with all stakeholders to align policies to improve outcomes and increase access to public information on system effectiveness**

- Enrollment
- Reverse Transfer
  - Use university credits at the community college toward an associates degree
- Guided Pathways
- Statewide Articulation Agreement
  - Billboard Campaign for Adult Education around the state
    - Using Adult Education federal funds to pay for billboard printing
    - Billboard space is free for a minimum of 1 month or until rented
- Public Information and Effectiveness
- Revision of ICCB mission statement/vision

\* \* \* \* \*

The September 21, 2018 Board Meeting has been moved from Lewis and Clark Community College and will now be held at the IL Community College Board Springfield Office.

\* \* \* \* \*

Break at 11:32a  
Return at 11:40a

\* \* \* \* \*

**Item#3–Executive Session**

**Item #3a - Employment/Appointment Matters**

Doug Mraz made a motion, which was seconded by Suzanne Morris, to approve the following motion:

I move to enter Executive Session for the purpose of **Employment/Appointment Matters** which qualify as acceptable exceptions under Section 2(c) of the Open Meetings Act to hold a closed session.

A roll call vote was taken with the following results:

John Bambenek	Yea	Doug Mraz	Yea
Terry Bruce	Yea	Suzanne Morris	Yea
Teresa Garate	Yea	Paige Ponder	Yea
Dustin Heurman	Yea	Oscar Lopez	Yea
		Laz Lopez	Yea

Agenda Item #9.3  
November 30, 2018

The motion was approved. The Board entered into executive session at 11:41am. Karen Anderson was asked to stay in the meeting.

\* \* \* \* \*

Doug Mraz made a motion, which was seconded by Suzanne Morris, to reconvene Public Session at 12:20 p.m.

A roll call vote was taken with the following results:

John Bambenek	Yea	Doug Mraz	Yea
Terry Bruce	Yea	Suzanne Morris	Yea
Teresa Garate	Yea	Paige Ponder	Yea
Dustin Heuerman	Yea	Oscar Lopez	Yea
		Laz Lopez	Yea

The motion was approved.

**Item #4 - Executive Session Recommendations**

**Item #4a - Employment/Appointment Matters**

Doug Mraz made a motion, which was seconded by Paige Ponder, to approve the following motion:

We move to accept Karen Anderson's retirement notification effective November 30, 2018 and hereby authorize the Board Chair to establish a hiring committee to negotiate a contract with prospective candidates for the position of Executive Director.

A roll call vote was taken with the following results:

John Bambenek	Yea	Doug Mraz	Yea
Terry Bruce	Yea	Suzanne Morris	Yea
Teresa Garate	Yea	Paige Ponder	Yea
Dustin Heuerman	Yea	Oscar Lopez	Yea
		Laz Lopez	Yea

The motion was approved.

**Item #5 - Adjournment**

Doug Mraz made a motion, which was seconded by Suzanne Morris, to adjourn the Board meeting at 12:23 p.m.

A roll call vote was taken with the following results:

John Bambenek	Yea	Doug Mraz	Yea
Terry Bruce	Yea	Suzanne Morris	Yea
Teresa Garate	Yea	Paige Ponder	Yea
Dustin Heuerman	Yea	Oscar Lopez	Yea
		Laz Lopez	Yea

The motion was approved.

Agenda Item #9.5  
November 30, 2018

UNAPPROVED

Minutes of the 431<sup>st</sup>  
Meeting of the  
Illinois Community College Board

Harry L. Crisp II Community College Center  
Second Floor Conference Room  
401 East Capitol Avenue  
Springfield, IL  
September 21, 2018

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the minutes of the September 21, 2018 Board meeting as recorded.

**Item #1 - Roll Call and Declaration of Quorum**

Chair Lopez called the Board meeting to order at 9:01 a.m. and asked Ann Knoedler to call roll. The following Board members were present at this time; Jim Ayres, Terry Bruce, Dustin Heuerman, Paige Ponder and student Board member Oscar Sanchez. There was not a quorum present. Board members John Bambanek, Teresa Garate, Doug Mraz, Suzanne Morris and Nick Kachiroubas were absent.

**Item #2 - Announcements and Remarks by Dr. Lazaro Lopez, Board Chair**

Chair Lopez stated that since there is not a quorum, the Board will need to hold a Special Board meeting in order to approved items on the September 21<sup>st</sup> agenda.

Welcome to new Board member Paige Ponder and congrats to John Bambanek on the birth of his daughter.

**Item #2.1 - Approval of the Fiscal Year 2019 Board Goals**

Due to there not being a quorum present, this item will be voted on a subsequent Board meeting.

**Item #3 - Board Member Comments**

There were no Board member comments.

**Item #3.1 - Public Agenda Report**

The report is not completed and ICCB has not reviewed.

**Item #3.2 - Illinois Board of higher Education report**

The last meeting was on Tuesday. There was a small agenda and was not a lot of action taken. There were discussions of the annual budget process.

**Item #4 - Executive Director Report**

Dr. Anderson welcomed new Board member Paige Ponder and congrats to John Bambanek on the birth of his daughter. Dr. Anderson also expressed sympathy to Chair Lopez in the recent loss of his mother.

## **Item #5 - Committee Reports**

### **Item #5.1 - Finance, Operations, and External Affairs**

The committee met at 8:00 a.m. this morning and discussed the following items:

- Timeliness of State payments
- The Adult Education Billboard Campaign: There will be a press conference next Wednesday
- Adult Education and Family Literacy Week: Is all next week with events taking place across the state
- Consent agenda items:
  - Certification of Special Tax Levy
  - Approval of Trustee Training Provider: One more provider is being approved to provide the ICCTA with training
  - Administrative Rules: Alternate Route to High School Diploma for Adult Learners and 2018 Academic, Fiscal, and Research and Policy Studies Combined Rulemaking
- Information item: Spring 2018 Legislative Update

### **Item #5.2 - Academic, Workforce, and Student Support**

The committee met at 8:00 a.m. this morning and discussed the following items:

#### **Illinois College2Career Tool**

- The Illinois College2Career tool was launched publically at the September 6 Children and Youth Cabinet meeting with Governor Rauner.
- The tool is a collaborative project by IBHE, ICCB, ISAC, IDES, and the Governor's Office.
- The tool will allow prospective students and parents to have more transparent and specific information about their post-secondary options, including what is the best fit for the student, employment outcomes and make choices that are more informed.
- The tool is also important for researchers. It provides a secure, single point of access for each college to examine granular and longitudinal student graduate career earnings, career job stability, and area of instruction to career industry relationship.
- The tool is available at <https://www.ilcollege2career.com/>.

#### **Equity Initiatives**

- ICCB Student Services has been involved in the P-20 Council's College and Career Readiness Committee (CCR) which is working to develop equity-related targets for Illinois' 60 by 2025 goal in response to SR 1647. Final recommendations to the full P-20 Council will be made in December.
- The Partnership for College Completion (PCC) will kick off its *Illinois Equity in Attainment Initiative* on October 2nd at the University Club in Chicago. Around twenty (20) two-year and four-year institutions will participate. Their goal will be the development of institutional projects that will eliminate racial and socioeconomic achievement gaps and increase completion rates. They will spend this academic year developing a project at their institutions that are to be implemented between 2019 and 2025.
- The University of Illinois Springfield's Center for Online Learning, Research, & Service (UIS COLRS) partnered with Illinois Central College, Lewis & Clark Community College, and South Suburban College on an open education resources grant through the US Department of Education. The grant would develop open textbooks for computer science and business administration programs at the institutions.

The grant targets high enrollment, in-demand programs and looks to address gaps in the market place. The agency helped connect UIS with the colleges and wrote a letter of support for the grant.

### **Multiple Measures Placement Recommendations**

On June 1, 2018, the Illinois Council of Community College Presidents approved a common placement framework for the 48 Illinois Community Colleges. This framework:

- Recommends that colleges use multiple measures for placement. At this point, it is not a mandate, but a system wide agreement. Many more steps are required to reach full implementation and complete consistency.
- Suggests a list of valid measures to choose from, including the scores on those measures.
- Charges the ICCB with doing further research about the validity of those measures.
- Charges the ICCB with putting together a working group to go over implementation issues.
- Demonstrates that the Illinois Community College system is aware of disparities in placement across the state and is actively working to correct those disparities.

The ICCB has been involved in high-level conversations about this work, and has worked to balance local control issues with the need for more statewide consistency on this issue. The Illinois Math Association of Community Colleges also supported this approach. Staff are seeking the endorsement of the Board to these recommendations.

### **Adult Education Strategic Plan**

Staff have worked to develop an implementation plan based on the goals and action steps identified as part of the Adult Education Strategic Plan. The focus for this year:

- Get the word out about Adult Education through a statewide campaign on Adult Education through bill board campaign and the development of a toolkit for providers on how to advertise their programs.
- Focus the efforts of the adult education advisory council on correctional education—re-entry for those who are returning citizens to their communities and digital literacy and distance education for both students and instructors.
- Expand career pathway efforts in adult education for our bridge and integrated education and training model.

### **Scaling Apprenticeship Through Sector-Based Strategies**

- The U.S Department of Labor has released a grant that is focused on growing Apprenticeships in the state and nationally.
- There are eight (8) colleges currently participating in the grant application.
- We have also secured a partnership with COMPTia, an IT industry association and Jobs for the Future, based in part on our successful partnership with them on Integrated Education and Training programs.
- The amount that can be applied for is based on the number of apprentices served. It looks like we will apply for around 4 million over four years, to be used for the participating colleges, employer engagement, and some national scaling work.
- The application is due October 16, 2018.

### **FY 2018 Career & Technical Education Annual Report**

The ICCB CTE division took it upon themselves to develop a report to release annually. It captures a number of areas that the CTE division is working on, including:

- CTE Program Approval and Review: The ICCB obtained \$40,000 through a competitive grant process facilitated by the Joyce Foundation and Advance CTE to assess and strengthen

Agenda Item #9.5  
November 30, 2018

existing program approval and review policies. Additionally, fifteen community colleges participated in facilitated focus groups with an aim to evaluate and improve the statewide program review process. The ICCB contracted with the Office of Community College Research and Leadership (OCCRL) for this project.

- Grant Development and Administration: Twenty-four colleges received programmatic monitoring during FY18 and all 48 colleges received some sort of technical assistance. Through CTE Leadership funds, grants were funded that focused on: overall CTE improvement and innovation, dual credit, Pathways to Results (PTR), and supporting special populations.
- Professional Development, Research, and Resource Creation: Topic areas included career pathways, bridge programs, nontraditional careers support, the ICCB civil rights review process, technical math, and work-based learning, among others. Resources created via collaboration during fiscal year 2018 include an Advisory Committee Guidebook, a Career Pathways Compendium, and a Dual Credit Fact Sheet.
- Civil Rights Compliance: The ICCB conducted a civil rights review at two community colleges. Additionally, a biennial report was submitted to the Office for Civil Rights.

**Item #5.2a - Recommendations of the Illinois Community College Chief Academic Officers and Illinois Community College Chief Student Services Officers on Placement Methods and Scores**

On June 1, 2018, the Illinois Council of Community College Presidents approved a common placement framework for the 48 Illinois Community Colleges, an effort that was led by the Chief Academic Officers and Chief Student Service Officers, as well as endorsed by the Illinois Math Association of Community Colleges.

The document recommends that colleges use multiple measures for placement and suggests a list of valid measures to choose from, including the scores on those measures. The recommendation charges the ICCB with doing further research about the validity of those measures and with putting together a working group to go over implementation issues. The recommendation demonstrates that the Illinois Community College system is aware of disparities in placement across the state and is actively collaborating to correct those disparities.

Due to there not being a quorum present, this item will be voted on at the next Board meeting.

**Item #6 - Advisory Organizations**

**Item #6.1 - Illinois Community College Faculty Association**

Mr. Allan Levandowski reported that the ICCFA and the ICCCA are in the process of planning the 2018 conference, which will be held on the same dates as 2017 in Peoria. They will be awarding six scholarships.

**Item #6.2 - Illinois Council of Community College Presidents**

Dr. Jonah Rice stated the council met September 12-15 and to save money, they held their retreat and regular meetings at the same time. Out of all the Chancellors and Presidents throughout the state, 72 percent have been in their positions for five years or less and 28 percent have been on the job for two years or less. They also held a brief new presidents' orientation right before their retreat. There were seven presentations given during the meetings. Collaboration was a strong issue that was discussed. The next meeting will be held in November in Lisle.

**Item #6.3 - Illinois Community College Trustees Association**

Mike Monaghan stated the Association met September 12-15 and mostly discussed the legislative proposal. The next meeting will be held in November in Lisle. Mr Monaghan will be retiring on June 30, 2019. The Association is looking for his replacement and will be hired by June 1<sup>st</sup>.

\* \* \* \* \*

The Board took a break at 10:01 a.m. and returned at 10:12 a.m.

\* \* \* \* \*

**Item #7 - Fiscal Year 2019 Community College/Higher Education Budget Presentation**

Ms. Ellen Andres gave a brief presentation on the Illinois budget which included the timeline, backlog of unpaid bills, the purpose of the divided funds, and the outlook of the budget over the past 10 years. On February 14, 2018, Governor Rauner presented his proposed FY 2019 budget before a joint session of the Illinois General Assembly. On May 30 and 31 the General Assembly passed a bi-partisan budget with strong support from both parties. There were no significant changes from the FY2018 budget which included an increase in the income tax and significant changes in the school funding formula. On June 4, the Governor approved both the appropriation bill and the budget implementation bill. (Public Act 100-0586 and Public Act 100-0587)

The FY 2019 budget is based upon assumed general revenues of \$38.520 billion and expenditures of \$38.509 billion in spending. Appropriations for education total \$10.2 billion. Of that, higher education will receive \$1.8 billion. The fiscal year 2019 appropriation to the ICCB for the community college system is \$270.5 million.

An oral report was given during the Board meeting on how the budget is allocated to the system and more detailed higher education budget information.

**Item #8 - Illinois Postsecondary Profiles Demonstration**

Mr. Nathan Wilson and Dr. Alan Clemens gave a brief presentation on the Illinois Postsecondary Profiles (IPP). The IPP is a development project resulting from an intergovernmental agreement between the Illinois Board of Higher Education (IBHE), the Illinois Community College Board (ICCB) and Northern Illinois University (NIU), executed in the spring of 2018. The central vision guiding development of the IPP is the creation of a powerful but accessible web site through which interested stakeholders can access actionable data contributed by multiple state agencies pertinent to the postsecondary experience in Illinois in meaningful and useful ways. An IPP pilot version has recently been released to enable feedback from advisory partners and identified stakeholders. Full-scale release is planned for spring of 2019.

**Item #9 - Career and Workforce Transition Act Approvals**

With the implementation of the Career and Workforce Transition Act, the Illinois Community College Board (ICCB) is mandated to review and approve Private Business and Vocational Schools as institutions from which credits in specified program areas may be accepted for transfer by Illinois Community Colleges, in accordance with the law. Institutions must submit applications for review/approval to ICCB staff by July 1<sup>st</sup> of each year and the ICCB must render its approval decision, assuming all the required information has been submitted accurately, by the September Board meeting of that same year.

Due to there not being a quorum present, this item will be voted on at the next Board meeting.

**Item #10 - New Units (ACTION)**

Due to there not being a quorum present, these items will be voted on at the next Board meeting.

**Item #10.1 - Permanent Approval**

**Item #10.2 - Temporary Approval**

**Item #11 - Recognition of the Illinois Community Colleges**

Due to there not being a quorum present, this item will be voted on at the next Board meeting.

**Item #11.1 - Illinois Eastern Community College**

**Item #12 - Adoption of Minutes**

Due to there not being a quorum present, this item will be voted on at the next Board meeting.

**Item #12.1 - Minutes of the June 1, 2018 Board Meeting**

**Item #12.2 - Minutes of the June 1, 2018 Executive Session**

**Item #12.3 - Minutes of the August 28, 2018 Retreat**

**Item #12.4 - Minutes of the August 28, 2018 Retreat Executive Session**

**Item #13 - Consent Agenda**

Due to there not being a quorum present, this item will be voted on at the next Board meeting.

**Item #13.1 - Certification on Eligibility for Special Tax Levy**

**Item #13.2 - Proposed Amendments to the Illinois Community College Board Administrative Rules**

**Item #13.2a - Implement of Public Act 100-0514, Alternate Route to High School Diploma for Adult Learners**

**Item #13.2b - 2018 Academic, Fiscal, and Research and Policy Studies Combined Rulemaking**

**Item #13.3 - Approval of Trustee Training Providers**

**Item #13.4 - Illinois Community College Cooperative Agreements**

**Item #13.4a - Rend Lake College and John A. Logan College Cooperative Agreement**

**Item #13.4b - Rend Lake College and Southeastern Illinois College – Cosmetology Program**

**Item #13.4c - Rend Lake College and Southeastern Illinois College – Cost Sharing**

**Item #13.5 - Employee Guidebook Modifications**

**Item #14 - Information Items**

There was no discussion.

**Item #14.1 - Fiscal Year 2018 and 2019 Financial Statements**

**Item #14.2 - Spring 2018 Legislative Update**

**Item #14.3 - Proposed Amendments to the Illinois Community College Board Administrative Rules**

**Item #14.3a - Implementation of Public Acts 99-0462 and 99-0692**

**Item #14.4 - Basic Certificate Program Approval approved on behalf of the Board by the Executive Director**

**Item #15 - Other Business**

There was no other business.

**Item #16 - Public Comment**

There was no public comment.

**Item #17 - Executive Session (ACTION)**

The Board did not go into executive session.

**Item #17.1 - Employment/Appointments Matters**

**Item #17.2 - Review of Minutes of Closed Sessions**

**Item #18 - Approval of Confidentiality of Executive Session Minutes**

Due to there not being a quorum present, this item will be voted on at the next Board meeting.

**Item #19 - Executive Session Recommendations (ACTION)**

There were no recommendations.

**Item #19.1 - Employment/Appointment Matters**

**Item #19.2 - Minutes of Closed Sessions**

**Item #20 – Adjournment**

The meeting was adjourned at 11:30 a.m.

Agenda Item #9.6  
November 30, 2018

Minutes of the 432<sup>nd</sup>  
Meeting of the  
Illinois Community College Board

James R. Thompson Center  
Room 16-504  
100 W. Randolph Street  
Chicago, IL

Harry L. Crisp II Community College Center  
Second Floor Conference Room  
401 East Capitol Avenue  
Springfield, IL

October 2, 2018

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the minutes of the October 2, 2018 Board meeting as recorded.

**Item #1 - Roll Call and Declaration of Quorum**

Chair Laz Lopez called the Board meeting to order at 10:03 a.m. and asked Ann Knoedler to call roll. The following Board members were present at the Chicago location: Laz Lopez, Suzanne Morris, Doug Mraz, Nick Kachiroubas, Paige Ponder. The following Board members were present at the Springfield location: Dustin Heurman, and John Bambenek. Board members Jim Ayers, Teresa Garate, Terry Bruce and student board member Oscar Sanchez were absent. A quorum was declared.

**Item #2 - Announcements and Remarks by Dr. Lazaro Lopez, Board Chair**

Chair Lopez thanked the Board members for participating in this special meeting called due to not having a quorum at the September 21, 2018 Board meeting.

**Item #3 - Career and Workforce Transition Act Approvals**

With the implementation of the Career and Workforce Transition Act, the Illinois Community College Board (ICCB) is mandated to review and approve Private Business and Vocational Schools as institutions from which credits in specified program areas may be accepted for transfer by Illinois Community Colleges, in accordance with the law. Institutions must submit applications for review/approval to ICCB Staff by July 1<sup>st</sup> of each year and the ICCB must render its approval decision, assuming all the required information has been submitted accurately, by the September Board meeting of that same year.

Nick Kachiroubas made a motion, which was seconded by Doug Mraz, to approve the following motion:

The Illinois Community College Board hereby approves the following Private Business and Vocational School as an institution from which credits may be transferred in the stated program areas to an Illinois Community College in accordance with the *Career and Workforce Transition Act* Section 10 and Section 20:

**Midwest Technical Institute (East Peoria, Moline, and Springfield, IL campuses)**

- Dental Assisting Certificate (26.5 credit hours)
- Heating, Ventilation, Air Conditioning, Refrigeration and Major Appliance Repair Certificate (28 credit hours)
- Journeyman Welder Certificate (27 credit hours)
- Journeyman Welder II Certificate (36 credit hours)
- Medical Assisting Certificate (26.5 credit hours)
- Medical Coding Certificate (28 credit hours)
- Pharmacy Technician Certificate (26.5 credit hours)

The motion was approved via unanimous voice vote.

**Item #4 - New Units**

**Item #4.1 - Permanent Approval**

Suzanne Morris made a motion, which was seconded by Paige Ponder, to approve the following motion:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

Kaskaskia College

- IDOC Corrections Officer: Youth Supervisor Option A.A.S. degree (66 credit hours)

Prairie State College

- Physical Therapy Assistant A.A.S. degree (74 credit hours)

Shawnee Community College

- Construction Laborer A.A.S. degree (60 credit hours)

Southeastern Illinois College

- Outfitter Wildlife Management A.A.S. degree (62 credit hours)
- Outfitter Wildlife Management Certificate (31 credit hours)

Wilbur Wright College

- Associate in Fine Arts: Studio Arts (61 credit hours)
- Computer Numerical Control Machining Certificate (37 credit hours)

The motion was approved via unanimous voice vote.

**Item #4.2 - Temporary Approval**

Nick Kachiroubas made a motion, which was seconded by Doug Mraz, to approve the following motion:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**TEMPORARY PROGRAM APPROVAL**

Carl Sandburg College

- Medical Assistant A.A.S. degree (60 credit hours)
- Patient Care Technician Certificate (34 credit hours)

Joliet Junior College

- Geographic Information Systems A.A.S. degree (60 credit hours)

The motion was approved via unanimous voice vote.

**Item #5 - Consent Agenda**

Nick Kachiroubas made a motion, which was seconded by Suzanne Morris, to approve the following motion:

**Item #5.1 - Certification on Eligibility for Special Tax Levy**

The Illinois Community College Board hereby authorizes the Executive Director to issue the annual certificates of eligibility for additional taxing authority to the community college districts meeting the following statutory criteria:

1. Received an equalization grant in fiscal year 2018 and/or received an equalization grant in fiscal year 2019; and
2. Had combined educational and operations and maintenance purposes tax rates less than 29.12 cents per \$100 of equalized assessed valuation.

**Item #5.2 - Proposed Amendments to the Illinois Community College Board Administrative Rules**

**Item #5.2a Implement of Public Act 100-0514, Alternate Route to High School Diploma for Adult Learners**

The Illinois Community College Board hereby approves the following amendments to the *Administrative Rules of the Illinois Community College Board* and authorizes its Executive Director to process the amendment in accordance with the Illinois Administrative Procedures Act.

TITLE 23: EDUCATION AND CULTURAL RESOURCES  
SUBTITLE A: EDUCATION  
CHAPTER VII: ILLINOIS COMMUNITY COLLEGE BOARD  
  
PART 1506  
HIGH SCHOOL DIPLOMA FOR ADULT LEARNERS

Section	
1506.100	Purpose
1506.200	Definitions
1506.300	Eligible Applicants
1506.400	Application Process
1506.500	Approval Process
1506.600	Reporting Requirements
1506.700	Revocation of Program Approval
1506.800	Appeal Process

AUTHORITY: Implementing and authorized by Section 3-15.12a of the School Code [105 ILCS 5].

SOURCE: Adopted at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_.

### **Section 1506.100 Purpose**

Section 3-15.12a of the School Code [105 ILCS 5] provides eligible applicants with a process for attaining the authority to award a high school diploma to adult learners. This Part sets forth the rules for eligible applicants to apply for approval from the Illinois Community College Board to award a high school diploma to adult learners.

### **Section 1506.200 Definitions**

*"Adult Learner" means a person ineligible for reenrollment under subsection (b) of Section 26-2(b) of the School Code and 34 CFR 300.102. [105 ILCS 5/3-15.12a(a-5)]*

*"Board" or "ICCB" means the Illinois Community College Board. [105 ILCS 5/3-15.12a(a-5)]*

*"Career and Technical Education" or "CTE" means organized educational programs of study that prepare students for employment in a specific field and should be aligned with related secondary and/or upper-division programs that require a common knowledge and skill set.*

*"Dual Credit" means an instructional arrangement in which an academically qualified student enrolls in a college-level course and, upon successful course completion, concurrently earns both college credit and high school credit.*

*"Eligible Applicant" means an entity listed in Section 1506.300.*

*"High School Diploma Program for Adult Learners" or "Program" means a program approved to operate under Section 3-15.12a of the School Code that provides a program of alternative study to adult learners leading to the issuance of a high school diploma. [105 ILCS 5/3-15.12a(a-5)]*

*"Illinois Adult Education Content Standards" means basic reading, language arts, mathematics, and writing standards for adult learners approved by the Illinois Community College Board. These standards are aligned with the Illinois Learning Standards.*

*"Illinois Learning Standards" means academic standards approved by the Illinois State Board of Education that define what all students in all Illinois public schools should know and be able to do in the seven core areas as a result of their elementary and secondary schooling.*

### **Section 1506.300 Eligible Applicants**

- a) Applicants must be one of the following entities:

- 1) A community college established and operating under the authority of the Public Community College Act [110 ILCS 85].
  - 2) A nonprofit entity in partnership with the regional superintendent of schools.
  - 3) A chief administrator of an intermediate service center that has the authority, under rules adopted by the State Board of Education, to issue a high school diploma.
  - 4) A school district organized under Article 34 of the Illinois School Code [105 ILCS 5/34A-101].
- b) Applicants must provide documentation demonstrating that the applicant is or has been unable to establish an agreement with a secondary or unit school district in which the eligible applicant is located to provide a program through which students who successfully complete that program can receive a high school diploma from their districts of residence. This subsection does not apply to a school district applicant (see subsection (a)(4)).

#### **Section 1506.400 Application Process**

- a) An application from an eligible applicant for a high school diploma program for adult learners shall be submitted electronically to the Illinois Community College Board on forms prescribed by the Board.
- b) Each application submitted to the Board shall include:
  - 1) Cover Packet
    - A) Contact information, including the Chief Executive Officer, the Program Director, and Fiscal Officer or the equivalent.
    - B) A letter from the eligible applicant, other than a school district, that indicates that an agreement cannot be reached between the eligible applicant and a secondary or unit school district in the area. The letter must summarize the discussion and the dates as well as the reasons an agreement could not be established. Additional documentation may also be included (e.g., minutes of meetings).
  - 2) Proposal Narrative
    - A) Statement of Need  
Describe the demographic, socioeconomic and employment trends for the proposed service area, including labor market and education attainment data that demonstrates a need for the Program.
    - B) Mission and Structure

- i) Describe the eligible applicant's mission and past history in serving the adult population.
  - ii) Describe the administrative structure of the Program.
  - iii) Describe the financial commitments to support the Program and ensure that outcomes and goals are met.
- C) Instructional Program Design and Activities
- i) Describe the instructional activities, including the curriculum, program sequence and multidisciplinary courses. Include any online or technology based curriculum that will be used.
  - ii) Describe the Program and its connection with the Illinois Learning Standards and Illinois Adult Education Content Standards.
  - iii) Describe the intensity, duration and frequency of the activities, including but not limited to the times and location.
  - iv) Describe the plans to deliver a system of career pathways that includes career and technical education courses that lead to industry recognized certifications in high growth and in-demand industry sectors identified through labor market analysis or dual credit courses from a regionally accredited postsecondary educational institution consistent with the Dual Credit Quality Act [110 ILCS 27]. The Program may partner with a community college district in the area of services to provide career and technical education courses that lead to industry recognized certifications.
- D) Partnerships and Collaboration
- i) Describe established educational partnerships and collaborations, including those with regional offices of education, school districts and community college districts in the area in which the Program is delivered.
  - ii) Describe connections to the community that will enhance the ability to deliver services to adult learners, including business and industry, local workforce boards, social service agencies, State agencies, and other stakeholders.

- E) Recruitment, Enrollment and Retention Strategies
- i) Describe the recruitment and enrollment process, as well as retention strategies.
  - ii) Describe the target populations to be served in the Program. Strategies for the delivery of instructional services through a Program should target the following populations:
    - Long-term unemployed and underemployed, and those not in the labor force who demonstrate a deficiency in basic skills;
    - Low-income adults;
    - Individuals with disabilities;
    - Individuals receiving public assistance;
    - Out-of-school youth;
    - Veterans;
    - Migrant and seasonal farmworkers;
    - Incarcerated and other institutionalized individuals;
    - Re-entry individuals (ex-offenders);
    - English Language Learners;
    - Older individuals;
    - Homeless individuals;
    - Single parents, Temporary Assistance to Needy Families (TANF) recipients, and displaced homemakers;
    - Youth in the foster system or who have aged out; and
    - Low literacy adults, without a high school diploma.
- F) Program Completion

Describe the requirements for Program completion, including the use of any standardized testing or assessments. Adult learners must also complete the U.S. and Illinois State Constitution Tests, as well as the Flag Test, as required by the School Code (see 105 ILCS 5/27-3).

G) Support Services

- i) Describe the support services that will be provided by the applicant or in coordination with partners (e.g., transportation, childcare services, employment).
- ii) Describe any assessments that will be used to determine eligibility for services.
- iii) Describe the academic, behavioral and emotional support services to be offered to adult learners enrolled in the Program.

H) Program Accountability and Evaluation

- i) Describe specific outcomes, goals and metrics of the Program, including enrollment projections and completions.
- ii) Describe the use of any Board approved adult education assessments in determining reading and math levels (i.e., pre- and post-testing).
- iii) Describe the use of Program data to evaluate the success of the Program and the outcomes of adult learners.

I) Professional Development

- i) Describe all staff and responsibilities related to the Program, including: Program administrator, coordinators, counselors and instructional staff, including licensed teaching staff, teacher aides, tutors, and others staff involved in the Program.
- ii) Describe the specific certifications of staff, including educator licenses valid for the high school grades or other adult education specific certification approved by the Board. All instructional teaching staff must hold an educator license valid for the high school grades issued under Article 21B of the School Code.

- iii) Describe the professional development requirement for all staff, including completion of the required new teacher orientation.
- c) In addition to the above required information, a nonprofit eligible applicant shall provide the following to the Board:
- 1) Assurance through evidence and documentation that the nonprofit entity has the ability and capacity to fulfill all the requirements of this Part and Section 3-15.12a(b) of the School Code.
  - 2) A description of the coordination and oversight the partner entity will provide in the administration of the Program by the nonprofit entity.
  - 3) Evidence that the nonprofit entity has a history of providing services to adult learners whose educational and training opportunities have been limited by educational disadvantages, disabilities and challenges.

#### **Section 1506.500 Approval Process**

- a) Initial approval of an eligible applicant by the Board shall be for a period of two school years.
- b) After initial approval, renewal of an eligible applicant by the Board shall be for a period of four school years and shall be contingent upon submission to the Board of an application for renewal in accordance with the provisions of Section 1506.400 and demonstration to the Board of specific documented outcomes of:
  - 1) Student progression data;
  - 2) Attendance hours;
  - 3) Enrollment data;
  - 4) Program goals and metrics;
  - 5) Graduation rates and completion;
  - 6) Earning of industry recognized credentials;
  - 7) Program recruitment and retention;
  - 8) Professional development of staff;
  - 9) Program costs; and
  - 10) Evaluation processes.

- c) All decisions of the Board shall be provided to eligible applicants in writing through mail or electronic notice. The Board shall make public a list of approved programs on its official website.

#### **Section 1506.600 Reporting Requirements**

- a) Programs are required to provide quarterly reports to ICCB.
- b) Quarterly reports are to include, at minimum:
  - 1) Student enrollment and progression data.
    - A) Program recruitment, enrollment and retention data.
    - B) Attendance hours.
  - 2) Program outcomes data.
    - A) Graduation rates.
    - B) Earning of high school diplomas.
    - C) Earning of industry-recognized credentials.
  - 3) Program goals and metrics for evaluation.

#### **Section 1506.700 Revocation of Program Approval**

- a) If an entity authorized to offer a Program fails to meet any of the requirements of this Part or Section 3-15.12a(b) of the School Code, the Board shall place the Program on probationary review.
- b) Programs in review status shall follow a corrective action plan outlined by the Board to regain approved status. Corrective action plans will be designed to address the specific deficiencies and may include such elements as monitoring of program performance and outcomes identified in Section 1506.500(b).
- c) Programs under a corrective action plan that fail to complete the requirements of their corrective action plan within the time allotted by the plan will have their status as an approved Program revoked by the Board.

#### **Section 1506.800 Appeal Process**

- a) All decisions of the Board that result in nonapproval of a Program or revocation of an approved Program shall be provided in writing in the form of a letter delivered by certified mail and shall specify the reason for the nonapproval or revocation.

- b) All decisions of the Board that result in nonapproval or revocation may be appealed within 30 days after receipt of the written notification by submitting a written request for reconsideration of the decision to the ICCB Chair.
- c) The ICCB Chair shall review the request and place it on the agenda of the next regularly scheduled meeting of the Board.
- d) The appellant may make both oral and written presentations to ICCB at the time the decision is reconsidered.

**Item #5.2b - 2018 Academic, Fiscal, and Research and Policy Studies Combined Rulemaking**

The Illinois Community College Board hereby approves the following amendments to the *Administrative Rules of the Illinois Community College Board* and authorizes its Executive Director to process the amendment in accordance with the Illinois Administrative Procedures Act.

TITLE 23: EDUCATION AND CULTURAL RESOURCES  
SUBTITLE A: EDUCATION  
CHAPTER VII: ILLINOIS COMMUNITY COLLEGE BOARD

PART 1501  
ADMINISTRATION OF THE ILLINOIS PUBLIC COMMUNITY COLLEGE ACT  
SUBPART A: ILLINOIS COMMUNITY COLLEGE BOARD ADMINISTRATION

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1501.101	Definition of Terms and Incorporations by Reference
1501.102	Advisory Groups
1501.103	Rule Adoption (Recodified)
1501.104	Manuals
1501.105	Advisory Opinions
1501.106	Executive Director
1501.107	Information Request (Recodified)
1501.108	Organization of ICCB ( <del>Repealed</del> )
1501.109	Appearance at ICCB Meetings ( <del>Repealed</del> )
1501.110	Appeal Procedure
1501.111	Reporting Requirements ( <del>Repealed</del> )
1501.112	Certification of Organization ( <del>Repealed</del> )
1501.113	Administration of Detachments and Subsequent Annexations
<u>1501.114</u>	<u>Recognition</u>
<u>1501.115</u>	<u>Data Repository</u>
<u>1501.116</u>	<u>Use, Security and Confidentiality of Data</u>
<u>1501.117</u>	<u>Shared Data Agreements</u>
1501.118	<u>Processing Fees</u>

SUBPART B: LOCAL DISTRICT ADMINISTRATION

Section	
1501.201	Reporting Requirements
1501.202	Certification of Organization
1501.203	Delineation of Responsibilities
1501.204	Maintenance of Documents or Information
1501.205	Recognition Standards (Repealed)

SUBPART C: PROGRAMS

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1501.301	Definition of Terms
1501.302	Units of Instruction, Research, and Public Service
1501.303	Program Requirements
1501.304	Statewide and Regional Planning
1501.305	College, Branch, Campus, and Extension Centers
1501.306	State or Federal Institutions (Repealed)
1501.307	Cooperative Agreements and Contracts
1501.308	Reporting Requirements
1501.309	Course Classification and Applicability
<a href="#">1501.310</a>	Acceptance of Private Business Vocational School Credits by Community Colleges in Select Disciplines
1501.311	<a href="#">Credit for Prior Learning</a>

SUBPART D: STUDENTS

Section	
1501.401	Definition of Terms
1501.402	Admission of Students
1501.403	Student Services
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1501.405	Student Evaluation
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SUBPART E: FINANCE

Section	
1501.501	Definition of Terms
1501.502	Financial Planning
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1501.504	Budgets
1501.505	Student Tuition
1501.506	Published Financial Statements
1501.507	Credit Hour Claims
1501.508	Special Populations Grants (Repealed)
1501.509	Workforce Preparation Grants (Repealed)
1501.510	Reporting Requirements

- 1501.511 Chart of Accounts
- 1501.514 Business Assistance Grants (Repealed)
- 1501.515 Advanced Technology Equipment Grant (Repealed)
- 1501.516 Capital Renewal Grants
- 1501.517 Retirees Health Insurance Grants (Repealed)
- 1501.518 Uncollectible Debts (Repealed)
- 1501.519 Special Initiatives Grants
- 1501.520 Lincoln's Challenge Scholarship Grants
- 1501.521 Technology Enhancement Grants (Repealed)
- 1501.522 Deferred Maintenance Grants (Repealed)
- 1501.523 Foundation Matching Grants (Repealed)

#### SUBPART F: CAPITAL PROJECTS

##### Section

- 1501.601 Definition of Terms
- 1501.602 Approval of Capital Projects
- 1501.603 State Funded Capital Projects
- 1501.604 Locally Funded Capital Projects
- 1501.605 Project Changes (Repealed)
- 1501.606 Progress Reports (Repealed)
- 1501.607 Reporting Requirements
- 1501.608 Approval of Projects from 110 ILCS 805/3-20.3.01
- 1501.609 Completion of Projects from 110 ILCS 805/3-20.3.01
- 1501.610 Demolition of Facilities

#### SUBPART G: STATE COMMUNITY COLLEGE

##### Section

- 1501.701 Definition of Terms (Repealed)
- 1501.702 Applicability (Repealed)
- 1501.703 Recognition (Repealed)
- 1501.704 Programs (Repealed)
- 1501.705 Finance (Repealed)
- 1501.706 Personnel (Repealed)
- 1501.707 Facilities (Repealed)

#### SUBPART H: PERSONNEL

##### Section

- 1501.801 Definition of Terms
- 1501.802 Sabbatical Leaves

#### 1501.APPENDIX A      Fee Schedule for Data Matching

AUTHORITY: Implementing and authorized by Articles II and III and Section 6-5.3 of the Public Community College Act [110 ILCS 805/Arts. II and III and 6-5.3].

SOURCE: Adopted at 6 Ill. Reg. 14262, effective November 3, 1982; codified at 7 Ill. Reg. 2332; amended at 7 Ill. Reg. 16118, effective November 22, 1983; Sections 1501.103, 1501.107 and 1501.108 recodified to 2 Ill. Adm. Code 5175 at 8 Ill. Reg. 6032; amended at 8 Ill. Reg. 14262, effective July 25, 1984; amended at 8 Ill. Reg. 19383, effective September 28, 1984; emergency amendment at 8 Ill. Reg. 22603, effective November 7, 1984, for a maximum of 150 days; emergency amendment at 8 Ill. Reg. 24299, effective December 5, 1984, for a maximum of 150 days; amended at 9 Ill. Reg. 3691, effective March 13, 1985; amended at 9 Ill. Reg. 9470, effective June 11, 1985; amended at 9 Ill. Reg. 16813, effective October 21, 1985; amended at 10 Ill. Reg. 3612, effective January 31, 1986; amended at 10 Ill. Reg. 14658, effective August 22, 1986; amended at 11 Ill. Reg. 7606, effective April 8, 1987; amended at 11 Ill. Reg. 18150, effective October 27, 1987; amended at 12 Ill. Reg. 6660, effective March 25, 1988; amended at 12 Ill. Reg. 15973, effective September 23, 1988; amended at 12 Ill. Reg. 16699, effective September 23, 1988; amended at 12 Ill. Reg. 19691, effective November 15, 1988; amended at 13 Ill. Reg. 1182, effective January 13, 1989; amended at 13 Ill. Reg. 14904, effective September 12, 1989; emergency amendment at 14 Ill. Reg. 299, effective November 9, 1989, for a maximum of 150 days; emergency amendment expired on April 9, 1990; amended at 14 Ill. Reg. 4126, effective March 1, 1990; amended at 14 Ill. Reg. 10762, effective June 25, 1990; amended at 14 Ill. Reg. 11771, effective July 9, 1990; amended at 14 Ill. Reg. 13997, effective August 20, 1990; expedited correction at 18 Ill. Reg. 3027, effective August 20, 1990; amended at 15 Ill. Reg. 10929, effective July 11, 1991; amended at 16 Ill. Reg. 12445, effective July 24, 1992; amended at 16 Ill. Reg. 17621, effective November 6, 1992; amended at 17 Ill. Reg. 1853, effective February 2, 1993; amended at 18 Ill. Reg. 4635, effective March 9, 1994; amended at 18 Ill. Reg. 8906, effective June 1, 1994; amended at 19 Ill. Reg. 2299, effective February 14, 1995; amended at 19 Ill. Reg. 2816, effective February 21, 1995; amended at 19 Ill. Reg. 7515, effective May 26, 1995; amended at 21 Ill. Reg. 5891, effective April 22, 1997; amended at 22 Ill. Reg. 2087, effective January 12, 1998; amended at 22 Ill. Reg. 17472, effective July 10, 1998; amended at 24 Ill. Reg. 249, effective December 21, 1999; amended at 24 Ill. Reg. 17522, effective November 20, 2000; amended at 25 Ill. Reg. 7161, effective May 18, 2001; emergency amendment at 25 Ill. Reg. 12863, effective September 28, 2001, for a maximum of 150 days; emergency expired February 24, 2002; amended at 26 Ill. Reg. 646, effective January 7, 2002; amended at 27 Ill. Reg. 17204, effective October 31, 2003; amended at 28 Ill. Reg. 14092, effective October 18, 2004; amended at 29 Ill. Reg. 6239, effective April 25, 2005; amended at 30 Ill. Reg. 2755, effective February 21, 2006; amended at 32 Ill. Reg. 16396, effective September 23, 2008; amended at 40 Ill. Reg. 14054, effective September 29, 2016; amended at 41 Ill. Reg. 11274, effective August 28, 2017; amended at 41 Ill. Reg. 15723, effective December 18, 2017; amended at 42 Ill. Reg. 2819, effective January 24, 2018; amended at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_.

## SUBPART A: ILLINOIS COMMUNITY COLLEGE BOARD ADMINISTRATION

### Section 1501.101 Definition of Terms and Incorporations by Reference

a) Definitions

"Act" means the Public Community College Act [110 ILCS 805].

"Board" means the Board of Trustees of an Illinois public community college district.

"Classification of Instructional Programs" or "(CIP)" means a taxonomic scheme that supports the accurate tracking and reporting of fields of study and program completion activity.

"College" means an Illinois public community college.

"Executive Director" means the executive officer and the executive secretary of the ICCB.

"ICCB" or "State Board" means the Illinois Community College Board.

"ICCB Grants" means funds appropriated by the State of Illinois to ICCB for community colleges.

"Student Member" means the member of ICCB who has been selected by ICCB's Student Advisory Committee. The student member has all the privileges of membership defined in Section 2-3 of the Act.

"Recognition Continued" means a status granted to a district that generally meets ICCB standards.

"Recognition Continued-with Conditions" means a status granted to a district that generally does not meet ICCB standards. A district is judged not to meet ICCB standards when one or more of the following conditions exist:

the district continues to be out of compliance with standards cited during the previous visit;

applicable standards are disregarded; and/or

the district is found to be out of compliance with significant applicable standards.

"Recognition Interrupted" is a status granted to a district that fails to meet ICCB standards within a specified period of time after being assigned a status of recognition continued-with conditions.

"Shared Data Agreement" means a written contract between parties that defines the care and handling of sensitive or restricted use data, including, but not limited to, the terms of the agreement, ownership of the data, security measures and access to the data, uses of the data, data confidentiality procedures, duration of the agreement, and disposition of the data at the completion of the contract.

"Student Advisory Committee" or "SAC" means the ICCB student advisory committee created by Section 2-1 of the Act.

"Student-Level Data" means demographic, performance, and other data that pertains to a single student.

- b) Incorporation by Reference  
"Program Classification Structure", 2<sup>nd</sup> Edition (Technical Report 106) (1978).  
Collier, Douglas J. This document may be obtained from the National Center for  
Higher Education Management Systems (NCHEMS), 3035 Center Green Drive,  
Suite 150, Boulder CO 80301-2251 or from info@nchems.org. This incorporation  
by reference does not include any later editions or amendments.

(Source: Amended at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

### **Section 1501.108 Organization of ICCB (~~Repealed~~)**

~~The ICCB staff is organized into the following three (3) administrative divisions for the purpose of conducting the agency's business:~~

- ~~a) Agency Division, which includes policy and rule administration, legislative, internal auditing, and overall supervision of ICCB functions.~~
- ~~b) Operations Division, which includes finance and facilities, planning and research, and internal fiscal administration functions.~~
- ~~c) Programs Division, which includes curricular, student services, and management information functions.~~

(Source: Repealed at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

### **Section 1501.109 Appearance at ICCB Meetings (~~Repealed~~)**

~~With at least seven (7) days prior written notice to the Chair or the Executive Director of the ICCB and with the concurrence of the Chair, a representative of any college or the public at large may bring matters to the attention of the ICCB or provide comment on matters already before the ICCB. The written notice requirement may be waived by the Chair.~~

(Source: Repealed at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

### **Section 1501.115 Data Repository**

Under the authority of the P-20 Longitudinal Education Data System Act (105 ILCS 13], ICCB is the State Education Authority responsible for collecting and maintaining authoritative enrollment, completion, and student characteristic information on community college students. Illinois Community College system data collection, administrative data matching, and reporting is coordinated through ICCB.

(Source: Added at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

### **Section 1501.116 Use, Security and Confidentiality of Data**

- a) The ICCB and entities accessing ICCB data shall comply with all applicable federal and State laws which regulate the privacy and use of, and access to, shared

data. (See, e.g., the Family Educational Rights and Privacy Act (20 USC 1232g); the Illinois School Student Records Act [105 ILCS 10]; the Data Processing Confidentiality Act [30 ILCS 585]; the Freedom of Information Act [5 ILCS 140]; Section 487 of the Higher Education Act of 1965, as amended (20 USC 1094)).

- b) ICCB data is confidential and shall not be used or shared for any purpose other than that which is directly related to internal operations of ICCB or that which is stipulated in an ICCB shared data agreement with another entity. Entities accessing ICCB data shall be responsible for meeting ICCB shared data agreement security procedures and protocols, pursuant to Section 1501.117, to protect the integrity of the data accessed, stored, transmitted or received.

(Source: Added at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

### **Section 1501.117 Shared Data Agreements**

- a) Student-level data furnished by the ICCB on behalf of Illinois community colleges is licensed by ICCB and remains the property of ICCB.
- b) All requests for data files, data products, aggregations or reports containing student-level data elements, except in the case of State and federal mandated accountability reporting, shall be made in writing to ICCB using ICCB forms.
- c) All requests shall be approved by the Executive Director prior to execution of a shared data agreement.
- d) All data obtained from ICCB shall be used solely for the purpose identified by the requesting entity. The scope and term of this usage will be detailed in a shared data agreement specific to each request. Use of the data for any other purpose shall require a separate and specific written request, approval, and shared data agreement.
- e) The entity in receipt of ICCB student-level data must comply with applicable laws and regulations with respect to the protection of privacy, security and dissemination of the confidential information. Upon completion of the data sharing purpose, the entity shall return it to ICCB or destroy it and any copies, as specified in the data sharing agreement.

(Source: Added at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

### **Section 1501.118 Processing Fees**

The Board may charge fees to the requesting entity for providing access to data files or producing studies, data products or analyses of data. A schedule of fees for datasets and products is set forth in Appendix A. In addition to standard data product fees, the Board will assess a 30 percent surcharge for complex requests related to longitudinal analysis and generation of

outcomes measures. Providing outcomes measures includes data compilation for performance and evaluation and interpretation of results.

(Source: Added at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## SUBPART B: LOCAL DISTRICT ADMINISTRATION

### Section 1501.201 Reporting Requirements

Complete and accurate reports shall be submitted by the district/college to ICCB in accordance with ICCB requirements and on forms provided by ICCB, where applicable. Listed in this Section is the schedule of due dates indicating when items from the community colleges are due at the Illinois Community College Board Office:

- January 15 • annual financial statements and notice of publication (see Section 1501.506)
- January 31 • certificate of tax levy (see Section 1501.510(f))  
• construction project status reports (see Section 1501.607(a))
- February 1 • annual African American Employment Plan Survey (see Section 1501.308(b))  
• annual Hispanic/Latino Employment Plan Survey (see Section 1501.308(b))  
• annual Asian Employment Plan Survey (see Section 1501.308(b))  
• annual Bilingual Needs and Bilingual Pay Survey (see Section 1501.308(b))
- February 15 • spring semester (2<sup>nd</sup> term) enrollment survey (see Section 1501.406(b))
- March 1 • annual Underrepresented Groups Report (see Section 1501.406(c))
- March 31 • policies for the award of academic credit for prior learning (see Section 1501.311(a))
- June 15 • annual faculty, staff salary and benefits data (see Section 1501.308(a))
- July 1 • Resource Allocation and Management Plan (RAMP/CC) (see Section 1501.510(a))
- July 15 • report of out-of-state extensions (see Section 1501.307(h)(4))  
• annual noncredit course enrollment (see Section 1501.406(d))
- August 1 • annual student enrollment and completion data (see Section 1501.406(a))  
• square footage and acreage (facility information) (see Section 1501.510(b))
- September 1 • budget and tax survey (see Section 1501.510(d))  
• program review report (see Section 1501.303(d)(6))  
• program review listing (see Section 1501.303(d)(6))  
• facilities data (see Section 1501.510(e) and 1501.607(c))  
• annual Student Identification data submission (see Section 1501.406(f))  
• annual report of student course information submission (see Section

1501.406(g)

- October 1
  - fall semester enrollment data (see Section 1501.406(a))
  - fall semester enrollment survey (see Section 1501.406(b))
- October 15
  - faculty, staff and salary data (see Section 1501.308(a))
  - fiscal year budget (see Section 1501.504)
- November 1
  - summer graduate reporting (for the Integrated Postsecondary Education Data System Graduation Rate Survey) (see Section 1501.406(e))
- December 30
  - external audit (see Section 1501.503(a))
  - annual instructional cost report (see Section 1501.510(c))
  - unexpended special initiative grant funds (see Section 1501.519(d))

30 days after the end of each term – credit hour claims (see Section 1501.406(b) and Section 1501.507(a))

(Source: Amended at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

## SUBPART C: PROGRAMS

### **Section 1501.301 Definition of Terms**

**Associate Degree.** An "Associate Degree" is an award for satisfactory completion of a curriculum of 60 semester credit hours or more.

**Associate in Applied Science Degree.** An "Associate in Applied Science Degree" is an award for the satisfactory completion of a prescribed curriculum intended to prepare individuals for employment in a specific field.

**Associate in Arts Degree.** An "Associate in Arts Degree" is an award for the satisfactory completion of a prescribed curriculum intended to transfer to baccalaureate degree programs in one of the arts, humanities, or social or behavioral sciences or one of the professional fields with these disciplines as a base.

**Associate in Fine Arts Degree.** An "Associate in Fine Arts Degree" is an award for the satisfactory completion of a prescribed curriculum intended to transfer to baccalaureate degree programs in one of the fine arts: art, music, or theater.

**Associate in Engineering Science Degree.** An "Associate in Engineering Science Degree" is an award for the satisfactory completion of a prescribed curriculum intended to transfer to baccalaureate degree programs in engineering.

Associate in General Studies Degree. An "Associate in General Studies Degree" is an award for the satisfactory completion of a curriculum that has been individually designed by mutual agreement between the student and his/her college-appointed advisor to meet the student's educational intent.

Associate in Science Degree. An "Associate in Science Degree" is an award for the satisfactory completion of a prescribed curriculum intended to transfer to baccalaureate degree programs in one of the mathematical, biological, or physical sciences or one of the professional fields with these disciplines as a base.

Branch. A "branch" is an administrative unit of a college that has a continuing educational mission and serves as a secondary instructional site for the college.

Campus. A "campus" is an organized administrative unit of a college that has a continuing educational mission and serves as a primary instructional site for the college.

Certificate. A "certificate" is an award for satisfactory completion of a series of courses or curriculum of 50 semester credit hours or less.

General certificate. A "general certificate" is an award for satisfactory completion of a series of courses of 30 semester credit hours or less in adult basic education, adult secondary education, remedial education, vocational skills, or general studies.

Occupational certificate. An "occupational certificate" is an award for satisfactory completion of a prescribed curriculum intended to prepare an individual for employment in a specific field.

College. A "college" is a district's administrative unit that is authorized by the Illinois Board of Higher Education to grant postsecondary-level degrees and certificates, is recognized by the ICCB, and provides a comprehensive program of instruction in accordance with Section 101-2(e) of the Act.

Course. A "course" is a sequential presentation, through one or more instructional modes, of subject matter in a particular field to meet specific objectives within a designated time period, such as a semester or a quarter.

Credit for Prior Learning. [The evaluation and assessment of a student's life learning through employment, training and experiences outside an academic environment from which skills that comprise terminal objectives are mastered to an acceptable degree of proficiency for college credit, certification or advanced standing toward further education or training.](#)

Curriculum. A "curriculum" is an approved unit of instruction consisting of a series of courses designed to lead to an associate degree or a certificate.

Adult Basic Education. An "Adult Basic Education" curriculum consists of basic skills courses designed to bring students to a competency of eighth-grade equivalency, including English as a Second Language instruction to a level of eighth-grade equivalency.

Adult Secondary Education. An "Adult Secondary Education" curriculum consists of courses designed to bring students to a competency of twelfth-grade equivalency, including English as a Second Language courses through the twelfth-grade equivalency and General Educational Development (GED) examination preparation.

District Curriculum. A "district curriculum" is a curriculum approved for offering within a district, on the basis of student interest, employment demand, and available resources within the district.

General Studies. A "General Studies" curriculum consists of courses designed to meet individual student goals, in the promotion of personal improvement and self-understanding.

Regional Curriculum. A "regional curriculum" is a curriculum approved for offering within a particular region of the state, on the basis of student interest and employment demand within the region.

Remedial Education. A "Remedial Education" curriculum consists of courses in computation, communication (i.e., writing and speaking), and reading, designed to improve the competency of high school graduates, or those persons achieving high school equivalency through standardized testing, to the level necessary for placement into communication and mathematics courses required of first-year college students. Remedial courses reiterate basic skills that students were expected to have mastered prior to entry into post-secondary education.

Statewide Curriculum. A "statewide curriculum" is a curriculum approved for offering on the basis of student interest and employment demand statewide.

Educational Agency. An "educational agency" is an agency, corporation, or other defined legal entity ~~that~~which offers instruction.

Extension Center. An "extension center" is an instructional site for the college that is used for offering some of the college's courses and/or programs for a limited duration.

General Education Core Curriculum (GECC) Credential. A credential provided by the college for completion of the 37 to 41 credit hours to satisfy the GECC of the Illinois Articulation Initiative.

Higher Learning Commission or HLC. "Higher Learning Commission" or "HLC" means an independent corporation that serves as one of six regional institutional accreditors in the U.S. and accredits degree-granting post-secondary educational institutions in the North Central Region, which includes Illinois.

Internship/Practicum. An "internship/practicum" is a course of planned and supervised training ~~that~~which allows the application of theory to actual practice and prepares a student for working independently in a specific career. The internship/practicum generally occurs after the student has completed 12 credit hours. It takes place at a regular worksite and instruction/supervision is shared by a college instructor/supervisor and a qualified employee at the worksite. Clinical practicums take place in a hospital or other medical/health facility and require close supervision/instruction/monitoring by a qualified college instructor.

Laboratory. A "laboratory" is a course of planned and supervised training in which students learn new methods or principles through experimentation, observation, and/or practice. A lab class can occur at the beginning, middle, or end of a particular course of study and may be a specially equipped room designed for experimentation, observation, and/or practice on the college campus or at the worksite.

PBVS Program of Study. "PBVS Program of Study" means any of the programs listed in Section 10 of the Career and Workforce Transition Act [110 ILCS 151].

Principal Site. The principal site is the official mailing address of the college.

Private Business Vocational School or PBVS. "Private Business Vocational School" or "PBVS" means a non-degree granting institution that is regulated and approved by the Board of Higher Education under the Private Business and Vocational Schools Act of 2012 [105 ILCS 426] and that is nationally accredited by an accreditor approved by the U.S. Department of Education.

Public Service. "Public service" consists of noncredit classes and other activities of an educational nature, such as workshops, seminars, forums, exhibits, and the provision of college facilities and expertise to the community, designed to be of service to the public.

Research. "Research" consists of investigations or experiments to discover or interpret facts, to revise accepted theories, or to apply ~~those~~such revised theories.

Secondary School. A "secondary school" shall be used to mean private or parochial secondary school, public secondary school district, or public unit school district.

Unit of Instruction. A "unit of instruction" is any one of the following:

An organized program of study consisting of a sequence of courses that results in the award to a student of a certificate or an associate degree.

Any existing organized program of study offered at a new geographical location outside of the college district.

Any organized administrative entity that would have a continuing instructional mission, including but not limited to a college, campus, or branch.

Unit of Research or Public Service. A "unit of research or public service" is a college's subdivision such as a division, institute, or center, that administers one (or more) research or public service program.

Vocational Skills. "Vocational Skills" consists of courses designed to provide short-term job entry training, to upgrade the skills of persons already employed, or to review skills for career re-entry.

(Source: Amended at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

### **Section 1501.309 Course Classification and Applicability**

- a) Course Classification. Information on courses for which credit is to be awarded shall be submitted to ICCB on forms provided by ICCB in order for the courses to be classified into appropriate instructional and funding categories and added to the college's Management Information System (MIS) Course Master File.
- b) Course Credit Hour Determination:
  - 1) Credit hours for courses for which ICCB credit hour grants are to be claimed shall be determined on the basis of an expected 45 hours of combined classroom/laboratory and study time for each semester hour or 30 hours of such time for each quarter credit hour.
  - 2) Courses with students participating in lecture/discussion oriented instruction will be assigned one semester credit hour or equivalent for each 15 classroom contact hours of instruction per semester or equivalent. It is assumed that two hours of outside study will be invested for each classroom contact hour.
  - 3) Courses in which students participate in laboratory/clinical-laboratory oriented instruction will be assigned one semester credit hour or equivalent for each 30-45 classroom contact hours of instruction per semester or equivalent. It is assumed that one hour of outside study will be invested for each two laboratory contact hours.
  - 4) Students who participate in nonclinical internship, practicum, or on-the-job supervised instruction shall receive one semester credit hour or equivalent for each 75-149 contact hours per semester or equivalent and students who participate in clinical practicums shall receive one semester hour credit or equivalent for each 30-60 contact hours per semester or

equivalent. It is assumed that one hour of outside study time will be invested from each two clinical practicum contact hours.

5) Students who participate in an approved program with an intensified or accelerated schedule shall be exempt from the contact hour requirements of this subsection (b).

- c) Course Syllabus. A syllabus shall be developed and maintained for each credit course and shall be available to the public and students upon request. A syllabus contains the description of the course, specific objectives of the course, a topical outline, and the method for evaluating student performance.
- d) Course Applicability. All credit courses must be part of an approved unit of instruction (~~see pursuant to~~ Section 1501.302), and the approved unit of instruction for each course shall be indicated on the college's ICCB MIS Course Master File.
  - 1) Lower-division Baccalaureate Courses. Courses designed to meet lower-division baccalaureate degree requirements shall be applicable to associate transfer degrees. For each baccalaureate course offered, the college shall either obtain approval for the course to be listed as a Statewide articulated transfer course by a general education or baccalaureate major panel of the Illinois Articulation Initiative or maintain current written articulation agreements or transfer equivalency documents with:
    - A) at least three Illinois public universities;~~3;~~ or
    - B) at least three baccalaureate degree-granting institutions to which a majority (51%) of the college's students transfer;~~3;~~ or
    - C) one or more baccalaureate degree-granting institutions to which a majority (51%) of the college's students, majoring in the field for which the course is required, transfer.
  - 2) GECC Credential. Upon a student's completion of the GECC, a college is authorized to award a GECC credential, which shall, at a minimum, consist of a notation on a transcript for the student achieving the credential.
  - 32) Remedial Course Credit. No remedial course credit shall be applicable to associate degrees designed for transfer to institutions granting baccalaureate degrees.
  - 43) Adult Basic Education Course Credit. No adult basic education course credit is applicable to degrees or to certificates, except the Adult Basic Education Certificate.
  - 54) Adult Secondary Education Course Credit. No adult secondary or college preparatory education course credit is applicable to degrees or certificates,

except the Adult Secondary Education Certificate.

- 65) General Studies Course Credit. General studies course credit is applicable only to the Personal Development; Homemaking; Improving Family Circumstances; Intellectual and Cultural Studies; Community and Civic Development; and Health, Safety and Environment Certificates.
- e) Special Upper-Division Courses:
  - 1) A college may offer any course that is offered by a university, regardless of numbering system, if the university normally permits its own students to take the course as lower-division students. ~~These~~Such courses will be eligible for ICCB grants, if they meet all other criteria.
  - 2) If at least three public universities in Illinois agree, or if a public university ~~that~~which is the principal recipient of transfers from the community college agrees, certain special courses taught at the upper-division level may be offered by a college and be eligible for ICCB grants, provided they meet all other criteria.
- f) Independent Study. Independent Study course credit shall not exceed 25 percent of the credit hour requirements for a student to earn an associate degree. The topic of an independent study course shall be listed on the student's permanent academic record.
- g) Internships. An internship experience for credit that is designed to provide the student an opportunity to put into practice the theories and techniques learned in the classroom/laboratory shall be applicable to an associate degree or certificate, provided at least 12 semester credit hours or equivalent in the corresponding curriculum are completed by the student prior to, or are taken by the student concurrently with, ~~the~~such experience.
- h) Courses Approved as Repeatable:
  - 1) Courses in which the content varies from term to term or from student to student (e.g., independent study, special topics, and internship courses) or in which a student is expected to gain increased depth of knowledge and skill through repetition (e.g., music, speech, theatre, and journalism performance or production courses) shall, at the request of the college, be approved for repeatability under the following conditions:
    - A) The number of times the course may be taken for credit does not exceed four semesters (or six quarters);
    - B) The method of determining the amount of credit to be awarded for each section of the course, for each term, or for each student is specified in the college's catalog, on the course syllabus, and on the course classification form, and the subject matter and number of

credits for which the student enrolled is specified on the student's permanent academic record;

- C) The college's catalog, the course syllabus, and the course classification form requesting approval of repeatability by the ICCB indicate the number of such credits that will apply to degree or certificate completion for a single course or a combination of related courses; and
  - D) The total number of credit hours for a single course or for a combination of related courses that are applicable to degree or certificate completion does not exceed the maximums established in subsection (fe) governing independent study, subsection (b) governing credit hour determination, or Section 1501.507(b)(10) governing the maximum rate of credit hour production.
- 2) A vocational skill course that persons employed in an occupation or vocation must retake periodically by law in order to maintain employment shall, at the request of the college, be approved for repeatability under the following conditions:
- A) The content of the course is determined by law and does not change from one year to the next; and
  - B) A copy of the law (or regulation administering it) and a course syllabus accompany the course classification form requesting repeatability.
- 3) An adult basic, adult secondary, or a remedial education course that is organized into discrete modules and offered for variable credit shall, at the request of the college, be approved for repeatability under the following conditions:
- A) No discrete module is repeated more than three times; and
  - B) The title of each module completed and the grade received is permanently recorded on the student's permanent academic record; and
  - C) The content and number of credit hours for each discrete module is shown on the course syllabus and on the course classification form requesting approval of repeatability by the ICCB.
- 4) An adult basic, adult secondary or a remedial education course that is not organized into discrete modules shall, at the request of the college, be approved for repeatability under the following, conditions:

- A) The number of times the course may be taken for credit does not exceed four times, (i.e., repeatable three times);
- B) The variety of skill levels included in the course and the methods used to accommodate individual differences based on an assessment of student skills is specified in the course syllabus; and
- C) The course title and the grade received is permanently recorded on the student's academic record each time that the course is taken.

(Source: Amended at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

### **Section 1501.311 Credit for Prior Learning**

#### **a) Policy and Procedures**

- 1) Each college shall electronically submit to ICCB for review its policies for the award of academic credit for prior learning. This submission shall be made by March 31 of each calendar year for policies effective in the subsequent Fall semester.
  - A) These policies shall include a listing of the types of documentation acceptable to the college and the dates of inclusion for which credit for prior learning is acceptable.
  - B) At a minimum, each college shall publish the procedures for students to earn credit for prior learning in its catalog and on its official website.
  - C) Colleges shall regularly monitor, evaluate and, if necessary, revise credit for prior learning activities.
- 2) As a part of these policies, each college shall adopt a specific policy for the awarding of academic credit for military training that is considered applicable to the requirements of the student's certificate or degree program.
  - A) The policy shall apply to any student who is enrolled at the college and who has successfully completed a military training course or program as part of his or her military service that is:
    - i) recommended for credit by a national higher education association that provides credit recommendations for military training courses and programs;
    - ii) included in the student's military transcript issued by any branch of the armed services; or

- iii) otherwise documented as military training or experience.
- B) These policies may be incorporated into the college's broader credit for prior learning policies.
- 3) This Section is not applicable to secondary/postsecondary articulation agreements or dual enrollment.
- b) Awarding Credit for Prior Learning
  - 1) Credit for prior learning can be awarded only after the assessment of prior learning experiences and only for documented learning that demonstrates achievement of all terminal objectives for a specific course or courses.
  - 2) Colleges awarding credit for prior learning must validate credit on a course-by-course basis. The following publications and methods are acceptable for validating prior learning for awarding credit:
    - A) Standardized tests:
      - i) College-Level Examination Program (CLEP);
      - ii) Excelsior College/Formerly American College Testing Proficiency Examination Program (ACT-PEP/RCE/EXCELSIOR);
      - iii) Defense Activity for Nontraditional Educational Support (DANTES);
      - iv) Advanced Placement (AP);
      - v) International Baccalaureate (IB);
    - B) College examinations:
      - i) Examination (written, oral, demonstration or a combination of all three) that is equivalent to the comprehensive final exam;
      - ii) Evaluation by an area dean or designated subject expert;
    - C) Published guides:
      - i) American Council on Education (ACE) for military training and experiences;
      - ii) ACE (non-collegiate) for industrial and corporate training programs;

- iii) Other published guides developed by nationally recognized organizations;
- D) Portfolios:
  - i) Credit through the development of a portfolio;
  - ii) Evaluation by subject matter experts.
- 3) Credit may not be awarded twice for the same learning.
- c) Standard for Awarding Credit for Prior Learning
  - 1) The student must enroll at the college and meet all admission requirements for the program in which course credit for prior learning is being sought. A college may seek an exception to this provision by making a request and receiving subsequent approval from ICCB.
  - 2) Fifteen credit hours toward a degree must be completed at the college prior to awarding credit for prior learning to degree seeking students.
  - 3) Twenty-five percent of the required credits for a certificate must be completed at the college, prior to awarding credit for prior learning to certificate seeking students.
  - 4) College validation procedures should be objective to the extent that external evaluators would reach the same conclusion given the material reviewed.
- d) If pursuing a transfer degree (Associate of Arts (AA), Associate of Science (AS) or Associate in General Studies (AGS)), credit for prior learning will only be granted for the purpose of satisfying graduation requirements. These credits might not transfer to other colleges.
- e) All work assessed for prior learning must meet or exceed a grade level of "C". Minimum cut-off scores on standardized tests are set at a "C" grade level.
- f) In the process of determining if credit can be awarded for prior learning, colleges shall charge students only for the cost of the prior learning assessment services and not for the amount of credit awarded.

(Source: Added at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

#### SUBPART E: FINANCE

#### Section 1501.501 Definition of Terms

"Annual Financial Statement" means an annual financial report and an annual

~~program report that. The "annual financial statement", which is required to be published by a district, consists of two parts:~~

~~An annual financial report, which includes a statement of revenues and expenditures, along with other basic financial data; and~~

~~An annual program report includes, which provides a narrative description of programs offered, goals of the district, and student and staff data.~~

"Attendance at Midterm" means a- A student is "in attendance at midterm" in a course if the student is currently enrolled in and actively pursuing completion of the course.

"Auditor" means- ~~An auditor is~~ a person who enrolls in a class without intent to obtain academic credit and whose status as an auditor is declared by the student, approved by college officials, and identified on college records prior to the end-of-registration date of the college for that particular term.

"Capital Renewal Grants" means- ~~Capital renewal grants are~~ State grants allocated proportionally to ~~each~~ community college district based on the latest fall on-campus nonresidential gross square feet of facilities as reported to the ICCB. ~~These~~ Such grants are to be ~~used~~ utilized for miscellaneous capital improvements such as rehabilitation, remodeling, improvement, and repair; architect/engineer services; supplies, fixed equipment, and materials; and all other expenses required to complete the work.

"Lincoln's Challenge Scholarship Grants" means scholarships provided to a community college to graduates of the- ~~The Lincoln's Challenge Program is administered by the Illinois Department of Military Affairs. Upon successful completion of that program, students qualify for a scholarship to a community college. The Lincoln's Challenge Scholarship Grant is a special appropriation received by the ICCB from the Governor and the General Assembly. These scholarships provide an opportunity for graduates of Lincoln's Challenge to transition easily into higher education by enrolling in one of the 48 public community colleges. The scholarship grants can be used to cover the cost of education, which includes tuition, books, fees and required educational supplies.~~

"Midterm Class List Certification" means the college's process for certifying students in attendance at the midterm to the ICCB as- ~~As part of the proof verification that a student's credit hours are eligible for State funding, the college shall establish a process for certifying students in attendance at the midterm.~~ The district shall file with the ICCB a document outlining the process (including but not limited to specific steps and/or procedures, steps for obtaining an electronic midterm certification signature, etc.) it follows as part of that certification and the district shall file an amended process any time changes are made, but not less than once every five years.

"Midterm Certification Signature" means midterm class lists obtained and maintained by the college that are manually signed and dated by faculty or electronic signature of the faculty. ~~The college may either obtain and maintain midterm class lists manually signed and dated by faculty or accept electronic signature of the faculty.~~

If the college chooses to accept an electronic signature of faculty, then the college must include in the midterm class list certification process a written summary explaining what steps are in place that ensure~~assure~~:

Appropriate administrative and operational controls are in place to ensure faculty only have access to midterm class lists they teach;

Appropriate controls are in place to only allow an electronic signature at the midpoint of the class during a specified period (~~that is i.e.,~~ one or two weeks before and one or two weeks after the midpoint of the class);

~~A~~Each faculty member's identity is authenticated and attributed to the midterm certification signature;

The integrity of the electronically signed midterm class list of ~~a~~each course section has been secured and verified; and

The college has the capability of generating signed printed midterm class lists that support the ICCB credit hour claim submission.

A final grade sheet electronic signatures process, if adopted, should be implemented in the same manner as the electronic midterm certification signature.

"Residency – Applicability – Proof Verification of Status" means the college's processes, in accordance with Section 2-16.02 of the Act for verifying the residency status of its students to ICCB as: ~~As part of proof verification that its credit hours are eligible to receive ICCB grants, each community college district shall submit its process for verifying the residency status of its students to the ICCB each year with its certification of credit hours in accordance with 110 ILCS 805/2-16.02 as part of the annual external audit.~~ The process shall include the methods for verifying residency as defined in the general provisions, special State provisions, and district provisions of this Section. ~~A~~Each district shall file descriptions of any revisions to its process with ~~the~~ ICCB before~~prior to~~ their implementation.

Residency—General Provisions. The following provisions apply both to State and district residency definitions:

To be classified as a resident of the State of Illinois or of the community college district, aeach student shall have occupied a

dwelling within the State or district for at least 30 days immediately ~~before prior to~~ the date established by the district for classes to begin.

The district shall maintain documentation verifying State or district residency of students.

Students occupying a dwelling in the State or district who fail to meet the 30-day residency requirement may not become residents simply by attending classes at a community college for 30 days or more.

Students who move from outside the State or district and who obtain residence in the State or district for reasons other than attending the community college shall be exempt from the 30-day requirement if they demonstrate through documentation a verifiable interest in establishing permanent residency.

Students who are currently under the legal guardianship of the Illinois Department of Children and Family Services or have been recently emancipated from the Department and had a placement change into a new community college district shall be exempt from the 30-day requirement if they demonstrate proof of current in-district residency. Documentation of current residency may be submitted to the district from the student, a caseworker or other personnel of the Department, or the student's attorney or guardian ad litem.

~~Residency~~—District Provisions. Students shall not be classified as residents of the district where attending even though they may have met the general 30-day residency provision if they are:

federal job corps workers stationed in the district;

inmates of State or federal correctional/rehabilitation institutions located in the district;

full-time students attending a postsecondary educational institution in the district who have not demonstrated through documentation a verifiable interest in establishing permanent residency; ~~or and~~

students attending under ~~the provisions of~~ a chargeback or contractual agreement with another community college.

~~Residency~~—Special State Provisions. Students shall be classified as residents of the State without meeting the general 30-day residency provision if they are:

federal job corps workers stationed in Illinois;

members of the armed services stationed in Illinois;

inmates of State correctional/rehabilitation institutions located in Illinois; or

employed full time in Illinois.

"Senior Citizen" means a person 65 years or older whose annual household income is less than the threshold amount provided in Section 4 of the Senior Citizens and Persons with Disabilities Property Tax Relief Act [320 ILCS 25].

"Special Initiatives Grants" means: ~~Special initiatives grants provide~~ funds for conducting special initiatives activities. ~~Special initiatives activities are based upon criteria specified in a grant agreement between the college or vendor and the ICCB.~~

~~Special Initiatives Activities. Special initiatives activities are defined each year in a request for proposal process. All colleges will have the opportunity to apply for funds to conduct such approved special initiatives activities. Special initiatives activities are based upon criteria as specified in terms outlined in a grant agreement between the college and the ICCB.~~

(Source: Amended at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

### Section 1501.505 Student Tuition

~~A~~Each community college district will establish its own student tuition rates for in-district residents, in-~~state~~State out-of-district residents, out-of-~~state~~State residents, and out-of-country residents in accordance with the ~~State policies prescribed in Section 6-4 of the Illinois Community College Act [110 ILCS 805/6-4]~~ and ~~in~~ this Section.

- a) In-District Tuition. The local community college board of trustees may set the tuition rates for in-district residents within the following policies:
  - 1) The local community college board of trustees may set tuition rates for its in-district residents, including variable rates for each of its programs, terms, time of enrollment, courses, delivery method, or other identifiable grouping of courses, as long as the weighted average of the tuition for all credit courses, including adult education, is no more than 1/3 the college district's per capita cost. The method of calculating the per capita cost will be as prescribed in Section 6-2 of the ~~Illinois Community College Act~~.
  - 2) A public community college shall charge in-district tuition rates for students who are currently under the legal guardianship of the Illinois Department of Children and Family Services or who have been recently emancipated from the Department and meet the general residency

provisions in Section 1501.501.

- 2) ~~A public community college shall permit senior citizens (as defined in 110 ILCS 990/1(c) as persons 65 years or older whose annual household income is less than the threshold amount provided in Section 4 of the Senior Citizens and Disabled Persons Property Tax Relief and Pharmaceutical Assistance Act) to enroll without the payment of tuition in regularly scheduled credit courses, other than credit courses designed specifically for senior citizens, provided that available classroom space exists and tuition paying students enrolled constitute the minimum number required for the course.~~
- 3) A public community college shall charge in-district tuition rates for students utilizing benefits under the federal All-Volunteer Force Educational Assistance Program or the federal Post-9/11 Veterans Educational Assistance Act of 2008 or any subsequent variations of that Act.

b) Out-of-District Tuition. The local community college board of trustees may set the tuition rates for out-of-district residents living within Illinois within the following policies:

- 1) The college will use the calculation for out-of-district tuition for chargeback purposes as prescribed in Section 6-2 of the ~~Illinois Community College~~ Act. The depreciation rate used in the out-of-district tuition calculation for capital expenditures for equipment and temporary buildings shall be 12.5 percent ~~each~~ year for eight years and for permanent facilities 2 percent ~~each~~ year for 50 years.
- 2) The college may use the variable tuition provision in Section 6-4 of the ~~Illinois Community College~~ Act to set market-driven out-of-district tuition rates for courses offered via Internet, correspondence, and other distance learning modes.
- 3) The college may set the out-of-district tuition rates for adult basic education, adult secondary education, and English as a second language courses for students who do not meet eligibility requirements in Section 105 ILCS 5/10-22.20 of the Illinois School Code.
- 4) The college may charge in-district tuition to a student who is an out-of-district resident but who is employed for at least 35 hours per week by an entity located in the district or is enrolled in a course that is being provided under terms of a contract for services between the employing entity and the college.
- 5) The college board of trustees may at its option charge in-district tuition to out-of-district residents who are attending an educational institution located within the college district.

- 6) The college may enter into cooperative agreements for instruction with its neighboring districts for any or all of their programs to provide increased access to education for their students and may charge in-district tuition rates for students from any district within the cooperative agreement.
  - 7) The college may set the out-of-district tuition rate for all other credit instruction offered by the college at a minimum of 1.5 times the highest in-district tuition rate of any of its neighboring contiguous Illinois community college districts.
- c) Out-of-State Tuition. The local community college board of trustees may set the tuition rates for out-of-~~state~~State residents within the following policies:
- 1) The college may use the variable tuition provision specified in Section 6-4 of the ~~Illinois Community College~~ Act to set market-driven out-of-~~state~~State tuition rates for courses offered via Internet, correspondence, and other distance learning modes.
  - 2) The college may set the out-of-~~state~~State tuition rates for adult basic education, adult secondary education, and English as a second language courses for students who do not meet eligibility requirements in Section 105 ILCS 5/10-22.20 of the ~~Illinois~~ School Code.
  - 3) The college may charge in-district tuition to a student who is an out-of-~~state~~State resident but who is employed for at least 35 hours per week by an entity located in the district or is enrolled in a course that is being provided under terms of a contract for services between the employing entity and the college.
  - 4) The community college board of trustees may at its option charge in-district tuition to students who are out-of-~~state~~State residents but who are attending educational institutions within the college district.
  - 5) The college may set out-of-~~state~~State tuition rates within interstate agreements for instruction with out-of-~~state~~State institutions in accordance with the agreement, subject to approval by the ICCB.
  - 6) The college may set out-of-~~state~~State tuition rates for all other credit instruction offered by the college at a minimum of 1.67 times its in-district tuition rate.
- d) Out-of-Country Tuition. The local community college board of trustees may set the tuition rates for out-of-country residents using the same policies as for out-of-~~state~~State residents described in subsection (c) ~~of this Section~~.
- e) Senior Citizen Tuition Waiver. The local community college board of trustees shall permit senior citizens, as defined in Section 1501.501, who reside within the

community college district to enroll without the payment of tuition in regularly scheduled credit courses, other than credit courses designed specifically for senior citizens, provided that available classroom space exists and tuition paying students enrolled constitute the minimum number required for the course.

(Source: Amended at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

### **Section 1501.507 Credit Hour Claims**

- a) Claims. Claims for credit hours shall be submitted within 30 days after the end of each term in a format used by ICCB.
- b) Course Requirements. Courses that produce credit hours eligible for ICCB grants shall satisfy the following requirements:
  - 1) Courses shall be offered for the number of credit hours for which they are approved by ICCB.
  - 2) Courses that have variable credit hours shall be claimed in specified increments only up to the maximum credit value approved for the course.
  - 3) Course data shall be posted to the permanent academic record of each student claimed.
  - 4) Courses shall be a part of units of instruction that have been approved by ICCB, or the courses must be authorized extensions of existing units of instruction.
  - 5) Courses shall have specific written objectives.
  - 6) A course outline shall be available for review by any student or citizen.
  - 7) Courses shall have a method of evaluating student performance that follows the adopted college grading system.
  - 8) Courses shall follow the adopted college policies on student tuition.
  - 9) The following categories of physical education courses shall be the only ones to produce eligible credit hours:
    - A) Elective physical education courses;
    - B) Required courses for majors and minors in physical education, recreational leadership, and related programs;
    - C) Physical education courses in teacher education programs as required by the State Educator Preparation and Licensure Board.

- 10) Courses shall produce a maximum rate of one semester credit hour or equivalent per week. Requests for exceptions to this requirement may be submitted to ICCB. The criteria utilized by ICCB for exceptions shall include:
- A) documentation of need for an intensified or accelerated schedule;
  - B) student population identified with testing and/or screening to indicate special needs and/or competencies;
  - C) how courses are instructed, including schedule of classes, study time allotted for students, method of instruction and how students are evaluated;
  - D) time period of instructional activity and projected termination date;
  - E) procedures to evaluate the accelerated instructional activity.
- 11) Dual Credit courses offered by the college for high school students during the regular school day shall be college-level and shall meet the following requirements:
- A) State Laws and Regulations and Accreditation Standards. All State laws, ICCB regulations, accreditation standards specified by the North Central Association, and local college policies that apply to courses, instructional procedures and academic standards at the college apply to college-level courses offered by the college on campus, at off-campus sites, and at secondary schools. These policies, regulations, instructional procedures and academic standards apply to students, faculty and staff associated with these courses.
  - B) Instructors. The instructors for these courses shall be selected, employed and evaluated by the community college. They shall be selected from individuals with appropriate credentials and demonstrated teaching competencies at the college level. For transfer courses (1.1 PCS ([in the ICCB Program Classification System](#))), these qualifications shall include a minimum of a Master's Degree with 18 graduate hours appropriate to the academic field of study or in the discipline in which they will be teaching. For [career and technical education CTE](#) (1.2 PCS) courses, these qualifications shall include 2,000 hours of work experience and appropriate recognizable credentials, depending on the specific field.
  - C) Qualification of Students. Students accepted for enrollment in college-level courses must have appropriate academic qualifications, a high level of motivation, and adequate time to

devote to studying a college-level course. The students' course selections shall be made in consultation with high school counselors and/or principals and are restricted to students who are able to demonstrate readiness for college-level work, as determined by placement procedures consistent with those that would be used with college level students. The students shall meet all college criteria and follow all college procedures for enrolling in courses. Credit hours generated by freshman and sophomore students for dual credit courses are not eligible for reimbursement.

- D) Placement Testing and Prerequisites. High school students enrolling in college-level courses must satisfy the same course placement tests or course prerequisites as other college level students, when applicable, to assure that they are qualified and prepared.
  - E) Course Offerings. Courses shall be selected from transfer courses that have been articulated with baccalaureate institutions in Illinois (see 23 Ill. Adm. Code 1501.309(d)) or from courses in ICCB approved certificate or associate in applied science degree programs.
  - F) Course Requirements. The course outlines utilized for these courses shall be the same as for courses offered on campus and at other off-campus sites and shall contain the content articulated with colleges and universities in the State. Course prerequisites, descriptions, outlines, requirements, learning outcomes and methods of evaluating students shall be the same as for on-campus offerings.
  - G) Concurrent Credit. The determination of whether a college course is offered for concurrent high school and college credit shall be made at the secondary level, according to the school's policies and [the](#) practices of the district.
- c) Student Requirements. The following requirements shall apply to students who generate credit hours eligible for ICCB grants:
- 1) Students shall be certified by their instructors as being in attendance at midterm by including a certification statement on the midterm class roster, signed and dated by the instructor.
  - 2) Students who complete a course with a passing grade by the end of the term and who were not certified as being in attendance at midterm by the instructor shall be considered as having been in attendance at midterm.
  - 3) Students enrolled in variable entry/variable exit classes or short-term classes of less than eight weeks may be certified by their instructors as

having been in attendance at midterm by including a certification statement on the final class roster, signed and dated by the instructor.

- 4) Students shall be residents of the State of Illinois.
  - 5) Auditors or visitors in a course shall not produce eligible credit hours.
  - 6) Students who repeat enrollment in a course shall produce credit hours eligible for ICCB grants when one of the following conditions is met:
    - A) If the student completed the course the first time of enrollment with less than a grade of C (or equivalent) and if the student was claimed for funding, the student may enroll and be claimed in the course one additional time;
    - B) If the student enrolled in the course previously and withdrew before completing the course, and if the student was claimed for funding, the student may enroll and be claimed in the course one additional time;
    - C) If a student completed the course previously and was claimed for funding, the student may be claimed for retaking the course if the student uses his/her option to retake the course tuition free under the college's educational guarantee program;
    - D) If the last time the student completed the course was at least four years previously, the student may be claimed for funding if the student repeats the course to upgrade his/her skills in that area; or
    - E) If a course has been approved by ICCB to be repeated, the student may repeat the course and be claimed as often as approved by ICCB.
- d) Exceptions. The following credits will not be eligible for ICCB funding:
- 1) Credit by examination;
  - 2) Military service credit for physical education;
  - 3) Transfer of credit earned at other institutions or in the armed forces;
  - 4) Proficiency examinations;
  - 5) Advanced placement credits;
  - 6) Other methods of program acceleration that do not include instruction.
- e) Midterm Class List Certification Requirements

- 1) The midterm class lists' primary purpose shall be for certification of students' credit hours for State funding eligibility or ineligibility.
- 2) The process must rely on the course section's instructor's assessment of the students' pursuit of successful completion at the midpoint of the class, as indicated by that instructor's midterm certification signature.
- 3) The college shall document and communicate district requirements to faculty each semester.
- 4) The college must be able to provide, upon request, a hardcopy midterm class list print out of each course section, submitted on ICCB credit hour claims, containing either a manual faculty signature or an authenticated electronic faculty signature for either ICCB or external audit purposes.
- 5) Students who participate in an approved program with an intensified or accelerated schedule shall be exempt from the midterm class list requirements of this subsection (e) provided that a final class list is provided.

(Source: Amended at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

### Section 1501.520 Lincoln's Challenge Scholarship Grants

- a) Lincoln's Challenge Scholarship Grants shall be vouchered to community colleges.
- b) Students can qualify for their first Lincoln's Challenge Scholarship Grant if they meet the following criteria:
  - 1) Graduate from~~Complete~~ the Lincoln's Challenge Academy~~program~~;
  - 2) Earn a high school equivalency certificate~~Complete the GED~~;
  - 3) Enroll at anone of the 48 Illinois public community college~~colleges~~ in a certificate or degree program the next semester following graduation (~~For example, the June Lincoln's Challenge graduates would have to enroll in college by the fall semester.~~);
  - 4) Maintain and complete an academic course load~~Carry an academic load~~ of at least six credit hours in each fall and spring semester. ~~Scholarships for the summer semester will not be awarded~~; and
  - 5) Present the "notification of award" letter signed by the Executive Director~~President/CEO~~ of the Illinois Community College Board to the community college at the time of registration.

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- c) The scholarship amount will be awarded up to \$1,000 per student per semester for up to four successive semesters to be used toward the completion of a degree or certificate program. Scholarships for the summer semester will not be awarded.
- d) The scholarship grants ~~shall~~ be used to cover the cost of education, which includes tuition, books, fees, and required educational supplies for specific programs or classes.
- e) ~~The grant will only reimburse the college at the in-district tuition rate.~~
- f) ~~In order to receive the reimbursement, colleges must submit vouchers during the semester the student is enrolled or payment cannot be guaranteed. The following information must be submitted to the ICCB for each student:~~
  - 1) ~~Name;~~
  - 2) ~~Social Security Number;~~
  - 3) ~~Program of study;~~
  - 4) ~~Course Schedule (including credit hours);~~
  - 5) ~~Costs broken out by tuition, fees, books, and required educational supplies; and~~
  - 6) ~~ICCB initial or renewal approval letters. If a renewal, GPA and course completions from the previous semester are required.~~
- eg) ~~To~~In order to remain qualified for a Lincoln's Challenge Scholarship Grant after initial enrollment, each semester a student must:
  - 1) ~~Submit a renewal application~~GPA, course completion, and the letter of application to ICCB the Illinois Community College Board requesting continuation of the scholarship for the following~~next~~ semester.
  - 2) Submit a grade transcript showing successful completion of a minimum of six credit hours in the previous semester and a minimum Grade Point Average of 2.0.
  - 3) Submit a grade transcript and application~~The letter must be~~ postmarked by July~~August~~ 1 for application to the fall semester~~term~~ and January 1 for application to the spring semester~~term~~. Applications submitted electronically will be considered postmarked on the date sent.
  - 4) Meet with the community college's designated Lincoln's Challenge Scholarship coordinator at the time of enrollment and at mid-semester, and arrange an exit interview before completing the semester.

- ~~52)~~ Comply with academic standards as defined by college policy. Exceptions to this subsection (~~eg~~)(~~52~~), such as extenuating circumstances, shall be documented and reviewed by ICCB staff and the college's Lincoln's Challenge Scholarship coordinatoreollege contacts.
- ~~3)~~ Submit documentation showing successful completion of a minimum of 6 credit hours in the last semester and a GPA of 2.0 or higher.
- ~~fh)~~ Scholarship recipients shall notify ICCB of changes to contact information (including mailing address, email address, or phone number) or if the recipient enrolls in a community college other than the one listed on the original application~~Students may be awarded scholarship funds for the fall and spring semesters of two successive years to be used toward the completion of a degree or certificate program.~~
- ~~g)~~ The grant will only reimburse the college at the in-district tuition rate.
- ~~h)~~ To receive the reimbursement, colleges must submit vouchers during the semester the student is enrolled or payment cannot be guaranteed. The following information must be submitted to ICCB for each student:
- 1) Name;
  - 2) Program of study;
  - 3) Course schedule (including credit hours); and
  - 4) Costs broken out by tuition, fees, books and required educational supplies.
- ~~i)~~ The number of scholarships awarded each year is contingent upon the amount of funds appropriated. The scholarships cannot be guaranteed to students even if all criteria are met. The distribution of available funds ~~amongbetween~~ new and renewed scholarships will be determined by the Illinois Community College Board to maximize use of the funds.
- ~~j)~~ Community colleges may credit student accounts pending reimbursement, but are not required to waive tuition should funds not be appropriated.

(Source: Amended at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

### Section 1501.APPENDIX A Fee Schedule for Data Matching

<u>NUMBER OF REQUESTOR RECORDS PROCESSED</u>	<u>FEE</u>
<u>Up to 24,000 records</u>	<u>\$1,900</u>
<u>24,001 to 80,000 records</u>	<u>\$3,800</u>
<u>80,001 to 300,000 records</u>	<u>\$8,300</u>
<u>300,001 to 1,000,000 records</u>	<u>\$15,000</u>

(Source: Added at 42 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

**Item #5.3 - Illinois Community College Cooperative Agreements**

**Item #5.3a - Rend Lake College and John A. Logan College Cooperative Agreement**

The Illinois Community College Board hereby approves, bearing in mind all facets of the Dual Credit Quality Act (110ILCS 27), the Intergovernmental Agreement between John A. Logan College and Rend Lake College, which thereby allows the two parties to expand dual credit coursework to the respective high school students of each college district.

**Item #5.3b - Rend Lake College and Southeastern Illinois College – Cosmetology Program**

The Illinois Community College Board hereby approves the Intergovernmental Agreement between Rend Lake College and Southeastern Illinois College, which thereby allows the two parties to implement the sharing of the Cosmetology program.

**Item #5.3c - Rend Lake College and Southeastern Illinois College – Cost Sharing**

The Illinois Community College Board hereby approves the Intergovernmental Agreement between Rend Lake College and Southeastern Illinois College, which thereby allows the two parties to implement an instructor/course cost sharing agreement.

The motion was approved by unanimous voice vote.

**Item #6 - Other Business**

There was no other business.

**Item #7 - Public Comment**

There was no public comment.

**Item #8 - Executive Session**

Suzanne Morris made a motion, which was seconded by Paige Ponder, to approve the following motion:

**Item #8.1 - Employment/Appointments Matters**

I move to enter Executive Session for the purpose of Employment/Appointment Matters which qualify as acceptable exceptions under Section 2(c) of the Open Meetings Act to hold a closed session.

A roll call vote was taken with the following results:

John Bambenek	Yea	Doug Mraz	Yea
Dustin Heurman	Yea	Suzanne Morris	Yea
Nick Kachiroubas	Yea	Paige Ponder	Yea
		Laz Lopez	Yea

The motion was approved. The Board entered into executive session at 10:16 am.

\* \* \* \* \*

The Board broke for lunch at 11:00 a.m. and returned at 11:30 a.m.

\* \* \* \* \*

Agenda Item #9.6  
November 30, 2018

Nick Kachiroubas made a motion, which was seconded by Paige Ponder, to reconvene Public Session at 1:27 p.m.

A roll call vote was taken with the following results:

John Bambenek	Yea	Doug Mraz	Yea
Dustin Heurman	Yea	Suzanne Morris	Yea
Nick Kachiroubas	Yea	Paige Ponder	Yea
		Laz Lopez	Yea

The motion was approved.

**Item #9 - Executive Session Recommendations**

**Item #9.1 - Employment/Appointment Matters**

Nick Kachiroubas made a motion, which was seconded by Paige Ponder, to approve the following motion:

The Board authorizes Board Chair Laz Lopez to negotiate a contract for the position of Executive Director of the Illinois Community College Board to Dr. Brian Durham.

A roll call vote was taken with the following results:

John Bambenek	Yea	Doug Mraz	Yea
Dustin Heurman	Yea	Suzanne Morris	Yea
Nick Kachiroubas	Yea	Paige Ponder	Yea
		Laz Lopez	Yea

The motion was approved.

**Item #10 – Adjournment**

Nick Kachiroubas made a motion, which was seconded by Paige Ponder, to adjourn the Board meeting at 1:28 p.m.

A roll call vote was taken with the following results:

John Bambenek	Yea	Doug Mraz	Yea
Dustin Heurman	Yea	Suzanne Morris	Yea
Nick Kachiroubas	Yea	Paige Ponder	Yea
		Laz Lopez	Yea

The motion was approved.

Illinois Community College Board

**APPROVAL OF TRUSTEE TRAINING PROVIDERS**

The Public Community College Act (110 ILCS 805/3-8.5) requires trustees elected or appointed to local community college boards after January 1, 2017, to complete four hours of training every two years. The training can be provided by the Illinois Community College Trustees Association (ICCTA) or any provider approved by the Illinois Community College Board (ICCB).

Having met the guidelines established by the ICCB, the Board is requested to approve the following vendor as a trustee training provider:

**RECOMMENDED ACTION:**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following trustee training provider:

**Association of Governing Boards of Universities and Colleges (AGB)**

## BACKGROUND

### CliftonLarsonAllen LLP

**Description:** The Association of Governing Boards of Universities and Colleges (AGB) is the premier organization centered on governance in higher education. The association's membership is comprised of 1,300 boards representing 1,900 colleges, universities, and institutionally related foundations. AGB provides leadership and counsel to member boards, chief executives, organizational staff, policy makers, and other key industry leaders to help them navigate the changing education landscape.

AGB Consulting provides individualized solutions for boards and campus leaders to respond to governance challenges and to successfully lead higher education systems, institutions, and affiliated foundations. Consultants are higher education leaders and board members with the support of AGB staff and resources, including AGB publications, research, and programming.

**Instructors and Qualifications:** The following individuals serve AGB as Senior Consultants. Together these individuals bring over 90+ years of thought leadership in all areas of higher education governance. Consultants will be selected based upon each community colleges specific training needs.

Michael F. Adams: Chancellor, Pepperdine University. Dr. Adams was named chancellor of Pepperdine University in August 2015, having served as vice president for university affairs at Pepperdine earlier in his career.

Karen Bearden: Chairperson of the Board of Regents, Kentucky State University. Dr. Bearden has served on governing boards over 25 years. Her public board experience includes the University of Louisville, Northern Kentucky University, and Kentucky State University, where she served as chairperson of the board of regents for five years.

Jo M. Beld: Vice President for Mission and Professor of Political Science, St. Olaf College. Dr. Beld has been a member of the St. Olaf College community for over 30 years. Initially beginning her tenure as a professor of political science, she currently serves as the vice president for mission. In this role, Dr. Beld is executive liaison to the college's board of regents, the accreditation liaison officer, Title IX coordinator, and a member of the president's administrative leadership team.

Rick Beyer: Managing Principal, AGB Institutional Strategies. Mr. Beyer has a unique combination of experience in higher education and business. As the managing principal of AGB Institutional Strategies, he focuses on higher education trends, challenges, and the development of new models for colleges and universities.

Trudi Blair: Former Board Chair, Wilson College. Ms. Blair's unique background in governance from both for-profit and not-for-profit sectors makes her a highly sought after advisor to boards of trustees and presidents. She was chair of the board of trustees at Wilson College from 2008 to 2011 and was a member of the board of trustees for 9 years.

Leslie Bram: Retired COO, University of Florida Foundation. Ms. Bram joined the UF Foundation as its associate general counsel in 1990. She was promoted to associate vice president and chief operating officer in 1994, and in that capacity supervised the administrative and business affairs of the Foundation. She retired from the Foundation in September of 2014.

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Joseph Burke: President Emeritus, Keuka College. Dr. Burke is president emeritus at Keuka College in New York. He consults actively on board and presidential assessment and leadership development; board roles, responsibilities, processes, and structure; and international programming.

John B. Carter: Former President and COO, Georgia Tech Foundation. Mr. Carter brings more than 30 years of experience in higher education foundation work, alumni relations, and organization restructuring. In 2013, Mr. Carter retired from the Georgia Tech community, having served 14 years as president and chief operating officer of the Georgia Tech Foundation and 16 years as vice president and executive director of the Georgia Tech Alumni Association.

Carol Cartwright: President Emerita, Kent State University. Dr. Cartwright's career has been distinguished by innovative teaching, pioneering research, and national leadership. She works with both public and independent colleges and universities on governance, strategic planning and board and presidential assessments. Dr. Cartwright was president of Bowling Green State University from 2008–2011. Her retirement in June of 2011 marked a 45-year career in higher education. From 1991–2006, Dr. Cartwright served as president of Kent State University

Ellen Chaffee: President Emerita, Valley City State University and Mayville State University. Dr. Chaffee's distinguished career spans institutional, system, policy, and national professional leadership in both public and private higher education, as well as extensive research and publication. Particular areas of interest include leadership and organizational effectiveness, strategic thinking, organizational change, and the role of information and technology.

Mary Graham Davis: Board Chair, Mount Holyoke College. Ms. Davis brings extensive experience in effective organizational structure, business alignment and performance management, senior leadership coaching, and strategic directional change. Ms. Davis is a senior managing director of Brock Capital Group LLC and founded the Davis Consulting Group LLC in 1996. She retired as the Chair of the Board of Trustees of Mount Holyoke College in 2015.

Jill Derby: Chair, American University of Iraq; Former Chair, Nevada Board of Regents. Dr. Derby has nearly 30 years' experience working nationally and internationally in higher education governance. In 2011 she received a U.S. Senate appointment to the National Advisory Committee on Institutional Quality and Integrity, which counsels the U.S. Secretary of Education on higher education.

R. Barbara Gitenstein: President, The College of New Jersey. Dr. Gitenstein, president of the College of New Jersey, has over 40 years of experience as a college professor and administrator in both the public and private sectors. She came to the College of New Jersey from Drake University where she served as provost and executive vice president.

John S. Griswold: Founder & Senior Advisor, Commonfund Institute. As head of Commonfund Institute, Mr. Griswold directs investor education and market research activities.

Artis Hampshire-Cowan: Former Senior Vice President & Secretary of the Board, Howard University. Ms. Hampshire-Cowan recently completed a 23-year tenure at Howard University which included serving as senior vice president and secretary, interim chief operating officer, and acting president. A sought-after speaker and trainer, her training specialties include organizational development, leadership, managing change and transition, diversity, board-CEO relationships, board development, and strategic deployment.

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William E. Kirwan: Chancellor Emeritus, University System of Maryland. Dr. Kirwan is a nationally recognized authority on critical issues shaping the higher education landscape. Prior to his 13 years as chancellor of the University System of Maryland, Kirwan served as president of Ohio State University for four years and president of the University of Maryland, College Park for 10 years. He was also a member of the University of Maryland faculty for 24 years.

Jim Lanier: Former Vice Chancellor for Institutional Advancement, resident and CEO, East Carolina University Foundation and the East Carolina University Real Estate Foundation. Mr. Lanier works with university and foundation boards on assessment, operations, and governance issues, and trains AGB facilitators and consultants. For over 23 years he served as vice chancellor for institutional advancement and as CEO of the East Carolina University (ECU) Foundation and the ECU Real Estate Foundation.

Theodore E. Long: President Emeritus, Elizabethtown College. Dr. Long has broad experience in the governance of independent colleges, especially on issues related to effective presidential leadership, board president relations, strategic planning, institutional transformation, and the board's role in leading change

Thomas Longin: Former Vice President, AGB. Dr. Longin is the former vice president for programs and research for the Association of Governing Boards of Universities and Colleges (1997-2002). Prior to joining AGB, he served as provost of Ithaca College (NY), vice president for academic affairs at Seattle University and dean of Humanities and Sciences at Ithaca. Before that, he was a faculty member at Ithaca College, Virginia Tech and Carroll College (MT).

James E. Lyons, Sr.: President Emeritus, California State University Dominguez Hills. Dr. Lyons has served in a number of administrative positions in higher education, including five university presidencies. Most recently he served as the interim presidents of both the University of the District of Columbia and Dillard University.

Terrence MacTaggart: Former Chancellor, Minnesota State University System and University of Maine System. Dr. MacTaggart is an experienced leader and scholar in higher education. His consulting and research work focuses on higher education leadership and policy, strategic planning, board development, issues of shared governance, and leadership evaluation.

Sally Mason: President Emerita, University of Iowa. Dr. Mason served as the 20<sup>th</sup> president of the University of Iowa from 2007 through 2015. Trained as a cell developmental biologist, she also holds a full professorship in the department of biology in the college of liberal arts and sciences.

David Maxwell: President Emeritus, Drake University. Dr. Maxwell served as president of Drake University from 1999-2015 and held a faculty appointment as professor of literature. He was named president emeritus by the Drake Board of Trustees upon his retirement. Dr. Maxwell was also the director of the National Foreign Language Center in Washington DC from 1993-1999, after serving as president of Whitman College from 1989-1993.

Thomas Meredith: Former Chancellor, University of Alabama System and University of Georgia. Dr. Meredith has served as a university president and the head of three university systems. Most recently her served as Commissioner of Higher Education for Mississippi's university system of eight universities. In January 2002, he was appointed chancellor for the University of Georgia, responsible for the state's 34 public colleges and universities.

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Charles R. Middleton: President Emeritus, Roosevelt University. Dr. Middleton served as chair of the board of trustees of the seven City Colleges of Chicago from 2015 to 2017. During his tenure the Colleges completed a major transformation in their academic quality and program focus and scope. As the immediate past president of Roosevelt University, serving from July 2002 through June 2015, he led successful efforts to enhance the quality of student life and to hire a new generation of talented faculty members and administrators.

Richard Morrill: Chancellor, University of Richmond. Dr. Richard Morrill brings more than 40 years of higher education experience, having served as faculty, provost, president, board member and advocate. Morrill assumed his current role as chancellor of the University of Richmond in 1998 as a largely honorary position that allows him to serve as an ambassador of good will for the university following his 10-year presidency.

Charlie Nelms, Senior Scholar, American Association of State Colleges and Universities. Dr. Nelms is a transformational servant-leader, motivational speaker, and a consultant with expertise in higher education. He has more than 40 years of experience and leadership in student access, retention, and graduation; institutional effectiveness; and strategic planning.

Richard Novak: Former Senior Vice President for Programs and Research, AGB. Mr. Novak is a senior fellow at AGB, serving to advance the association's interests and member needs in state and federal policy and board education. During his 21-year career at AGB, he served as the senior vice president for programs and research and as executive director of the Ingram Center.

Douglas Orr: President Emeritus, Warren Wilson College. Dr. Orr assists independent colleges and university governing boards in becoming more effective, cohesive and strategic in carrying out their responsibilities. He facilitates interactive board assessment retreats, with an emphasis on the importance of the board working within the context of the distinctive institutional culture, legacy and mission.

Kevin P. Reilly: President Emeritus and Regent Professor, University of Wisconsin System. Dr. Reilly is president emeritus and regent professor with the 26-campus University of Wisconsin (UW) System, having served as president from 2004-2013.

Alvin J. Schexnider: Former Chancellor, Winston-Salem State University. Dr. Schexnider is president of Schexnider & Associates, LLC, a management consulting firm in Chesapeake, Virginia. Before retiring in April 2007, he was executive vice president of Norfolk State University where he also served as interim president. Following an 18-month hiatus he served as president of Thomas Nelson Community College from 2008-2011 before a second retirement.

Kenneth A. Shaw: Former Chancellor, Syracuse University. Dr. Shaw is a nationally respected administrator and educator. He retired as the 10<sup>th</sup> chancellor of Syracuse University after serving as a university president for nearly 30 years. He has consulted with numerous educational, governmental, and private-sector for-profit and nonprofit organizations and currently serves on a number of such boards.

Larry Shinn: President Emeritus, Berea College. Dr. Shinn brings the experience of his 42-year career in higher education to work collaboratively with presidents and boards of trustees on presidential coaching and assessment, board assessment and development, and strategic thinking as an effective means of institutional transformation.

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Sheila Stearns: Past President, University of Montana and Commissioner Emerita, Montana University System. Dr. Stearns is a native Montanan who served in a variety of senior administration positions in higher education, including president of the University of Montana, vice president of the university of Montana, chancellor of UM-Western, president of Wayne State College in Nebraska, and commissioner of higher education in Montana.

George P. Watt, Jr.: Former Executive Vice President, Institutional Advancement and Executive Director, College of Charleston Foundation. Mr. Watt joined AGB as a senior fellow in July 2017, with a focus on AGB's support of institutionally-related foundations. In this role, he assists and advises on programs and research supporting the work of public university foundation boards, including AGB's annual Foundation Leadership Forum, which brings together hundreds of board members and CEOs from across the country for a three-day program focused on governance practice, endowment management, and fundraising leadership.

Lawrence White: Senior Counsel, University System of New Hampshire. Mr. White has worked for more than 30 years as a higher education lawyer and administrator. He is currently senior counsel in the general counsel's office at the University of New Hampshire. Prior to his retirement as a full-time university lawyer in 2015, he served as vice president and general counsel at the University of Delaware.

Eileen B. Wilson-Oyelaran: President Emerita, Kalamazoo College. Dr. Wilson-Oyelaran, president emerita of Kalamazoo College, retired in July 2016 after serving eleven years as president. She has extensive leadership and governance experience in higher education, having previously served as vice president and dean of the college at Salem College (North Carolina) and held teaching and high level administrative positions at Winston-Salem State University, North Carolina Wesleyan College, and Obafemi Awolowo University in Nigeria.

Georgia Yuan: Former Deputy Undersecretary and Deputy General Counsel, U.S. Department of Education. Georgia Yuan is a governance expert and executive coach with AGB and search consultant with AGB Search whose experience and wisdom is derived from over 20 years as a chief legal and policy advisor to presidents and administrations in higher education and the federal government. A strategic thinking and mentor, she is known as a professional with integrity, ability, creativity, and judgement.

**Course Schedule:** The objective of AGB facilitated trustee training, "Building Best Practices for Board Governance," is

- To develop an understanding of best practices in board governance;
- To consider the critical importance and responsibilities of the governance committee;
- To build competence in addressing strategic institutional issues as a board; and
- To develop a board agenda for development.

Board development services are designed to help boards and key administrators solve problems and achieve a higher level of performance by focusing on fundamental governance issues. ICCB staff was provided with a sample agenda that identifies pre-retreat readings and includes six hours of training.

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**Subject Matter and Method of Training:** The association is seeking approval to provide live in-person and online webinar training in the following topics identified in Table 1.

*Table 1: Provider Seeks Approval to Offer Training in the Following Topics*

Fiduciary Responsibilities of a Trustee	Shared Governance
Board/President	Board Assessment

*Table 2: Methods of Providing Training*

In Person
Online Webinar

**Fee Schedule:** AGB Consulting's services are billed at a daily rate for remote and on-site work. Fees are set out in an engagement letter and may be adjusted from time to time. The fee schedule is provided in Table 3.

*Table 3: Fee Schedule (As of June 14, 2018)*

\$3,500 per day for remote services.
\$4,000 per day for on-site services.

Illinois Community College Board

**ILLINOIS COMMUNITY COLLEGE BOARD  
JANUARY 2019 REGULATORY AGENDA**

The Joint Committee on Administrative Rules (JCAR) is a bipartisan legislative oversight committee that has been delegated the responsibility to ensure that the laws enacted by the General Assembly are appropriately implemented through administrative law. Each year, JCAR requires the Board, and all state agencies, to publish in the *Illinois Register* a regulatory agenda detailing the scope of upcoming rulemaking activity that the Board is considering but has not filed a formal notice of proposed rulemaking activity.

The January 2019 Regulatory Agenda is being submitted to the Board for approval and then will be published in the *Illinois Register* pursuant to the Illinois Administrative Procedure Act (5 ILCS 100).

**RECOMMENDED ACTION:**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the January 2019 Regulatory Agenda listed below:

**ILLINOIS COMMUNITY COLLEGE BOARD  
JANUARY 2019 REGULATORY AGENDA**

a) Part (Heading and Code Citations): Administration of the Illinois Public Community College Act, 23 Ill. Adm. Code 1501

1) Rulemaking:

A) Description: Public Act 100-0884 is the result of a detailed review of the Illinois Public Community College Act to identify statutory language that is outdated in either language or processes, programs and statutory functions no longer operational, and areas of ambiguity within the statute. The Board proposes to update its Administrative Rules to reflect the changes to the Public Community College Act.

B) Statutory Authority: Public Community College Act [110 ILCS 805]

C) Scheduled meeting/hearing dates: None have been scheduled.

D) Date agency anticipates First Notice: January 2019

E) Affect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.

F) Agency contact person for information:

Agenda Item #10.4  
November 30, 2018

Matt Berry  
Rules Coordinator  
Illinois Community College Board  
401 East Capitol Avenue  
Springfield, IL 62701

Telephone: 217/785-7411  
Fax: 217/524-4981

G) Related rulemakings and other pertinent information: None

2) Rulemaking:

- A) Description: The Board proposes the adoption of new community college rules pursuant Public Act 100-1049. The Act establishes a tuition and fee waiver for youth for whom the Department of Children and Family Services (DCFS) has legal responsibility, youth who aged out of care at age 18 or older, or youth formerly under care who have been adopted and were the subject of an adoption assistance agreement.
- B) Statutory Authority: The Children and Family Services Act [20 ILCS 505/8]
- C) Scheduled meeting/hearing dates: None have been scheduled.
- D) Date agency anticipates First Notice: January 2019
- E) Affect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.
- F) Agency contact person for information:

Matt Berry  
Rules Coordinator  
Illinois Community College Board  
401 East Capitol Avenue  
Springfield, IL 62701

Telephone: 217/785-7411  
Fax: 217/524-4981

G) Related rulemakings and other pertinent information: None

3) Rulemaking:

- A) Description: Public Act 100-0824 requires the ICCB adopt rules to foster the reverse transfer of credit for any student who has accumulated at least 15 hours of academic credit at a community college and a sufficient number of hours of academic credit at a State university in the prescribed courses necessary to meet a community college's requirements to be awarded an associate degree.

Agenda Item #10.4  
November 30, 2018

- B) Statutory Authority: Student Transfer Achievement Reform Act [110 ILCS 150] and
- C) Scheduled meeting/hearing dates: None have been scheduled.
- D) Date agency anticipates First Notice: April 2019
- E) Affect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.
- F) Agency contact person for information:  
  
Matt Berry  
Rules Coordinator  
Illinois Community College Board  
401 East Capitol Avenue  
Springfield, IL 62701  
  
Telephone: 217/785-7411  
Fax: 217/524-4981
- G) Related rulemakings and other pertinent information: None

4) Rulemaking:

- A) Description: The Board proposes to amend its rules regarding dual credit to align with changes to the Dual Credit Quality Act enacted by Public Act 100-1049. Specifically, community college districts, upon the request of a school district, are required to enter into a partnership agreement with the school district to offer dual credit coursework in the General Education Core Curriculum. In addition, dual credit faculty qualifications are altered to allow instructors to teach dual credit courses under a professional development plan in some cases.
- B) Statutory Authority: Dual Credit Quality Act [110 ILCS 27]
- C) Scheduled meeting/hearing dates: None have been scheduled.
- D) Date agency anticipates First Notice: July 2019
- E) Affect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.
- F) Agency contact person for information:  
  
Matt Berry  
Rules Coordinator  
Illinois Community College Board  
401 East Capitol Avenue  
Springfield, IL 62701

Agenda Item #10.4  
November 30, 2018

Telephone: 217/785-7411  
Fax: 217/524-4981

G) Related rulemakings and other pertinent information: None

5) Rulemaking:

A) Description: In 2019, the Board anticipates a review of administrative rules for capital projects and community colleges. These rules have not been reviewed in over five years.

B) Statutory Authority: Public Community College Act [110 ILCS 805]

C) Scheduled meeting/hearing dates: None have been scheduled.

D) Date agency anticipates First Notice: October 2019

E) Affect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.

F) Agency contact person for information:

Matt Berry  
Rules Coordinator  
Illinois Community College Board  
401 East Capitol Avenue  
Springfield, IL 62701

Telephone: 217/785-7411  
Fax: 217/524-4981

G) Related rulemakings and other pertinent information: None

6) Rulemaking:

A) Description: The Board anticipates possible amendments to its administrative rules to conform with the Grants Accountability and Transparency Act.

B) Statutory Authority: Grant Accountability and Transparency Act [30 ILCS 708/]

C) Scheduled meeting/hearing dates: None have been scheduled.

D) Date agency anticipates First Notice: December 2019

E) Affect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.

F) Agency contact person for information:

Agenda Item #10.4  
November 30, 2018

Matt Berry  
Rules Coordinator  
Illinois Community College Board  
401 East Capitol Avenue  
Springfield, IL 62701

Telephone: 217/785-7411  
Fax: 217/524-4981

- G) Related rulemakings and other pertinent information: None

**BACKGROUND**

The Board and all state agencies have the authority to draft rules, publish them for public comment, and file them with JCAR for adoption. The regulatory agenda gives the public notice and allows them to comment on rules that the Board is considering in the upcoming year. Adoption of the regulatory agenda does not preclude the Board from adopting a rule that has not been summarized in a regulatory agenda or from adopting a different rule from the one summarized in a regulatory agenda. The Board is also not required to adopt any rule summarized in a regulatory agenda.

Illinois Community College Board

**FISCAL YEAR 2020 CAPITAL BUDGET REQUEST**

The Illinois Community College Board fiscal year 2020 capital budget request is made up of three components: support for allocating funds to all projects that have been appropriated but have not been funded, Capital Renewal Grants, and college specific projects.

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby:

1. Approves the fiscal year 2020 Capital Budget Request for the Illinois Community College System as presented in the attached Table 1 and Table 2;
2. Authorizes the submission of the request to the Governor's Office of Management and Budget, the Illinois Board of Higher Education, and the Illinois General Assembly; and
3. Authorizes its Executive Director, with the concurrence of the Chair, to make technical adjustments to the request if more refined data become available.

The tables and project descriptions will be handed out to the Board at the meeting on November 30.

## BACKGROUND

Three Components of the Fiscal Year 2018 Capital Request:

1. **Support for allocating funds to the remaining Illinois Jobs Now! Fiscal Year 2010 capital appropriations:** In Fiscal Year 2010, a multi-year capital program titled Illinois Jobs Now! was passed by the General Assembly. It is a \$31 billion program financed with General Obligation and Build Illinois bonds. Over \$434.1 million was designated for community college system projects: twenty projects from the ICCB's FY 2010 capital list, the final sixteen projects from the ICCB's Enhanced Construction Program (Temporary Facility Replacement Program), capital renewal funds allocated to all colleges, and legislative initiatives. Four years ago, the General Assembly authorized bond sales for the completion of the remainder of Illinois Jobs Now! projects. More than \$111 million of the \$434.1 million dedicated to community colleges have not been released. Table 1 summarizes the status of projects. Narratives follow for projects appropriated in the FY 2010 capital appropriation that funds have not been released; are in planning/design stages and for which construction has otherwise not begun.
2. **Capital Renewal Grants.** The Capital Renewal Grant program allocates funds to community colleges based on the amount of owned gross square feet of each district. The FY2018 budget request for the system is \$132 million. This is made up of eleven years of unfunded grants including the budget year.

When a capital budget request was submitted to the General Assembly annual by the Governor it would include capital Renewal grants for the higher education system. The Geeneral Assembly would annually appropriate about \$9.1 million in Capital Renewal Grants to the community colleges for system-wide maintenance projects. In the Illinois Jobs Now! Program, the Governor allocated \$27.3 million (three years of funding) for this grant. Prior to this, the General Assembly had not appropriated any capital funding, including Capital Renewal Grants, for five fiscal years (FY2005-FY2009), and they have not appropriated any since FY 2010.

3. **College Specific Projects:** Colleges request state funding for construction projects in their Resource Allocation and Management Plan (RAMP) which is submitted annually to the ICCB. This year the ICCB received 93 requests which totaled over \$1.6 billion. Community colleges are required to match state resources with a twenty five percent local match for each project.

Table 2 summarizes the 26 projects prioritized on the ICCB capital list that will be submitted to the Governor's Office of Management and Budget, the Illinois General Assembly, and the Illinois Board of Higher Education for inclusion in the higher education capital budget request. Projects were evaluated using criteria established in the *Administrative Rules of the Illinois Community College Board*. The result of this staff evaluation process is a selection, or ranking, of projects for the capital budget request. The only change on the list from last fiscal year is technical adjustments and an inflationary increase for each project. Projects stay on the list in the same order until they are funded or the college does not ask for state funds. Narratives follow to support the 26 specific college project requests. A 27<sup>th</sup> project for an ICCB Deferred Maintenance funding initiative is included on the list. Deferred maintenance estimates from the community colleges exceed \$1.2 billion, and such an initiative would benefit all community colleges.

Table 3 lists all the projects submitted by the colleges as part of their FY2017 RAMP requests. Following the tables, are descriptions of the individual projects.

**Table 1**  
**Illinois Community College Board**  
**Fiscal Year 2020 Capital Budget Recommendation**  
**Illinois Jobs Now! Capital Re-Appropriations**

<b>Rank</b>	<b>District</b>	<b>Project Title</b>	<b>State Funding</b>	<b>Local Funding</b>	<b>Project Total</b>	<b>FY2020 Request</b>
2010-1	Lake Land	Student Services Building Addition (project in desgin phase)	\$ 3,924.3	\$ 1,308.1	\$ 5,232.4	\$ 3,924.3
2010-5	Elgin	Spartan Drive Extension	2,273.1	757.7	3,030.8	2,273.1
2010-9	Lake Land	Rural Development Technology Center	9,945.7	3,315.2	13,260.9	9,945.7
2010-10	DuPage	Instructional Center Noise Abatement	2,247.4	598.5	2,845.9	2,247.4
2010-15	IECC: Lincoln Trail	Center for Technology	10,932.1	2,995.6	13,927.7	10,932.1
2010-30	IECC: Wabash Valley	Technology/Student Support Expansion to Main Hall & Renovation	7,652.1	2,550.7	10,202.8	7,652.1
2010-38	Kaskaskia	Vandalia Education Center Phase II	9,745.8	3,248.6	12,994.4	9,745.8
Total: FY 2010 Illinois Jobs Now! Projects not released or on-hold			<u>\$ 46,720.5</u>	<u>\$ 14,774.4</u>	<u>\$ 61,494.9</u>	<u>\$ 46,720.5</u>

**Table 2**  
**Illinois Community College Board**  
**Fiscal Year 2020 New Capital Budget Recommendation**

<b>Rank</b>	<b>District</b>	<b>Project Title</b>	<b>State Funding Request</b>	<b>Local Funding Match</b>	<b>Project Total</b>	<b>Cumulative State Funding Request</b>
	Statewide	Capital Renewal Grants	\$ 150,200.0	\$ 50,066.7	\$ 200,266.7	\$ 150,200.0
1	Joliet	Build Out /Completion of Downtown City Center Campus Shell	19,828.4	6,609.4	26,437.8	170,028.4
2	Spoon River	Educational Buildings Remodeling and Expansion	6,077.7	2,025.8	8,103.5	176,106.1
3	Lincoln Land	Phase Two Eastern Regional (Taylorville) Center Expansion	3,793.0	1,264.3	5,057.3	179,899.1
4	Southeastern	Carmi/White County Vocational Building Addition	1,681.0	560.0	2,241.0	181,580.1
5	Waubensee	Henning Academic Computing Center Addition	12,669.7	4,123.1	16,792.8	194,249.8
6	IECC Olney Central	Applied Technology Center	2,307.3	106.4	2,413.7	196,557.1
7	Carl Sandburg	Parking Lot Paving	422.7	140.9	563.6	196,979.8
8	DuPage	Grounds and Retention Pond Improvements	3,252.3	1,084.1	4,336.4	200,232.1
9	Rend Lake	Allied Health Building	5,270.7	1,756.9	7,027.6	205,502.8
10	Morton	Parking Lot, Roadways, and Walkway Replacements	4,881.8	1,627.2	6,509.0	210,384.6
11	McHenry	Career, Technical ,& Manufacturing Center	15,761.5	5,253.8	21,015.4	226,146.1
12	Oakton	Addition/Remodeling Des Plaines Campus	31,866.5	10,622.2	42,488.7	258,012.6
13	Triton	Installation of Backflow Preventors	1,691.6	563.9	2,255.5	259,704.3
14	Shawnee	Cairo Regional Education Center	1,952.9	650.9	2,603.8	261,657.2
15	Danville	Clock Tower Center & Ornamental Horticulture Rehab/Remodeling	2,265.8	755.3	3,021.1	263,923.0
16	Moraine Valley	Renovation of Buildings A,B,& L/Health Careers Center	43,063.4	14,354.5	57,417.9	306,986.4
17	Lake County	Classroom Building (Southlake Center)	26,713.1	8,904.4	35,617.5	333,699.5
18	South Suburban	Allied Health Addition	35,776.3	8,965.2	44,741.5	369,475.8
19	Triton	Renovation of Campus Light Fixtures	1,445.6	481.9	1,927.4	370,921.3
20	IECC Frontier	Student Education and Support Center	2,642.9	881.0	3,523.9	373,564.2
21	Moraine Valley	Classroom Building	24,376.9	8,125.7	32,502.6	397,941.1
22	Triton	Advanced Technology Building-2nd Fl Addition & 1st Fl Renovation	26,695.6	8,898.5	35,594.1	424,636.7
23	McHenry	Science and Health Professions Center	17,390.7	5,796.9	23,187.6	442,027.4
24	ICCB	Illinois Community College System Deferred Maintenance	60,000.0	20,000.0	80,000.0	502,027.4
<b>Total FY2020 Capital Project Request:</b>			<b>\$ 502,027.4</b>	<b>\$ 163,618.8</b>	<b>\$ 665,646.3</b>	

\$= thousands

**Table 3**  
**Illinois Community College Board**  
**Summary of All Projects Submitted in FY 2020 RAMP Requests**

District	Priority	Project Title	Estimated Cost	ICCB Priority #
<b>Black Hawk</b>		NO REQUESTS		
<b>Carl Sandburg</b>	1	Parking Lot Paving	\$ 563.6	7
	2	New Facility Construction	786.2	
		District Subtotal:	\$ 1,349.7	
<b>Chicago</b>	1	Daley College - Enclosed Student Soccer Complex	\$ 3,750.0	
	2	Kennedy-King College - Dawson Technical Institute	4,375.3	
	3	Harold Washington - Student Union-Wellness, Fitness and Food Depository	2,750.0	
	4	Kennedy King - English Emporium Creation - Linguistics Concentration and	1,200.0	
	5	Basic Nursing Assistant Lab & Creation of Two Biology Labs	4,750.0	
	6	Harvey/Campus Wetland Interpretive Walkway and Biology Study Center	1,250.0	
	7	Truman- Renovation of Biology & Physics Labs into Two Separate Labs with	1,750.0	
	8	Wright/New Biology and Chemistry Labs in Former Cafeteria Kitchen	4,425.8	
	9	District Wide-Smart Classroom Design and Construction	15,758.6	
	District Subtotal:	\$ 40,009.7		
<b>College of DuPage</b>	1	Grounds and Retention Pond Improvements	\$ 4,336.4	8
<b>Lake County</b>	1	Classroom Building at Southlake	\$ 35,617.5	17
	2	Infrastructure Repair and Replacement	57,551.5	
	3	Center for Wellness and Health Promotion	92,999.8	
	4	Renewable Energy Updates	18,592.6	
	District Subtotal:	\$ 204,761.4		
<b>Danville</b>	1	Remodeling Clock Tower Center	\$ 3,021.1	15
	2	Ornamental Horticulture Rehabilitation	532.1	
	3	Campus Storage Facility	1,555.0	
	District Subtotal:	\$ 5,108.2		
<b>Elgin</b>	1	Art & Technology Building	\$ 31,251.4	
<b>Harper</b>	1	Addition and Remodeling to the Business and Social Science Center (Buildings I	\$ 64,828.1	
<b>Heartland</b>		NO REQUESTS		
<b>Highland</b>		NO REQUESTS		
<b>Illinois Central</b>		NO REQUESTS		
<b>Illinois Eastern</b>	1	Applied Technology Center-Olney Central	\$ 2,413.7	6
	2	Student Education & Support Center- Frontier	3,523.9	20
	District Subtotal:	\$ 5,937.6		
<b>Illinois Valley</b>		NO REQUESTS		
<b>John A. Logan</b>	1	Parking Lot A and Adjacent Roadways Resurfacing	\$ 2,102.1	
	2	Renovations of Student Services	6,948.9	
	District Subtotal:	\$ 9,051.0		
<b>John Wood</b>	1	Workforce Development Center Expansion	\$ 2,426.4	
<b>Joliet</b>	1	Build Out and Completion of a City Center	\$ 26,437.8	1
	2	Eastern Portion of District -Campus Construction	22,687.9	
	3	Health Professions Expansion	15,220.4	
	District Subtotal:	\$ 64,346.1		
<b>Kankakee</b>		NO REQUESTS		
<b>Kaskaskia</b>	1	HVAC Equipment and Control Replacement	\$ 5,130.0	

**Table 3**  
**Illinois Community College Board**  
**Summary of All Projects Submitted in FY 2020 RAMP Requests**

District	Priority	Project Title	Estimated Cost	ICCB Priority #
	2	Parking Lot and Drainage Improvements	2,924.0	
	3	Fine and Performing Arts Addition	7,360.1	
		District Subtotal:	\$ 15,414.1	
<b>Kishwaukee</b>		NO REQUESTS		
<b>Lake Land</b>	1	Rehabilitation of Kluthe Center	\$ 40,026.9	
<b>Lewis and Clark</b>	1	Main Complex Renovation	\$ 32,903.3	
	2	Student Success Center	5,660.1	
	3	Roadway Improvements	2,431.5	
	4	Maintenance and Security Building	5,153.7	
	5	George C. Terry River Bend Arena Expansion	5,123.7	
	6	Erickson Addition and Renovation	4,100.4	
	7	The Evergreens Renovation	214.4	
	8	Rural Workforce Innovation Center	5,002.3	
		District Subtotal:	\$ 60,589.4	
<b>Lincoln Land</b>	1	Project Outreach Center Expansion - Phase Two	\$ 5,057.00	3
	2	Classrooms, Testing Center, and Student Services Renovations	4,576.2	
	3	Renovation of Montgomery Hall for Adult and Community Education	1,794.7	
		District Subtotal:	\$ 11,427.9	
<b>McHenry</b>	1	Career, Technology and Manufacturing Center	\$ 21,015.4	11
	2	Science and Health Professions Center	23,187.6	23
	3	Student Life Center	41,892.0	
		District Subtotal:	\$ 86,095.0	
<b>Moraine Valley</b>	1	Renovations of Building A, B, & L/Health Careers Center	\$ 57,417.9	16
	2	Classroom Building	32,502.6	21
		District Subtotal:	\$ 89,920.5	
<b>Morton</b>	1	Parking Lots, Roadways, & Walkway Replacement	\$ 6,509.0	10
	2	HVAC Equipment and Roofing Replacement	11,667.0	
	3	Campus Operations Building	10,114.2	
	4	Allied Health Technology Center	71,872.0	
	5	Community Instructional Center	42,517.1	
		District Subtotal:	\$ 142,679.3	
<b>Oakton</b>	1	Addition/Remodeling at the Des Plaines Campus	\$ 42,488.7	12
<b>Parkland</b>		NO REQUESTS		
<b>Prairie State</b>	1	Nursing and Allied Health Building	18,557.3	
	2	Student Life and Campus Center	\$ 35,374.0	
	3	Reconfiguration and Electrical Lighting Imp to Parking Lots A,B,C,D & E	13,186.0	
	4	Music and Fine Arts Building	10,243.3	
		District Subtotal:	\$ 77,360.6	
<b>Rend Lake</b>	1	Allied Health Building	\$ 7,027.6	9
	2	Student Center Addition	11,262.8	
	3	Applied Sciences Center Addition	3,669.8	
		District Subtotal:	\$ 21,960.2	
<b>Richland</b>	1	Life Sciences/Health Professions Addition	\$ 28,326.8	
	2	Innovative Learning Arts Renovation	\$ 21,997.6	
			\$ 50,324.4	
<b>Rock Valley</b>		NO REQUESTS		
<b>Sauk Valley</b>		NO REQUESTS		

**Table 3**  
**Illinois Community College Board**  
**Summary of All Projects Submitted in FY 2020 RAMP Requests**

<b>District</b>	<b>Priority</b>	<b>Project Title</b>	<b>Estimated Cost</b>	<b>ICCB Priority #</b>
<b>Shawnee</b>	1	Cairo Regional Education Center	\$ 2,603.80	14
<b>South Suburban</b>	1	Allied Health Addition	\$ 44,741.5	18
	2	Parking Lots/Roadway and Storm Water Management	11,556.5	
		District Subtotal:	\$ 56,298.0	
<b>Southeastern</b>	1	Carmi/White County Vocational Building Addition	\$ 2,241.00	4
<b>Southwestern</b>	1	Belleville Campus Science and Technology Building	\$ 55,770.0	
	2	Belleville Campus Main Complex Renovation & Repair	35,346.9	
		District Subtotal:	\$ 91,116.9	
<b>Spoon River</b>	1	Educational Buildings Remodeling and Expansion	\$ 8,103.5	2
	2	Macomb Campus Building Renovations and Replacement Ph II	18,784.8	
		District Subtotal:	\$ 26,888.3	
<b>Triton</b>	1	Installation of Backflow Preventors	\$ 2,255.5	13
	2	Renovation of Campus Light Fixtures	1,927.4	19
	3	Advanced Technology Bldg 2nd Floor Addition & 1st Floor Renovation	35,594.1	22
	4	Construction of Physical Plant Building	40,863.0	
	5	Land Acquisition/Construct Health Careers Building	28,424.8	
	6	Cernan Earth and Space Center Expansion	2,067.7	
	7	Rehabilitation of Potable Water -Phase 2	2,354.3	
	8	Industrial Careers 2nd Floor Addition	67,015.0	
		District Subtotal:	\$ 180,501.8	
<b>Waubonsee</b>	1	Henning Academic Computing Center Addition	\$ 16,792.8	5
	2	Workforce & Economic Development Center	25,673.2	
		District Subtotal:	\$ 42,466.0	
<b>GRAND TOTAL (STATE AND LOCAL)</b>			<b>\$ 1,473,808.7</b>	

\$=thousands

**DESCRIPTIONS OF CAPITAL PROJECTS FROM TABLE 1:**

**2010-1. Lake Land College -Student Services Building Addition (Student Center):**

The Student Services Building addition is the only community college project on this list financed with a grant specific appropriation until the fiscal year 2010 Illinois Jobs Now initiative. This project received an appropriation in fiscal year 2003 to construct an approximate 70,500 gross square foot addition on the main campus. However, due to the state's fiscal condition and inability to provide funds for the appropriation, the project was placed on hold and was not allowed to proceed. This delay and the effects of inflation may have an impact on the scope of work of the project Revised Project Costs reflect CDB inflation guidelines for 20 years. The amount requested is the difference between the inflation adjusted cost and the actual original FY 2003 appropriation. An additional appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once the construction begins, the project will be removed from this list. The project is currently in the design phase, but state construction funds were placed on hold at the beginning of fiscal year 2016 and remain on hold.

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Total Revised Project Costs	\$ 10,645.9	\$ 3,548.6	\$ 14,194.5
Prior Appropriation	<u>6,721.6</u>	<u>2,240.5</u>	<u>8,962.1</u>
Current Year Request	\$ 3,924.3	\$ 1,308.1	\$ 5,232.4

**2010-5. Elgin Community College - Spartan Drive Extension:**

The college has identified these roadway extensions as a high priority project to improve access to the main campus. The proposed project will add two entrances to Spartan Drive (a main city Boulevard). An appropriation for funding the original work was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once the appropriation language is changed; contracts are awarded; and construction begins, the project will be removed from this list.

The proposed budget (in thousands) for the project adjusted for inflation since its FY 2010 appropriation is:

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 2,273.1	\$ 757.7	\$ 3,030.8

**2010-9. Lake Land College - Rural Development Technology Center:**

A Rural Development Technology Center Building addition with approximately 36,070 gross square feet will provide additional permanent space for general education classrooms, create a Hands-On Training (HOT) Laboratory and a maintenance area. An appropriation of \$ \$7.5 million for this project was included in Public Act 96-0035. The request below reflects annual escalation costs. Once funds are released and construction on the project begins, it will be removed from this list.

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 9,945.7	\$ 3,315.2	\$ 13,260.9

**2010-10. College of DuPage - Instructional Center Noise Abatement:**

The Berg Instructional Center (BIC) was completed in 1971. The structural design and materials combined with the long hallways make these spaces, classrooms, and office spaces very noisy with foot traffic, conversations, and rolling carts. The college proposes to install snap type grid system acoustical ceilings and wall mounted acoustical panels in all public corridors and lounge areas of the BIC in order to reduce noise levels and disruptions in classrooms and offices. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released, the project will be removed from this list.

The proposed budget (in thousands) for the project adjusted for inflation since the FY 2010 appropriation is:

<u>Sources of Funding</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 2,134.4	\$ 711.5	\$ 2,845.9
Eligible Credits	<u>113.0</u>	<u>(113.0)</u>	<u>0.0</u>
Current Year Request	\$ 2,247.4	\$ 598.5	\$ 2,845.9

**2010-15. Illinois Eastern Community Colleges-Lincoln Trail College - Center for Technology:**

This project eliminates the need for five temporary buildings totaling 27,800 gross square feet of space. These five temporary buildings will be razed as part of the construction of the Center for Technology. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released and construction on the project begins, it will be removed from this list.

The proposed budget (in thousands) adjusted for inflation since its FY 2010 appropriation is:

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 10,445.8	\$ 3,481.9	\$ 13,927.7
Eligible Credits	<u>486.3</u>	<u>(486.3)</u>	<u>-0-</u>
Current Year Request	\$ 10,932.1	\$ 2,995.6	\$ 13,927.7

**2010-30. Illinois Eastern Community Colleges-Wabash Valley College - Technology/Student Support Expansion and Renovation to Main Hall:**

The current college structures are limited in their adaptability to more modern technology. This project proposes to replace 10,736 gross square feet of temporary space with 21,000 gross square feet to allow more technology capable instruction to be delivered and provide appropriate space for easier student access to support areas. Approximately 4,092 gross square feet of space in the Main Hall would also be remodeled, a geothermal system would be installed, and windows would be replaced with more energy efficient windows. Once funds are released and construction on the project begins, it will be removed from this list.

The proposed budget (in thousands) adjusted for inflation since its FY 2010 appropriation is:

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Total Request	\$ 7,652.1	\$ 2,550.7	\$ 10,202.8

**2010-38. Kaskaskia College - Vandalia Education Center-Phase II:**

The district proposes to expand the Vandalia Education Center to provide space for technology in vocational, occupational, and career programs, computer laboratories and distance education, faculty offices, and a study commons area and has committed to providing at least 43.5% of the cost. Phase I provided a 21,358 gross square foot (gsf) open floor plan structure at the new location. This project request proposes to construct an additional 28,232 gsf one story structure at the new location in Vandalia. An appropriation for funding this project was included in Public Act 96-0039 at the fiscal year 2010 funding request level. Once funds are released and construction on the project begins, it will be removed from this list.

The proposed budget (in thousands) adjusted for inflation since its FY 2010 appropriation is:

Sources of funding:	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 9,745.8	\$ 3,248.6	\$ 12,994.4

**DESCRIPTIONS OF FISCAL YEAR 2020 CAPITAL PROJECTS LISTED IN TABLE 2:**

**1. Joliet Junior College - Build Out of City Center Campus Shell:**

The college purchased a vacant building immediately east of the City Center Campus (downtown Joliet) and the parking lot which will provide the opportunity to develop a new center without interruption or relocation of existing college services downtown. The purchased building has been demolished, and the college has constructed the shell of the new building and interior build out with local funds. State funds will be utilized finish the project.

This final project will be 84,115 gross square feet. The shell (initial phase) has been constructed using local college funds and the costs, which will exceed the college's required local match on this state funded project, have been applied toward the college's 25% local match. Upon completion of this build out, the existing hotel portion will be demolished to provide additional parking. The new facility will provide more appropriate classrooms, labs, and offices for expanding departments, as well as creating more appropriate instructional space. The new structure will include an enclosed walkway to connect with the Renaissance Center building.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	27,078
Laboratories	6,499
Offices	9,000
Special Use	5,700
General Use	8,000
Support Facilities	<u>2,900</u>
Total NASF	59,177
Total GSF	84,115

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 35,231.8
Planning	<u>4,539.3</u>
Total	\$ 39,771.1

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 29,828.4	\$ 9,942.7	\$ 39,771.1
FY18 Appropriation	<u>(10,000.0)</u>	<u>(3,333.3)</u>	<u>(13,333.3)</u>
Current Request	\$ 19,828.4	\$ 6,609.4	\$ 26,437.8

**2. Spoon River College - Educational Buildings Remodeling & Expansion:**

The Taylor and Centers buildings are over 35 years old. The proposed project will expand facilities and remodel existing space by adding an approximate 10,000 gross square feet (gsf) of space and remodeling approximately 35,000 gsf of existing space in the Taylor & Centers Buildings on the main campus. Classrooms and existing science labs will be remodeled, 825 sf of study lounge space will be added, computer labs for student study will be added, the library will be reconfigured, a technology data center will be added, student support areas will be designed, and faculty and administrative staff offices will be relocated. Work will also include enclosing a covered walkway and enclosing the courtyards for added instructional space.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	750
Offices	5,000
General Use	<u>3,255</u>
Total NASF	9,005
Total GSF	10,000

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 2,877.5
Remodeling and Rehabilitation	4,316.1
Planning	<u>909.9</u>
Total	\$ 8,103.5

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$6,077.7	\$ 2,025.8	\$ 8,103.5

**3. Lincoln Land Community College - Project Outreach: Phase Two Eastern Regional (Taylorville) Center Expansion.**

The district is proposing a regional center expansion project designed to improve and expand its ability to deliver services to those students who do not live within a reasonable commuting distance to the main campus in Springfield. The Eastern Regional Education Center (EREC) in Taylorville will be remodeled. The primary permanent building is a 13,814 gross square feet, 30 year old partially renovated (Phase I) manufacturing facility. Phase I was funded using local funds and the college now needs to complete Phase II renovations. The facility does not meet building codes in all areas. Building systems are at the end of their useful lives requiring updating. Phase II involves a complete demolition of the remaining areas down to the shell followed by reconstruction. Building envelope improvements, ventilation, and mechanical systems are included in the scope of work and address code compliance issues including emergency egress, ADA, indoor air standards and will correct deficiencies in plumbing and electrical systems. The local match portion of the project is proposed to be funded with protection, health, and safety (PHS) funds, as some of this project is eligible PHS work.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Remodeling and Rehabilitation	\$ 4,940.5
Equipment	<u>116.8</u>
Total	\$ 5,057.3

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 3,793.0	\$ 1,264.3	\$ 5,057.3

**4. Southeastern Illinois College - Carmi/White County Vocational Building Addition.**

The college seeks to develop an extension campus site in Carmi, Illinois, to offer vocational and occupational education.

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The college proposes to build an approximately 5,300 gross square foot facility on 20 acres of land donated by the City of Carmi. The site is adjacent to a classroom building currently leased by the college from the SIC Foundation and will be connected by a sidewalk extension. The new building will include three automotive bays, a welding lab, two offices, storage area, and support space. All utilities exist on the property and need to be extended to the new building. A driveway and parking area using a crush rock surface for service vehicles and automotive project vehicles will be constructed.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Laboratories	1,950
Offices	320
Support	1,000
Unclassified	<u>285</u>
Total NASF	3,555
Total GSF	5,284

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 2,075.0
Utilities	146.0
Site Improvements	<u>20.0</u>
Total	\$ 2,241.0

Sources of funding:	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 1,681.0	\$ 560.0	\$ 2,241.0

**5. Waubensee Community College - Henning Academic Computing Center Addition:**

The proposed project would provide a 33,000 gross square feet expansion of the Sugar Grove campus building that houses the existing academic computing labs to accommodate the increasing academic and workforce training demands that have limited growth potential in the existing structure and site. The new construction will be on the north side of the main campus and include road access and parking lot redesign work.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	9,920
Laboratories	9,920
Offices	<u>1,200</u>
Total NASF	21,040
Total GSF	33,189

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 15,143.8
Remodeling	<u>\$ 1,649.0</u>
Total	\$ 16,792.8

Sources of funding:	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 12,669.7	\$ 4,123.1	\$ 16,792.8

**6. Illinois Eastern Community Colleges (Olney Central College) - Applied Technology Center:**

The college proposes to build a one-story 5,916 gross square feet addition for an Applied Technology Center. The new building will allow the college to improve the delivery of instruction in allied health fields and increase computer labs.

The scope and proposed budget are:

<u>Room Use Category</u>	<u>NASF</u>	<u>Budget Category</u>	<u>Current Request</u>
Classrooms	1,800	Buildings, Additions, Structures	\$ 2,128.5
Laboratories	900	Planning	<u>285.2</u>
Offices	600	Total	\$ 2,413.7
Support	<u>600</u>		
Total NASF	3,900		
Total GSF	5,916		

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 1,810.3	\$ 603.4	\$ 2,413.7
Eligible Credits	<u>497.0</u>	<u>(497.0)</u>	<u>0.0</u>
Current Request	\$ 2,307.3	\$ 106.4	\$ 2,413.7

**7. Carl Sandburg College - Parking Lot Paving:**

The proposed project will make improvements on parking lots B and E, the gravel lot at the Center for Manufacturing Excellence Building, and the roadway.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Site Improvements	\$ 496.0
Planning	<u>67.6</u>
Total	\$ 563.6

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 422.7	\$ 140.9	\$ 563.6

**8. College of DuPage - Grounds and Retention Pond Improvements:**

The college proposes improvements to the McAninich Arts Building pond, West Campus (formerly Building M) pond, and Golden pond areas to address water runoff, water retention, and environment concerns. New buildings have decreased the amount of open lands space. Proposed work includes dredging of ponds, creation of a shoreline shelf, and installation of an air filtration system.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Site Improvements	\$4,336.4
Planning	<u>0</u>
Total	\$4,336.4

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 3,252.3	\$ 1,084.1	\$ 4,336.4

**9. Rend Lake College - Allied Health Building.**

This project is construction of 21,578 gross square feet of new space for the Allied Health Department. The proposed new facility will provide the Allied Health Department with eight classrooms, one lab

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with a four hospital bed setup, a two ICU bed setup, two computer labs, and one radiology lab/classroom. Site improvements include a new entry plaza, accessible walks, site lighting, connecting to the storm sewer system, water lines, sanitary system, gas lines, communications systems, underground electrical, an emergency building generator, and HVAC controls. Service drive/ramps will be provided for delivery and maintenance access.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	3,400
Laboratories	3,200
Offices	1,500
Study	500
General Use	5,300
Support Facilities	<u>3,410</u>
Total NASF	17,310
Total GSF	21,578

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 5,090.6
Equipment	237.6
Utilities	437.3
Site Improvements	489.1
Planning	<u>777.0</u>
Total	\$ 7,027.6

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 5,270.7	\$ 1,756.9	\$ 7,027.6

**10. Morton College - Parking Lots, Roadways, and Walkway Replacement.**

This project would make site improvements on the 5.6 acres including the main 840 car parking lot, pedestrian plaza, reconstruction of the bus loop drive, replacement of driveways and sidewalks throughout the campus. A new 100 space parking lot at the north end of the campus would be constructed to accommodate enrollment growth. The college has submitted and received ICCB approval of a multi-year protection, health, and safety tax levy to obtain local funds to use toward meeting its required 25 percent local match on this project. The college did receive a legislative initiative appropriation from P.A. 96-0039 and funds were released to finance similar work but that work is not included in the scope of this request.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Site Improvements	\$ 6,509.0
Planning	<u>.0</u>
Total	\$ 6,509.0

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 4,881.8	\$ 1,627.2	\$ 6,509.0

**11. McHenry County College – Career, Technology and Manufacturing Center.**

This project proposes to provide 41,740 gross square feet of new space on the main campus. The new facility would provide general operating space for reception, offices, workrooms, storage area, washrooms and students. New Business and Technology space would include general classrooms, computer classrooms equipped to provide computer instruction, a testing center, virtual lab, and development of a Tech Academy. Exposure to a variety of technologies will encourage students to look at Tech Prep program opportunities as a pathway for career preparation.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	9,874
Laboratories	6,875
Offices	6,805
Other General Use	<u>2,150</u>
Total NASF	25,704
Total GSF	41,740

The proposed budget (in thousands) for this project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 20,627.1
Equipment	388.3
Planning	<u>.0</u>
Total	\$ 21,015.4

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Total Costs	\$ 15,761.5	\$ 5,253.8	\$ 21,015.4

**12. Oakton Community College - Addition/Remodeling Des Plaines Campus.**

This project proposes to remodel approximately more than half of the existing 128,160 gross square feet of space (gsf) and construct a new 33,377 gsf structure. The remodeling will be for the health and science course needs. The new construction consists of five sub-project additions including a third floor addition for additional computer lab space, covering an open courtyard area to increase space for students and community activities, enclosure of a patio area to expand the art lab, an addition in the athletic area, and a new area tying the art lab addition to athletic/fitness center addition dedicated to classrooms. Almost all of the remodeling plans involve, as a minimum, a reallocation of space which means moving walls and doors, replacing ceiling and floor coverings, and resetting utilities such as electrical outlets, network connections, lighting, and heating/cooling vents. It also includes sidewalk, roadway, lighting, utilities, and landscaping work.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	3,000
Laboratories	9,620
Offices	2,000
Special Use	1,800
Other General Use	<u>3,400</u>
Total NASF	19,820

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Total GSF 33,377

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Utilities	386.2
Remodeling/Rehabilitation	38,231.9
Site Improvements	<u>3,870.6</u>
Total	\$ 42,488.7

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 31,866.5	\$ 10,622.2	\$ 42,488.7

**13. Triton College - Installation of Backflow Preventors.**

Triton College's campus is comprised of nineteen buildings. During original construction of these buildings, backflow preventors were not installed between the building and outside water pipes. The lack of these preventors could cause contamination of outside water sources if inside building contamination were to occur and the contaminants were to flow back into the outside water source. This is an issue that the Village of River Grove and the State of Illinois has requested the college remedy. This project proposes to retrofit those backflow preventors in such a way that they may be checked and maintained periodically. The site analysis is included as part of this project and may include asbestos abatement depending upon the location selection.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Utilities	\$ 2,255.5

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 1,691.6	\$ 563.9	\$ 2,255.5

**14. Shawnee Community College - Cairo Regional Education Center.**

This project proposes to construct a one story 4,663 gross square feet building on 2.5 acres of land to be donated to Shawnee Community College adjacent to the Cairo Community Education Center (former Cairo Jr. High Building). The project will construct six classrooms equipped with the latest instructional technology, a computer lab, office space, lounge area, and restroom facilities. It will provide additional instructional space. The project would include site work, sidewalks, 60 parking spaces and driveway, and lighting.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	1,400
Laboratories	800
Offices	300
Other General Use	<u>390</u>
Total NASF	2,890
Total GSF	4,663

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Request</u>
Buildings, Additions, Structures	\$ 2,108.0

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Site Improvements	495.8
Planning	<u>0</u>
Total	\$ 2,603.8

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 1,952.9	\$ 650.9	\$ 2,603.8

**15. Danville Area Community College - Clock Tower Center & Ornamental Horticulture Rehab/Remodeling:**

The Clock Tower Center was constructed in the early 1900's with portions of the building remodeled in the last few years. Approximately 32,500 gross square feet of classroom and instructors' office space still requires remodeling. Data and electrical wiring, plumbing and fire protection, and heating and ventilation mechanical units need to be updated. The Ornamental Horticulture Building is over thirty years old and has never been rehabilitated. Electrical, fire protection, heating and ventilation, piping (water and sanitary) modifications need to be made as well as certain additions to the 6,200 square foot greenhouse which was replaced in 2011.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Remodeling/Rehabilitation	\$ 2,659.5
Planning	<u>361.6</u>
Total	\$ 3,021.1

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 2,265.8	\$ 755.3	\$ 3,021.1

**16. Moraine Valley Community College - Renovation of Buildings A, B, & L/Health Careers Center:**

Buildings A, B, & L were each built between 1971 and 1977 and represent the first permanent structures on the Moraine Valley Community College campus. A significant part of the buildings' mechanical systems are nearly forty years old. This project will provide more space to the health careers programs; make building envelope improvements, and building infrastructure improvement. Building B will be dedicated as a Health Careers Center.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Request</u>
Equipment	\$ 3,568.0
Remodeling/Rehabilitation	53,321.3
Site Improvements	528.6
Planning	<u>.0</u>
Total	\$ 57,417.9

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 43,063.4	\$ 14,354.5	\$ 57,417.9

**17. College of Lake County - Classroom Building (Southlake Center).**

A new 53,753 gross square feet building will house nineteen general use classrooms, ten computer labs, staff and faculty offices, a science lab, an educational technology area, storage space and an assembly space. The proposed project includes extension of existing water main, storm, and sanitation sewers, extension of existing electrical service, security and fire alarms, and computer systems, and site improvements, such as, sidewalks, roadways, new parking spaces, landscaping, light fixtures, and equipment for the new building. The storm water retention system will need to be extended to

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approximately two acres of land in order to prevent flooding. The older vacated building (approximately 16,269 gsf) will be razed once the new classroom building is constructed and the cost of such demolition is included in the project's site improvement budget.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	18,500
Laboratories	11,200
Offices	1,900
General Use	1,750
Support Facilities	<u>900</u>
Total NASF	34,250
Total GSF	53,753

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Request</u>
Buildings, Additions, Structures	\$ 26,948.4
Equipment	2,577.4
Utilities	1,918.3
Site Improvements	<u>4,173.4</u>
Total	\$ 35,617.5

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 26,713.1	\$ 8,904.4	\$ 35,617.5

**18. South Suburban College - Allied Health Addition:**

An approximately 130,000 gross square foot building on the south end of the main building will be built to accommodate nursing, licensed practical nursing, radiology, occupational therapy, pharmacy technician, medical transcription, phlebotomy, medical assistant, medical records, coding specialist and an expanded child care space.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	46,920
Laboratories	21,480
Offices	3,800
General Use	<u>9,100</u>
Total NASF	81,300
Total GSF	129,357

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 44,741.4
Planning	<u>.0</u>
Total	\$ 44,741.4

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Project Request	\$ 33,556.1	\$ 11,185.4	\$ 44,741.4
Eligible Credits	<u>2,220.2</u>	<u>(2,220.2)</u>	<u>0</u>
Current Request	\$ 35,776.3	\$ 8,965.2	\$ 44,741.5

**19. Triton College - Renovation of Campus Light Fixtures.**

The college has been in operation since 1965 and was constructed to facilitate standard classroom space and offices. The use of computers was not considered in the original design. The college has aggressively incorporated computers across all curriculums and has created over thirty computer labs throughout campus. However, no lighting modifications have been done. It is believed to be cost prohibitive, based on the age of the building, to completely replace all lighting fixtures as the ceiling structures would most likely contain asbestos materials and require remediation as part of total replacement plan. This project would instead retrofit the existing luminaries with parabolic louvers. There are 359 rooms to be evaluated to determine which rooms require lighting modifications to bring them to into compliance with indoor illumination standards.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Request</u>		
Remodeling/Rehabilitation	\$ 1,927.4		
Sources of funding:	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 1,445.6	\$ 481.9	\$ 1,927.4

**20. Illinois Eastern Community Colleges- Frontier College Student Education and Support Center:**

This proposed project would provide a free standing single level 9,076 gross square foot new structure directly south of the Richard L. Mason Building parking lot on existing owned property. The building will include space for classrooms/seminar rooms, student organizations, a banquet/dining area, kitchen with catering space, bookstore, restrooms, office, storage and mechanical areas. The open floor space could be used for student gatherings and functions as well as for seminars for credit and non credit classes. An additional 120 parking spaces would be provided. The new building would be connected to existing utilities and college personnel will complete wiring for voice and data service, and landscaping.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	4,200
Office	80
Special Use	600
Support Facilities	<u>1,300</u>
Total NASF	6,180
Total GSF	9,076

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 3,523.9
Planning	<u>.0</u>
Total	\$ 3,523.9

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 2,642.9	\$ 881.0	\$ 3,523.9

**21. Moraine Valley Community College -Classroom Building:**

The proposed project will provide 59,042 gross square feet in a two story structure maximizing daylighting opportunities with a configuration that will allow connection to existing buildings. The new classroom building on the main campus will provide 12 general classrooms, 6 computer labs, 6 seminar

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rooms, 1 open computer lab, faculty office space, and student lounge and study space. Due to existing poor soil conditions at the site, special foundations will be required to adequately support the structure. Wireless technology, as well as hard wired spaces, will be incorporated into the structure to provide as much flexibility for students and faculty. The existing parking lot and utilities within this area will require reconfiguration to accommodate the new structure.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	20,580
Laboratories	9,660
Offices	3,900
General Use	<u>3,000</u>
Total NASF	37,140
Total GSF	59,042

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 29,693.7
Equipment	1,738.6
Site Improvements	<u>1,070.3</u>
Total	\$ 32,502.6

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 24,376.9	\$ 8,125.7	\$ 32,502.6

**22. Triton College- Advanced Technology Building 2<sup>nd</sup> Floor Addition & 1<sup>st</sup> Floor Renovation:**

The one story Advanced Technology Center on Triton's west campus has served as the primary computer facility. The existing facility lacks needed classroom space. The computer labs need to be remodeled to allow for soundproofing between the labs, lighting modifications, and ergonomic and ADA considerations. The proposed project will include new electronic classrooms, new computer labs, faculty and staff offices, a study atrium, phone/data hub room, washrooms and storage/maintenance areas. The proposed project would also remodel the main computer lab to create contained labs by reconfiguring the space, installing ceiling grid and ceiling tiles, and rerouting computer cabling, electrical wiring, and HVAC.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	23,400
Laboratories	23,400
Offices	2,000
Other General Use	500
Support Facilities	<u>500</u>
Total NASF	49,800
Total GSF	78,426

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 35,594.1
Planning	<u>.0</u>
Total	\$ 35,594.1

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<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 26,695.6	\$ 8,898.5	\$ 35,594.1

**23. McHenry County College - Science and Health Professions Center:**

The proposed project includes the construction of a two story 46,385 gross square foot freestanding structure on the main campus. A new structure will house the current health care programs and accommodate Information Technology, Physical Therapy Assistant, Respiratory Therapy, and Veterinary Technology programs of study. Additional math and science classrooms and additional lab space will be needed to accommodate these curriculums. Food service and dining prep areas will be included in the project.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	13,000
Laboratories	6,000
Offices	1,750
Special Use	1,150
Support Facilities	<u>10,000</u>
Total NASF	31,900
Total GSF	46,385

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 21,867.5
Equipment	1,320.1
Planning	<u>.0</u>
Total	\$ 23,187.6

<u>Sources of funding:</u>	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 17,390.7	\$ 5,796.9	\$ 23,187.6

Illinois Community College Board

**CONSORTIUM AGREEMENT BETWEEN  
PARKLAND COLLEGE  
AND  
CARLE REGIONAL EMERGENCY MEDICAL SERVICES**

The Illinois Community College Board is requested to approve the Consortium Agreement between Parkland College and Carle Regional Emergency Medical Services (EMS).

The participating parties desire to enter into this Consortium Agreement for the expressed purpose of creating a consortium sponsor between Parkland College and Carle Regional EMS so as to provide for the creation of a paramedic education program. Participating students will engage in didactic, laboratory, hospital, and work-based learning. Both Parkland College and Carle Regional EMS will follow the applicable Standards of the Commission on Accreditation of Allied Health Education Programs (CAAHEP), and Parkland College will maintain academic control of the paramedic education program.

**RECOMMENDED ACTION:**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves, bearing in mind all facets of the CAAHEP Standards and applicable ICCB Administrative Rules, the Consortium Agreement between Parkland College and Carle Regional Emergency Medical Services, which thereby allows the two parties to provide for the creation of a paramedic education program.

Illinois Community College Board

**AGREEMENT BETWEEN  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 508, COUNTY OF COOK  
AND  
ELECTRICAL JOINT APPRENTICESHIP TRAINING TRUST**

The Illinois Community College Board is requested to approve the Agreement between the Board of Trustees of Community College District 508, County of Cook, specifically, Richard J. Daley College, and the Electrical Joint Apprenticeship Training Trust.

The participating parties desire to enter into this Agreement for the expressed purpose of offering the following coursework: a basic certificate in electrical construction, a basic certificate in communications technology, an advanced certificate in electrical construction, an advanced certificate in communications technology, an Associate in Applied Science in electrical construction, and an Associate in Applied Science in communication technology. This agreement is in effect from January 02, 2018, to be terminated or extended on January 02, 2028. All apprenticeship training programs operated by the Electrical Joint Apprenticeship Training Trust are registered with the U.S. Department of Labor, Office of Apprenticeship. Richard J. Daley College will maintain academic control and oversight of the program.

**RECOMMENDED ACTION:**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves, bearing in mind all applicable ICCB Administrative Rules, the Agreement between the Board of Trustees of Community College District 508, County of Cook, specifically, Richard J. Daley College, and the Electrical Joint Apprenticeship Training Trust, which thereby allows the two parties to provide for the creation of the aforementioned coursework and an apprenticeship training program.

Illinois Community College Board

**PROPOSED AMENDMENTS TO THE ILLINOIS COMMUNITY COLLEGE BOARD  
ADMINISTRATIVE RULES**

**Community College Employment Contracts  
(Future Consideration)**

The Illinois General Assembly created the Joint Committee on Administrative Rules (JCAR) in 1977. It is a bipartisan legislative oversight committee, and it has been delegated the responsibility to ensure that the laws enacted are appropriately implemented through administrative law. The Board, and all state agencies, has the authority to draft rules, publish them for public comment, and file them with JCAR for adoption. The compilation of all rules is known as the Illinois Administrative Code.

Public Act 99-0482, adopted September 22, 2015, establishes the following limitations on employment contracts, other than collective bargaining agreements, entered into with an employee of a community college district:

1. Severance under the contract may not exceed one-year salary and applicable benefits.
2. Contract with a determinate start and end date may not exceed 4 years.
3. The contract may not include any automatic rollover clauses, and all renewals or extensions must be made during an open meeting of the board of trustees.
4. Public notice must be given of any employment contract entered into, amended, renewed, or extended and must include a complete description of the action to be taken and the contract itself with all addendums or any other documents that change an initial contract.

Per this Act, on January 22, 2016, the Board adopted a policy that determines the form in which community college districts must provide public notice of action on employment contracts.

Public Act 99-0694, adopted July 29, 2016, establishes additional guidelines for community college employment contracts with presidents and chancellors. Specifically, the following provisions apply:

1. Severance payments or contract buyouts may be placed in an escrow account if there are pending criminal charges against the president or chancellor of the community college related to their employment.
2. Final action on the formation, renewal, extension, or termination of the employment contracts must be made during an open meeting of the board.
3. Public notice, compliant with the Open Meetings Act, must be given prior to final action on the formation, renewal, extension, or termination of the employment contracts and must include a copy of the board item or other documentation providing, at a minimum, a description of the proposed principal financial components of the president's or any chancellor's appointment.
4. Any performance-based bonus or incentive-based compensation must be approved by the board in an open meeting. The performance criteria and goals upon which the bonus or incentive-based compensation is based must be made available to the public no less than 48 hours before board approval of the performance-based bonus or incentive-based compensation.
5. Board minutes, board packets, and annual performance criteria and goals concerning the president or any chancellors must be made available to the public on the community college district's website.
6. Performance-based bonus payments or incentive-based compensation that result in an increase in the final rate of earnings under the Illinois Pension Code may not be paid.

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In addition, the board of trustees of each community college is required to complete an annual performance review of the president or chancellor and such review must be considered when the board contemplates a bonus, raise, or severance agreement.

Lastly, Public Act 100-0895, adopted August 14, 2018, creates the Government Severance Pay Act which further limits severance payments to community college employees.

This proposed rulemaking implements various Acts pertaining to community college employment contracts and codifies board policy in the Illinois Administrative Code. The rule changes are being submitted to the Board for discussion prior to publication in the *Illinois Register* for the formal public comment period. They will be brought to the Board for approval before submission to JCAR for final review.

TITLE 23: EDUCATION AND CULTURAL RESOURCES  
SUBTITLE A: EDUCATION  
CHAPTER VII: ILLINOIS COMMUNITY COLLEGE BOARD

PART 1501  
ADMINISTRATION OF THE ILLINOIS PUBLIC COMMUNITY COLLEGE ACT  
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1501.102	Advisory Groups
1501.103	Rule Adoption (Recodified)
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1501.303	Program Requirements
1501.304	Statewide and Regional Planning
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1501.306	State or Federal Institutions (Repealed)
1501.307	Cooperative Agreements and Contracts
1501.308	Reporting Requirements
1501.309	Course Classification and Applicability

1501.310 Acceptance of Private Business Vocational School Credits by Community Colleges in Select Disciplines

SUBPART D: STUDENTS

Section

1501.401 Definition of Terms (Repealed)  
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1501.405 Student Evaluation  
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SUBPART E: FINANCE

Section

1501.501 Definition of Terms  
1501.502 Financial Planning  
1501.503 Audits  
1501.504 Budgets  
1501.505 Student Tuition  
1501.506 Published Financial Statements  
1501.507 Credit Hour Claims  
1501.508 Special Populations Grants (Repealed)  
1501.509 Workforce Preparation Grants (Repealed)  
1501.510 Reporting Requirements  
1501.511 Chart of Accounts  
1501.514 Business Assistance Grants (Repealed)  
1501.515 Advanced Technology Equipment Grant (Repealed)  
1501.516 Capital Renewal Grants  
1501.517 Retirees Health Insurance Grants (Repealed)  
1501.518 Uncollectible Debts (Repealed)  
1501.519 Special Initiatives Grants  
1501.520 Lincoln's Challenge Scholarship Grants  
1501.521 Technology Enhancement Grants (Repealed)  
1501.522 Deferred Maintenance Grants (Repealed)  
1501.523 Foundation Matching Grants (Repealed)

SUBPART F: CAPITAL PROJECTS

Section

1501.601 Definition of Terms  
1501.602 Approval of Capital Projects  
1501.603 State Funded Capital Projects  
1501.604 Locally Funded Capital Projects  
1501.605 Project Changes (Repealed)

- 1501.606 Progress Reports (Repealed)
- 1501.607 Reporting Requirements
- 1501.608 Approval of Projects from 110 ILCS 805/3-20.3.01
- 1501.609 Completion of Projects from 110 ILCS 805/3-20.3.01
- 1501.610 Demolition of Facilities

#### SUBPART G: STATE COMMUNITY COLLEGE

##### Section

- 1501.701 Definition of Terms (Repealed)
- 1501.702 Applicability (Repealed)
- 1501.703 Recognition (Repealed)
- 1501.704 Programs (Repealed)
- 1501.705 Finance (Repealed)
- 1501.706 Personnel (Repealed)
- 1501.707 Facilities (Repealed)

#### SUBPART H: PERSONNEL

##### Section

- 1501.801 Definition of Terms
- 1501.802 Sabbatical Leave
- [1501.803 Employment Contracts](#)
- [1501.804 President and Chancellor Performance Review](#)

AUTHORITY: Implementing and authorized by Articles II and III and Section 6-5.3 of the Public Community College Act [110 ILCS 805/Arts. II and III and 6-5.3].

SOURCE: Adopted at 6 Ill. Reg. 14262, effective November 3, 1982; codified at 7 Ill. Reg. 2332; amended at 7 Ill. Reg. 16118, effective November 22, 1983; Sections 1501.103, 1501.107 and 1501.108 recodified to 2 Ill. Adm. Code 5175 at 8 Ill. Reg. 6032; amended at 8 Ill. Reg. 14262, effective July 25, 1984; amended at 8 Ill. Reg. 19383, effective September 28, 1984; emergency amendment at 8 Ill. Reg. 22603, effective November 7, 1984, for a maximum of 150 days; emergency amendment at 8 Ill. Reg. 24299, effective December 5, 1984, for a maximum of 150 days; amended at 9 Ill. Reg. 3691, effective March 13, 1985; amended at 9 Ill. Reg. 9470, effective June 11, 1985; amended at 9 Ill. Reg. 16813, effective October 21, 1985; amended at 10 Ill. Reg. 3612, effective January 31, 1986; amended at 10 Ill. Reg. 14658, effective August 22, 1986; amended at 11 Ill. Reg. 7606, effective April 8, 1987; amended at 11 Ill. Reg. 18150, effective October 27, 1987; amended at 12 Ill. Reg. 6660, effective March 25, 1988; amended at 12 Ill. Reg. 15973, effective September 23, 1988; amended at 12 Ill. Reg. 16699, effective September 23, 1988; amended at 12 Ill. Reg. 19691, effective November 15, 1988; amended at 13 Ill. Reg. 1182, effective January 13, 1989; amended at 13 Ill. Reg. 14904, effective September 12, 1989; emergency amendment at 14 Ill. Reg. 299, effective November 9, 1989, for a maximum of 150 days; emergency amendment expired on April 9, 1990; amended at 14 Ill. Reg. 4126, effective March 1, 1990; amended at 14 Ill. Reg. 10762, effective June 25, 1990; amended at 14 Ill. Reg. 11771, effective July 9, 1990; amended at 14 Ill. Reg. 13997, effective August 20,

1990; expedited correction at 18 Ill. Reg. 3027, effective August 20, 1990; amended at 15 Ill. Reg. 10929, effective July 11, 1991; amended at 16 Ill. Reg. 12445, effective July 24, 1992; amended at 16 Ill. Reg. 17621, effective November 6, 1992; amended at 17 Ill. Reg. 1853, effective February 2, 1993; amended at 18 Ill. Reg. 4635, effective March 9, 1994; amended at 18 Ill. Reg. 8906, effective June 1, 1994; amended at 19 Ill. Reg. 2299, effective February 14, 1995; amended at 19 Ill. Reg. 2816, effective February 21, 1995; amended at 19 Ill. Reg. 7515, effective May 26, 1995; amended at 21 Ill. Reg. 5891, effective April 22, 1997; amended at 22 Ill. Reg. 2087, effective January 12, 1998; amended at 22 Ill. Reg. 17472, effective July 10, 1998; amended at 24 Ill. Reg. 249, effective December 21, 1999; amended at 24 Ill. Reg. 17522, effective November 20, 2000; amended at 25 Ill. Reg. 7161, effective May 18, 2001; emergency amendment at 25 Ill. Reg. 12863, effective September 28, 2001, for a maximum of 150 days; emergency expired February 24, 2002; amended at 26 Ill. Reg. 646, effective January 7, 2002; amended at 27 Ill. Reg. 17204, effective October 31, 2003; amended at 28 Ill. Reg. 14092, effective October 18, 2004; amended at 29 Ill. Reg. 6239, effective April 25, 2005; amended at 30 Ill. Reg. 2755, effective February 21, 2006; amended at 32 Ill. Reg. 16396, effective September 23, 2008; amended at 40 Ill. Reg. 14054, effective September 29, 2016; amended at 41 Ill. Reg. 11274, effective August 28, 2017; amended at 41 Ill. Reg. 15723, effective December 18, 2017; amended at 42 Ill. Reg. 2819, effective January 24, 2018; amended at 42 Ill. Reg. 18869, effective October 3, 2018; amended at 43 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_.

#### SUBPART H: PERSONNEL

##### Section 1501.801 Definition of Terms

“Automatic Rollover Clause” means the renewal of an employment contract after the anniversary date for an additional term without any additional agreement or signature.”

“Misconduct” includes, but is not limited to, the following:

- a) Conduct demonstrating conscious disregard of a college district’s interest and found to be a deliberate violation or disregard of the reasonable standards of behavior which the district expects of its employee.
- b) Carelessness or negligence to a degree or recurrence that manifests culpability or wrongful intent, or shows an intentional and substantial disregard of the district’s interests or of the employee’s duties and obligations to his or her college district.
- c) Chronic absenteeism or tardiness in deliberate violation of a known policy of the district or on or more unapproved absences following a written reprimand or warning relating to more than one unapproved absence.
- d) A violation of a college district’s rule, unless the claimant can demonstrate that:
  - 1) He or she did not know, and could not reasonably know, of the rules’ requirements;

- 2) The rule is not lawful or not reasonably related to the job environment and performance; or
- 3) The rule is not fairly or consistently enforced.
- e) Other conduct, including ~~be~~but not limited to, committing criminal assault or battery on another employee, student, customer or invitee of the employer.

“Severance Pay” means the actual or constructive compensation, including salary, benefits, or perquisites, for employment services yet to be rendered which is provided to an employee who has recently been or is about to be terminated.

"Sabbatical Leave" means a leave of absence granted by the Board of Trustees to eligible employees to provide opportunities for those employees to engage in activities aimed at developing the employees professionally and improving their abilities to perform their contractual responsibilities.

(Source: Added at 43 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

### Section 1501.803 Employment Contracts

- a) Severance Pay. Any community college district that enters into, amends, renews or extends an employment contract that includes a provision for severance pay must include the following in the contract:
  - 1) The limitation of severance pay to not exceed any amount greater than 20 weeks of compensation; and
  - 2) A prohibition of severance pay~~s~~ when an employee has been fired for misconduct by the district.
- b) Any employment contract entered into, amended, renewed, or extended, with an employee of the community college district shall adhere to the following limitations:
  - 1) A contract with a determinate start and end date may not exceed 4 years
  - 2) The contract may not include any automatic rollover clauses; and
  - 3) All renewals or extensions of contracts must be made during an open meeting of the board
- c) President and Chancellor Employment Contracts.
  - 1) Final action on the formation, renewal, extension, or termination of the employment contract of a president or chancellor must be made during an

open meeting of the board.

- 2) Any performance-based bonus or incentive-based compensation to the president or chancellors must be approved by the board in an open meeting. The performance criteria and goals upon which the bonus or incentive-based compensation is based must be made available to the public on the district's official website no less than 48 hours before board approval.
- d) Public Notice. Public notice, pursuant to the Illinois Open Meetings Act, of an employment contract entered into, amended, renewed, extended, or terminated shall be provided by publication of the board item documenting at a minimum a description of the proposed financial components of the contract and a description of the action to be taken by the board. If the proposed contract is written prior to the board meeting, a copy of the contract, including all addendums or any other documents that change an initial contract, shall be posted prior to board action on the district's official website. As soon as possible following board action, copies of the contract enacted, including all addendums and other documents that change an initial contract, shall be posted to the district's official website.
- e) This section does not apply to collective bargaining agreements.

(Source: Added at 43 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

#### **Section 1501.804 President and Chancellor Performance Review**

The board shall complete an annual performance review of the president or chancellor. The board shall consider the annual performance review when contemplating a bonus, raise, or severance agreement for the president or chancellor. The annual performance criteria and goals must be made available to the public on the district's official website.

(Source: Added at 43 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

Illinois Community College Board

**2018 FALL ENROLLMENT REPORT**

The Illinois Community College System opening Fall 2018 overall enrollment has decreased compared to the previous year and is consistent with national community college enrollment trends. The Illinois public university overall enrollment is showing a decline in Fall 2018 too as described in the recently released Illinois Board of Higher Education report. Illinois community colleges enrolled 282,180 students in coursework in Fall 2018 which is 11,237 fewer than in Fall 2017. Overall, Fall 2018 enrollments show a decrease in headcount (-3.8 percent) and a decrease in the number of Full-time Equivalent (FTE) enrollments (-4.3 percent) compared to last year. A one-year comparison between Fall 2017 and Fall 2018 among the 48 community colleges show that thirty-five (35) colleges reported headcount decreases of one percent or more. Nine (9) colleges exhibited headcount enrollment increases of one percent or above while the remaining four (4) colleges experienced little or no change (less than one percent). Noncredit course enrollments are not reflected in the fall enrollment and FTE counts.

[https://www.iccb.org/iccb/wp-content/pdfs/reports/Fall\\_Enroll\\_2018.pdf](https://www.iccb.org/iccb/wp-content/pdfs/reports/Fall_Enroll_2018.pdf)